

**Bedfordshire Board Meeting**  
**Executive Conference Room, Kempston Police Headquarters**  
**21<sup>st</sup> May 2019**

**Attendees:**

Kathryn Holloway, Police and Crime Commissioner (Chair)  
Sharn Basra, DCS, Bedfordshire Police  
Garry Forsyth, DCC, Bedfordshire Police  
Clare Kelly, OPCC, Chief of Staff  
Doug de St Aubin, BeNCH CRC  
David Collins, Youth Justice Strategic Manager, Luton YOS  
Jeanette Keyte, Head of Community Safety at Central Bedfordshire Council  
Neill Waring Direction Offender Services Hub & IOM Project Lead YouTurn Futures  
Lauren Direction Offender Services Hub  
Joy Piper, Strategic Manager, DA, Central Bedfordshire Council  
Russ Waterston, Superintendent, Criminal Justice & Custody, BCH  
Mandy Ryder  
Cheryl Hayes, NPS, (Deputy for Alison Harding)  
Chris Derrick  
PJ Butler, HMPS Governor

**Support Team:**

Chris Handley, Criminal Justice and Commissioned Services Project Manager, OPCC  
Antonina Belcheva (covering minutes)

**Apologies:**

Nathan Briant, ACC Criminal Justice & Custody  
HHJ Richard Foster, Resident Judge  
Alison Harding, Head of NPS, Bedfordshire  
Marcel Coiffait, Chief Executive, CSP  
Natalie Robinson-Chatterley, HMCTS  
Fiona Beazer, Citizens Advice  
Lin Wilding (Citizens Advice)

**PART 2 ~ CLOSED**

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NO	TITLE	MINUTES	ACTIONS
1.	Welcomes and Apologies	Welcomes and apologies were given by those in attendance.	
2.	Minutes from 1 <sup>st</sup> April 2019	Previous Minutes were agreed.	
3.	Matters Arising & Meeting Governance	<p>See action sheet</p> <p><b><u>Action 3 Reducing Re-Offending Group- Task for Reducing Reoffending Group- what is the outcome of the endowments from seizures at Crown Court.</u></b></p> <p>Update provided by Stuart Smith related to finances received from courts totalling £11,500.</p> <p><b>Action: Neil Waring to invite other Judges to visit Direction Hub</b></p> <p><b><u>Action 7 Victims &amp; Witnesses Group- Exploration on possible new locations for a central LL kit for vulnerable and intimidated individuals.</u></b></p> <p>Update provided by PCC in relation to Live Link. Finances have been set aside in 2016, new LL will be provided for the new SARC. Chris Handley added that the issue around the LL have been discussed and worked on by the previous secretariat.</p> <p><b><u>Action 8 Natalie Robinson-Chatterley- speak with Karen Wicks regarding a location for an IDVA to meet with Vulnerable and Intimidated V&amp;Ws at Mags/Crown in Luton.</u></b></p> <p>Update provided by Chris Handley IDVA will now be located at Magistrate Court</p> <p><b>Action: Chris to check for possible location at Crown Court for IDVA</b></p> <p>Further update on DA services and IDVA provided by PCC. Majority of the IDVA funding provided by PCC has been used on sick leave payments and the PCC not prepared to continue to fund under the current condition. Last year the PCC met all DA providers and asked that in the new year the bids should show county-wide provision and establish partnership working. This was to avoid duplication but also to ensure that Central Bedfordshire have services supporting DA victims. This year bids did</p>	

		<p>not show that the request was taken by the providers hence the decision not to fund as in the previous year.</p> <p><b><u>Action 10 Chris Handley Chris to confirm at PPMG whether the aspirational rates should become a tolerance range.</u></b></p> <p>Chris Handley will take to the PPMG on 4/6/19</p> <p><b><u>Action 11 Chris to work with CPS to include disposal rates to performance report.</u></b></p> <p>Ongoing</p> <p><b><u>Action 12 Nat Briant- ACC Briant to look at the gap court issue and nominate someone to contact Jaswant to see how it can be managed going forward.</u></b></p> <p>Chris Handley provided feedback received from Nat Briant that there are currently 2 GAP courts sitting at Luton and one NGAP. This will continue to be reviewed.</p>	
4.	Performance Update	<p>Chris Derrick- some improvements noted in the reports provided. Improvements in the conviction rates in March notes however down again in April.</p> <p>Gary Forsyth- Rape remains underreported, Team 7 is beneficial but still early days to report in full. PCC mentioned the new National consent. DS Sharn Basra explained that this procedure has been followed prior to reaching the news so no changes seen.</p> <p>Chris Derrick – The form in use is not new however the Witness Consent form might be facing judicial review. Hate Crime figures remains at a positive level but Domestic Abuse cases requires improvement. Issues with defence are ongoing, engagement with them is very low. Mandy explained that there is a Court User Group held twice a year at which CPS have attended but defence did not. PCC asked how we might engage defence better. Mandy stated that she has sent invites etc. but not seen any improvement. PCC suggested that Clare Kelly discusses this issue with Judge Foster.</p> <p><b>Action- Clare Kelly to discuss with Judge Foster ways to build better relationship with defence</b></p>	

		<p>Judge Foster is stepping down on 12<sup>th</sup> July 2019</p> <p>Next Court User Group is scheduled for September 2019.</p> <p>Chris Handley – discussion around performance and the difficulties of reading it without some explanation being provided</p> <p><b>Action- Mandy Ryder to update the board on when the new judge is appointed.</b></p> <p><b>Action – To all members- Requests for Data to include some wording explaining if it's a good/ improved or poor performance</b></p>	
5.	Local and National Updates	<p><b><u>Local and National Updates:</u></b></p> <p>PCC showed the board the 3<sup>rd</sup> Year report that will be available to all. Provided detailed feedback on the Special Grant received without which cuts would have been seen to recruitment rates. PCC also introduced the role of PBB and how that has made significant savings, Gary Forsyth supported the process. Key achievements around Community Policing such as doubling the community policing and recruiting more officers.</p> <p>Neighbourhood Intervention Team being funded as well. Signpost- excess of support to victims of crime</p> <p>Direction- similar service as Signpost but directed at ex-offenders. Providing vital support and advice around housing, benefits etc. 13 Job Centres have signed up and can see the cohort on the same day.</p> <p>Board will be receiving regular updates from Direction. PCC spoke about the £1m around Serious Youth Violence more will be received next week this will enable increase in policing in hot areas.</p> <p>Early Intervention – new information call centre for parents, professionals and carers. PCC is looking for a hub within Bedfordshire and is looking at partners to support. Dave Collins will look into this.</p> <p>ACC Jackie Sebire- National Lead on Serious Violence. Nick Hurd came to Bedfordshire last year attending the</p>	

		<p>Serious Violence Event. He was taken to Lewsley Farm area where he met partners and young people. 7 metropolitan forces will receive extra funding, ACC and PCC have voiced and written to Minister especially around the events on 16<sup>th</sup> September 2019</p> <p>L and D Hospital- Garry Forsyth and PCC have built relationship with David Kirby who is a surgeon at the hospital. He would be able to go into the community and speak with children and YP what he is seeing as a result of violence in the hospital.</p> <p>Helipad- PCC made an appeal for all to support the charity. Helipad would be built directly above 3 departments and currently the nearest landing facility is in a land near the hospital. Only £1.5mil more to be raised out of the £7m needed to succeed.</p> <p>SARC- Currently based in a medical centre, PCC has found a new building in Central Bedfordshire which has better access for all victims. Aspiration is that there will be different areas for children, adults and teenagers. Live link will be available, Team 7 will operate from the building. Clare Kelly added that the centre should open by Christmas</p> <p><b>Question</b> by Doug de St Aubin raised to the PCC around funding provisions for 18-24 as currently there is a gap. Clare Kelly explained that John Gilbert will look at the gaps and update</p> <p>PCC funded Redthread last year to scope work in Bedfordshire. Discussion around the table about how different L and D and Bedford hospital is compared to other areas.</p> <p>Dave Collins- Gave ideas around how we can build something in Bedfordshire similar to Redthread but at lower cost.</p> <p>Gary Forsyth- definitely a gap in Bedfordshire liked the idea proposed by Dave Collins</p> <p>PJ Butler- agreed that there is a definitely a gap in service provision for 18-24 years old and some gaps in 24 + years old. In West Midlands the use of ACE has provided some positive results.</p> <p>PJ Butler stated that he has been receiving great support from Bedfordshire Police and commented that this has</p>	
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		<p>been better than his experience in other force areas compared to other forces.</p> <p>He provided an update on Op Yellow and that there is now an intelligence analyst joint working between police and the prison.</p> <p>There is a new Departure Lounge within the prison to better facilitate speaking with prisoners prior to release and provide support. Looking at support from employers. Update provided on improvements within the prison. Recruitment of 2 new staff members, 2 employers fairs next month, violence within the prison is reducing.</p> <p>The OPCC and Gary Forsyth offered to support PJ Butler in advertising the positions wider.</p> <p>Doug de St Aubin would like probation to take part in the analysis together with police and prison.</p>	
6.	Court Usage	<p>Chris Handley reaffirmed the update provided by ACC Briant that GAP court usage will be monitored</p> <p>PCC- all partners will received materials on Direction to be able to promote the service</p> <p>PJ Butler- Bedford Prison have their own channel , perhaps they can include something there on Direction Service provision</p> <p><b><u>Neill Waring Direction</u></b></p> <p>Provided full update on Direction and services available. Partners are welcome to hot desk from there in a similar way to Signpost. Some changes to the website have been made following feedback from partners. Another change is awaiting – tab to include “Services for Young People”. Facebook page is live. Telephone service is available and free.</p> <p>Presentation on Direction has been provided to Signpost. RJ – opportunity for both services to work on joined up approach.</p>	
7.	Reducing Re-Offending Group	<p><b><u>Update provided by Chris Handley</u></b></p> <p>Workshop meeting to build the paper to support the strategy built</p>	
8.	Victims and Witness Group	<p>Lin Wilding sent apologies unable to attend the Board meeting.</p>	

		<p>Joy Piper provided update on the last group meeting.</p> <ol style="list-style-type: none"> <li>1. Priorities needs to be set up and workshop meeting has already been booked</li> <li>2. Live Link – despite the protocol 2 officers were called to attend a court hearing</li> <li>3. Victims Evaluation Feedback- Poor report from victims attending both Magistrate and Crown court</li> </ol>	
9.	Op Qualis	<p><b><u>Bedfordshire update from DCS Sharn Basra:</u></b></p> <p>Sharn Basra praised the work of the CPS as provide now detailed feedback. Trend of improvements have been seen. Some other gaps have been identified, student officers have been provided with more training around file quality. Investment in software- redacting documents Next Steps – deep dive in process; in house training</p> <p>PCC commented on Sharn Basra hard work which is paying off and seems that is heading in the right direction.</p> <p><b>Action- This item to be presented at alternate BCJB meetings going forward</b></p>	
10.	Mental Health Strategic Partners Group	<p><b><u>Bedfordshire update from Clare Kelly :</u></b></p> <p>Last week was Mental Health Awareness week and Pan beds strategic plan was agreed.</p> <p>MH Hub update- 2 senior mental health nurses should be in Signpost by June 2019 and up and running by July 2019. Pathway document will be shared once completed.</p> <p>October 2019 is next Mental Health Strategic Partners Group</p>	
11.	Probation	<p>Alison Harding apologies received unable to attend</p> <p>Change in probation structure, Offender management will be under NPS. Doug feels that changes are not so positive. NPS from 7 to 11 divisions. There will be some challenges. This Item to remain on the agenda. Offender Management in custody will remain the same for now.</p>	

		<p><b>Action- Chris Handley to share the structure with board members</b></p> <p><b>Action- Chris Handley keep item on agenda</b></p>	
12.	Risk Register	<p>Update from Chris Handley. This initial draft of the Risk register is presented to board members for review and adoption. There are some areas still to be developed namely PTPH and GAP court processes and meetings have been arranged with LMC and LCC to discuss there.</p> <p>Clare Kelly- 2 of the items on the register can now be downgraded namely Op Qualis and GAP court</p> <p>Risks can be matched to subgroups</p>	
13.	Correspondence	<p>PJ Butler updated on the Prison Drug Strategy</p> <ul style="list-style-type: none"> <li>- Usage of Modern Technology in the prison currently</li> <li>- New Netting</li> <li>- New Windows</li> </ul> <p>Current measures seems to be giving results, prisoners started making their own drugs out of cleaning products which were then removed. This has not happened in prisons for many years. It shows that remedies are working. Small steps but some good outcomes.</p> <p>Update from Mandy Ryder</p> <p>Dogs unit from Bedford Prison came unannounced to the court. Good results and Mandy would like this to happen again. PJ Butler agreed</p> <p>PCC commended PJ Butler for his work within the prison</p>	
14.	A.O.B	<p>Chris Handley updated members that there is a new email address for Bedfordshire CJB matters which is <a href="mailto:bedfordshirecjb@bedfordshire.pnn.police.uk">bedfordshirecjb@bedfordshire.pnn.police.uk</a> and that there will be new calendar invitations sent out. They will duplicate invitations that board members might already have but this is moving everything away from the former CJ secretariat calendars.</p>	
15.	Date of Next Meeting	<p>Tuesday 16<sup>th</sup> July 2019 at 2pm in Conference Room 1 – Beds Police HQ, Kempston MK43 9AX</p>	