



POLICE AND CRIME COMMISSIONER FOR BEDFORDSHIRE

MONTHLY BUSINESS REVIEW MEETING

December 16th 2021

Chair: Head of Delivery, Wayne Humberstone

No.	Time	Business Review Meeting	Lead
1.	10 mins	Minutes and actions from previous meeting.	WH
2.	10 mins	Head of Delivery <ul style="list-style-type: none"> BRM (Governance) Risks to raise and mitigations from projects or work Projects Staffing / HR / Recruitment Office Updates PCC's Grant Fund 2022-23 Criminal Justice and Victim Projects (CJ Lead) 	WH
3.	20 mins	Chief Executive Update <ul style="list-style-type: none"> OPCC Review Update Police and Crime Panel Updates Delivery and Beating Crime Board Updates Legislation, Publications, Consultation Updates 	AV
4.	10 mins	Compliance <ul style="list-style-type: none"> Strategic Risk Register/JAC Complaints Reviews FOI/Data Protection/GDPR Decisions Website Compliance – Specified Information Order Audits APCC – Mary Robinson 	KB
5.	10 mins	Victim Care <ul style="list-style-type: none"> Signpost (Data and Budget) Beds Police Partnership Trust 	SP

		<p>(Data and Budget)</p> <ul style="list-style-type: none"> Victim Care 	
6.	10 mins	<p>Project Manager – Policing and Contact</p> <ul style="list-style-type: none"> Projects against Police and Crime Plan Safer Streets Update Update on Roads Fund 	PE
7.	10 mins	<p>Commissioning / Victims</p> <ul style="list-style-type: none"> 2021-22 bids update 2022-23 bids update Commissioning process Probation Update 	AB
9.	10 mins	<p>Communications</p> <ul style="list-style-type: none"> Press Releases Newsletter progress update and distribution list Website Review 	LF
10.	10 mins	<p>Events and Engagement OPCC</p> <ul style="list-style-type: none"> Upcoming events 	ZF
11.	10 mins	<p>Executive Personal Assistant Update</p> <ul style="list-style-type: none"> PCC Diary Structural changes to diary – points to note from the PCC 	GM
12.	5 mins	<p>Key Contacts Made for spreadsheet</p> <p>Any updates from all team members *****</p>	Whole Team
13.	Close	Decisions log to be updated with anything from this meeting	KB
14.		AOB	All

*Papers to be drafted – send to Compliance Officer to ensure all papers are sent out before BRM.