



**OFFICE OF THE POLICE AND CRIME COMMISSIONER  
FOR BEDFORDSHIRE**

**MONTHLY BUSINESS REVIEW MEETING**

Friday 05 June 2020 at 14:00hrs – SKYPE Call

Chair – Clare Kelly – Chief Executive

Attendees: Clare Kelly (CK), Val Ross (VR), Simon Powell (SP), Phil McCarthy (PMc), Katie Beaumont (KB), Antonina Belcheva (AB), Zoe Fraser (ZF), Mary Robinson (MR)

Apologies: Grace Foster (GF)

No.	Business Review Meeting	Actions
	Minutes from the last meeting in March 2020 were all agreed.	
	<p><b>Actions Update –</b></p> <ul style="list-style-type: none"> <li>KB explained that the minor dissatisfactions continue to be dealt with by MR, which is working well, they will still be passed directly to the Force once permission has been given for review and response. With the new complaints reform coming in – review of permission needs to be discussed. As the OPCC will have to depend on DP legislation. – We would go back and explain the process and inform them that this has been passed to the Force – KB/MR to have a meeting set for week commencing 08.06.2020.</li> <li>CK asked ZF to complete a press releases surrounding Signpost coming in to OPCC in the third/fourth week in May. As the focus at the moment is the elections – update – Ownership changed to GF – needs to be completed in July.</li> <li>CK asked for this to be added as an Agenda item to BCJB - (protect the protectors – CPS not charging) – Update: CK to add to the BCJB agenda for July 14<sup>th</sup> – BCJB has been reinstated and first meeting since covid to happen on July 14<sup>th</sup>.</li> <li>MR explained that the Health and Safety MTRAs are being completed however she needs KB to review all. – Complete and sent to the Force.</li> <li>Training for all staff needs to be completed as a priority – H &amp; S and Data Protection – Only a few now outstanding and to be worked through.</li> <li>SARC - PMc explained that video link issues are being worked through and PMc will keep CK fully updated on this – Update: PMc stated he has written to Force lead and no response. There are issues with getting Virgin into the building and issues need to be worked through – remain open.</li> </ul>	<p align="center"><b>MR/KB</b></p> <p align="center"><b>GF</b></p> <p align="center"><b>CK</b></p> <p align="center"><b>CK/VR/AB/SP</b></p> <p align="center"><b>PMc</b></p>



	<ul style="list-style-type: none"> <li>• Has not received the VCOP dip samples which have been requested. AB explained that PMC is dealing with this, however if none are received this may have a negative impact on our relationship with MOJ and in terms of compliance there is a question as how this would affect it. PMc has sent an email to the group following a letter sent by CK explaining the importance of the submission of document – Update – CK has written to all partners explaining the need for the information and compliance against VCOP however appreciated the reason why they had not submitted – action to be closed.</li> <li>• AB explained that she has had contact with Counselling Foundation and that the final sessions which were carried over are due to finish in May or June. Counselling foundation have requested additional funding or for their contract to be extended – Action – separate conversation between AB and CK to have outside of BRM regarding funding. CK asked for the foundation to be considered during the Police Bids on behalf of Signpost – Complete</li> <li>• CK tasked GF to review youtube regs and come up with a solution to the issues and to clear set these out in the 'How to' guide – Complete</li> <li>• CK asked GF to be aware that if the PCC tweets anything about bereavement to ensure that CK is aware (Covid) – Complete</li> <li>• Discussions were had surrounding events which are due at the latter part of the year and community hub events/celebration of achievements/High Sheriff event – ZF to link with High Sheriff PA regarding nominations for her event – update: ZF has made contact with the High Sheriff however no response yet however believe that at this time during Covid, they would be very busy. CK asked for ZF to link with Rosie within there office. CK to give ZF email address to complete.</li> <li>• The PCC expenses have been completed from the Credit Card Statement and forms updated. KB stated that she will review the amount of detail which is in the form – ensuring the right amount of information is being disclosed to ensure transparency – Update: this is being reviewed fully next week. KB has taken ownership of this again due to PA not completing.</li> <li>• VR stated that she has listed meeting dates etc to go through. KB explained that BRM meeting isn't the forum to do this, as it would take up a lot of time. KB asked VR to put time aside in her diary so that KB can go through what is required by her in BRM - Complete</li> <li>• MR raised a trend which is being received within dissatisfactions/correspondence to the OPCC – ticket/speeding issues during Covid – KB asked MR to ask Customer Services to whether or not the Force has seen an increase and ask them for the response and this will be monitored by the OPCC – Complete no further trends – initial spike in line with other forces – nothing further has been received.</li> <li>• VR to find date for Strat in May and share with all attendees – Complete</li> </ul>	<p>CK/ZF</p> <p>KB</p>
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	<ul style="list-style-type: none"> <li>GF raised that Finance have raised that the OPCC account cannot be put onto the Just Giving page to receive funds – CK asked GF to put Embrace onto the fund to receive – Update KB and CK completed.</li> </ul>	
	<p><b>Chief of Staff Update</b></p> <ul style="list-style-type: none"> <li><b>Strategic Board</b></li> </ul> <p>The OPCC will have a focus on Victim Care and Stop and Search for the June Strategic Board, with the emphasis being on engagement with the public. We need to ensure the pandemic does not take away from existing channels of communication and actually opens up new opportunities. CK explained that the focus also has to be on that the OPCC is taking over management of the Signpost Hub but not all Victim Care a lot of responsibility still sits with the Force regarding Victim Care.</p> <p>CK explained that Stop and Search is also being raised at Strategic Board regarding OPCC oversight of the process and any complaints which are received and what should be happening with them. CK explained that the Stop and Search panel, OPCC along with the Force agreed for all complaints and concerns to be raised for full oversight, not to take over investigations but to ensure that the panel were aware fully of the process, this had happened approximately 2 years ago. So CK wants to raise this at Strat to ensure the policy is reviewed and the process is known throughout.</p> <ul style="list-style-type: none"> <li><b>Police and Crime Panel</b></li> </ul> <p>The Panel is on the 9th and will focus on celebrating the four year plan being achieved as well as setting out the milestone plan for year 5. Ian Delgano will chair and Paul Cain will be deputy chair. CK confirmed that PCP are happy with the submission of the papers. There is a gap surrounding Finance throughout Covid, however Phil Wells will be attending to be able to give a full update.</p> <ul style="list-style-type: none"> <li><b>Eastern Region Alliance Summit (7 force)</b></li> </ul> <p>CK gave an explanation to what the Eastern Region Alliance Summit was, that it is a seven force meeting to which collaboration is discussed, The alliance red lines meeting went well and the forces and OPCCs are moving towards a shared vision which will help progress future opportunities. The decision has been made that at this current time Bedfordshire will not be joining in the collaboration for ICT procurement, however there is a clause that we can join at a later date if we wish to in the future.</p> <ul style="list-style-type: none"> <li><b>Strategic Governance Board (ERSOU)</b></li> </ul> <p>The last board raised no significant risks or issue. Agenda has been prepped for the next meeting. CK stated she has shared this with VR and this will have to be sent out nearer the time of the next meeting.</p> <ul style="list-style-type: none"> <li><b>Legislation, Publications, Consultation updates</b></li> </ul> <p>The PCC legislation change was recorded in our April BRM, regarding PCC elections not being held until 2021. CK has received correspondence from the APCC</p>	<p>VR</p>



<p>confirming that there has been no negative impact from the delay of elections and they believe they have covered all aspects which were required to be done and there is no further actions to be completed by them surrounding this process.</p> <p>CK stated since April the majority of changes have been linked to covid. CK confirmed that the Force are still using the Four Es. CK gave an explanation that the fourth 'E' (enforcement – FPNs) are not at a high rate – 312, this is relatively low. However when reviewing the data, it has highlighted that the use of Body Worn Video is low. CK confirmed that this was being raised at Strategic Board also</p> <p>CK also stated that a new board to review these was not needed, as the Stop and Search panel could have been used – CK stated she would take this to strategic board as an observation.</p> <ul style="list-style-type: none"> <li> <b>Business Continuity – any issues</b> </li> </ul> <p>The grab bag is now with Clare Kelly physically, but she has moved the data to online as part of B House.</p> <p>CK explained to the whole team that it is imperative that all use B House for file sharing and continuity. Please do not save things which will be needed by others to personal drives, as this has happened and when we have not been able to find it, I have had to make additional calls, which causes things to take longer to be complete. Please save everything on Bhouse.</p> <ul style="list-style-type: none"> <li> <b>Milestone Plan</b> </li> </ul> <p>The focus of the next 4 weeks is primarily on the bids. We have VERU, Sexual Violence, Town Councils and Domestic Abuse to run and issue funds for as well as appropriate reporting to the Home Office.</p> <p>The above helps us with the first element of the milestone plan in achieving a supportive network whilst the pandemic is continuing.</p> <p>CK stated that she wanted the team to be fully aware that once the bids have been submitted and monies awarded there is a lot of work after this to be completed such as, all the due diligence paperwork and finances to sort and set up on the system.</p> <p>CK explained that she has had a conversation with the ACC and the VERU Fund, it has been confirmed that CK approach is correct and that the ACC will be talking with the VERU team surrounding the process of what needs to happen.</p> <p>CK explained that the ambition statement has been added to the website for transparency surrounding the PCC's ambition for the 5<sup>th</sup> year in office. Ck has asked the whole team to read this and digest what this means for the OPCC and their areas.</p> <p>After the bids focus we need to turn our attentions to two balanced areas:</p> <p>1: Health and Estates for the Force – CK explained that this is looking as the estates/welfare refurbishments, new suppliers for canteen, counselling services for the Force, mass welfare focus for police staff.</p>	<p>CK</p> <p>CK</p>
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	<p>Question asked surrounding canteen provision – the vision is to look at local suppliers for healthier options/24hrs service focussing on health and wellbeing.</p> <p>2: Improved Victim Care, as of July 1st the OPCC will be responsible for Signpost, but I want the entire team to focus on their areas on how we support this and improve connections, pathways and quality of service. CK explained that it is imperative for the OPCC to be successful in this approach moving forward – ensuring that all pathways/organisations/Force are joined up. CK stated that she sees the OPCC function is to ‘bring people together and fix it’.</p> <ul style="list-style-type: none"> <li> <p><b>Strategic Risk Register</b></p> <p>The OPCC previously put the pandemic on the risk register, we will now be adding the recovery phase onto the risk register. CK stated this is because we want to ensure we do not move too quickly but are well planned for varying scenarios. This needs to include if we get the special grant funding or not.</p> </li> <li> <p><b>J.A.C</b></p> <p>The planned JAC is coming up, we will go through the above risks with the partners. We have a new risk policy that is to be ratified which will merge some risks for both Force and OPCC, the team need to be aware of this policy. KB to add to the next BRM agenda and share with the team.</p> </li> <li> <p><b>Audits</b></p> <p>The governance audit is commencing from Monday. We are in a very good position, as all documents have been submitted to the auditors prior to the meeting.</p> </li> </ul>	<p><b>All</b></p>
	<p><b>Project Manager Policing and Contact</b></p> <ul style="list-style-type: none"> <li> <p><b>Direction</b></p> <p>PMc explained he held Skype meeting with Stuart and Neil last month. They are all well and safe and adapting their contingency plans to meet guidelines and advice. YouTurn have employed another member of staff – Emma who has come from a police background to support IOM work. Due to drop in face to face meetings, Direction staff have branched out to offer support to other areas including organisations dealing with vulnerable people not involved in Criminal Justice, the directory of services they are aware of. Direction continue to publish Newsletters and positive comms around the service via social media outlets. Also they are conducting Digital network forums for organisations to talk to each other and establish mutual benefits in these trying times. This is going to be a regular occurrence and across all three LA areas. (Wednesday being the first set of meetings). PMc explained that he has been given the task to write the one year on Direction press release and this will be completed soon.</p> </li> <li> <p><b>SARC</b></p> <p>PMc stated the OPCC are now awaiting final report papers before handing over as business as usual to Estates and police. First survivors have unfortunately had to</p> </li> </ul>	<p><b>PMc</b></p>



attend the SARC but were positive concerning the building. This has increased to 12 victims utilising the new SARC during COVID-19 lockdown period. Again positive feedback has been passed on from SARC staff regarding the location and services. Health and Safety report by Tri- Force H&S completed (W/C 20/4) . The only Red concern was no fire alarm testing had been carried out. This is in hand with police and Mountain Healthcare staff to test and deliver. As a positive side issue part of Team 7 and CAVVA teams are now basing themselves at the location to ease pressure on the established police hubs. Again premises have been positively received, and again show the versatility of the building to house 10 officers.

- **ISVA**

ISVA service is a specialist area within the SARC. Various issues with the old supplier however with negotiation by Chief Exec we have a 3 month extension to an old contract to allow an exciting new company to be developed and take over the ISVA service for the Force. Working with procurement and Living Your Life the intention was to have a smooth transition by July.

However the procurement process has now identified further potential suppliers so a streamlined process managed by 7Force procurement but supported by Police lead and OPCC will now take place. Seeking to find a Plan B solution as this will extend past July deadline. I am confident the new service provider will enhance this area of specialist support but totally frustrated that the process has dragged on.

CK explained to PMc that she would like him to link in with the Force finance department and review funds which have been put aside for the contract, as it has become clear that the OPCC is unable to use the SV funds for the ISVA contract. So CK wants to know and understand the contributions which are being made by the Force and OPCC and ensure that the budget which has been put aside from the OPCC is available to use. PMc agreed.

PMc

PMc explained that he is seeking to find organisations that can support ISVA services through MoJ funding received. Running alongside DA funding, this will assist in service delivery when bids are finalised later in June.

- **Domestic Abuse**

PMc explained as part of the PCC funded emergency accommodation, OPCC have been able to supply emergency hotel accommodation for persons fleeing Domestic related abuse and also into other more medium term accommodation across the County. Utilising Reactive8 to find, furnish and support the accommodations units, OPCC has been able to support those where refuges were full or where the pathways could not be accessed (people with no recourse for public funding) to have suitable place to reside and resettlement when required. The PCC funding is ending in October 2020.

PMc explained he is also working closely to DA partners to ensure the pathways are suitable and OPCC has a voice on the decisions and actions that occur with these partners. Weekly practitioners meeting attended by PM and AB and more strategic level attended by Chief exec.





Although not in my direct line of work, PCCs have received direct funding streams to support organisations providing DA support.

CK stated that she is raising BDAP at Strategic Board surrounding the comms strategy and the Force /OPCC oversight.

Discussions were had surrounding BDAP and AB commented that she felt more welcome to this meeting and discussions were had surrounding monies and bids – CK asked AB to ensure that no bids were received asking to use money in comms or campaigns.

- **VERU**

VERU and Surge funding applications have merged this year and the Force has been successful for year two funding.

VERU funding has been divided into Community based initiatives both with CSP's and local organisations, working with local hospitals around potential training opportunities, working with and at HMP Bedford targeting serious violence offenders, and providing parental support initiatives.

Another VERU funded stream is for local town councils to apply for funding to provide safer spaces in their areas aimed at young people use.

SURGE will tackle operational projects to enforce against serious violence – BOSON related incidents etc and will be a formalised plan of action as well as enhancing services such as Forensics (Fast tracking exhibits)

PMc asked for his thanks to be minuted to CK surrounding her support throughout the VERU process and push back.

CK asked for two Lessons Learned to be logged within the minutes:

1. Town Council – the idea was acted on quickly, links made with a Mayor to lead, ZF linked with all Town Councils, and have received really good bids coming in for the £29000. This work has brought partners together, it is great partnership working and a nice team effort.
2. When completing processes surrounding bids/decisions/agreements – everything to be done in writing – formal route.

### **Force Projects**

- **BCCIB**

Updates on the Business change board - a lot of the projects forcewide have stalled due to COVID but the Evolution plan / board are now reviewing how the Force can work following the pandemic. Some notable issues surround continued use of working from home, meeting and structure of meetings and IT are some of the major issues being reviewed for the future.

- **New Custody at HQ**



	<p>Planning has been given for the new Custody and Investigation block to be built in the field at HQ, with a new access road coming off the main road direct into the Custody block. This will be after a new car park and road to ensure parking capacity will be suitable for the estate.</p>	
	<p><b>Transparency Manager</b></p> <ul style="list-style-type: none"> <li> <p><b>FOI/DP requests</b></p> <p>ICO Decision came back – they do not agree that the OPCC has shown that exemptions are valid, which is disappointing as many partners had sent their own exemptions to the information being released. The ICO has not sent through the decision notice yet due to Covid and they are allowing authorities breathing space within this time before sending. We do not know what this means yet until we receive the notice, however I believe this means that all the information that we did not release, we will have to. However the OPCC will have to inform the organisations which presented an objection and inform them that they are being made to release the data by the ICO (with Personal information redacted). However this is on hold until we return to the office and Covid is complete – I believe.</p> <p>Another request – which is due next Friday – I have time in my diary to review everything next week – organisations have again sent their objections under Section S43 (Commercial Interests) – which I will work through and get the response to requestor by the deadline. I am assuming that he will then appeal to the ICO.</p> <p>SAR explanation – I just wanted everyone to be aware that when we return to the office I will be giving a training/briefing session on DP and SARs. This will cover all aspects such as Data Breach's and everyday Data Protection. But also, I wanted to highlighted that Data Protection is everybody's responsibility not just me as it is under my Job Spec to do them. If we receive an FOI/SAR surrounding your area this will need to be worked through with the department which the request is about and me as transparency. If I am assured that no information is held or information is held then this would be for your area/department to provide the documentation and then for me to work through it to see if we can release and redaction etc. I do not know all of your areas back to front, I know some, but I wanted to ensure that everyone is aware that it is not just my responsibility.</p> <p>CK stated that this will be happening when we return so the whole team is aware of our DP responsibilities. As we need to ensure that no mistakes are happening especially when dealing with members of the public and ICO, we all need to know what information we hold within our departments, so when KB states she needs X/Y/Z, we know that all information has been passed to her not just a percentage and information is being found after the fact.</p> </li> <li> <p><b>ICVs / Dogs</b></p> <p>Its volunteers week and I am really pleased that all of our ICVs have been recognised with a thank you letter. We did receive some really disappointing news this week that our ICV scheme has not been successful with the Queens Award for Voluntary Service, we were commended for the great work we do however did not receive the award – all ICVs have been informed.</p> </li> </ul>	





<p>CK stated that she wants a Volunteers event to be arranged next year (2021), for KB and ZF to work together.</p> <p>KB continues to have the weekly call with the Chief inspector regarding all things custody. CK asked for me to contact Essex OPCC regarding a virtual visit. I have received feedback from Essex stating this hasn't started yet however they are currently working through the process to what technology etc to use. Essex have confirmed that they will contact me directly once everything has been confirmed to share what they are doing.</p> <ul style="list-style-type: none"><li>• <b>LQCs/Misconduct</b></li></ul> <p>I have not received any notification of any misconduct hearings being completed in this time and the need for LQCs or IMs.</p> <ul style="list-style-type: none"><li>• <b>Complaints</b></li></ul> <p>We are still awaiting the decision from the IOPC regarding our application to disapply – CC complaint, under the old regulations.</p> <p>We have received 2 CC complaints in the last week – allegations are completely different. One I have acknowledged and requested additional information regarding the allegations and one is a CC complaint which was sent to all OPCCs – I have had contact with APACE and the IOPC. This morning the IOPC agreed with my approach which is great reassurance that we are following the legislation and the new regs correctly.</p> <ul style="list-style-type: none"><li>• <b>Decisions</b></li></ul> <p>Pension Forfeiture – a decision notice needs to be drafted and sent to PCC for Sign off and for the force to be notified of this.</p> <p>CK believes there will be a number of decisions which come out of the next strategic board, she will keep KB updated.</p> <p>Discussions were had surrounding Bid monies – Agreed that one decision notice to be drafted after time for DA/MOJ/SV and for the Police Bids/Video etc to be added to current log.</p> <ul style="list-style-type: none"><li>• <b>Website Compliance – Specified Information Order</b></li></ul> <p>Expenses this will be completed next week to the detail needed. As PA has left I have to work this round my other priorities.</p> <ul style="list-style-type: none"><li>• <b>Audits</b></li></ul> <p>All documents requested by the auditor were uploaded yesterday to the RSM portal. Audit starts on Monday – 8th. KB has to make herself available to them at all times, so can the whole team be mindful of this next week.</p> <ul style="list-style-type: none"><li>• <b>Policy Review</b></li></ul>	<p><b>ZF</b></p>
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	<p>Ongoing – this has taken longer than I thought it would, due to other things coming in throughout covid – however in my diary to finish next week.</p> <ul style="list-style-type: none"> <li>• <b>Website Accessibility</b></li> </ul> <p>Discussions were had surrounding the website and accessibility. CK agreed for KB and ZF to complete a full brief to what is needed on the website and then ask for Fluid to complete quote on work which needs to be completed for full compliance.</p>	
	<p><b>Commissioning Officer</b></p> <ul style="list-style-type: none"> <li>• <b>Current Bids update</b></li> </ul> <p><b>MOJ DA AND SV BIDS</b></p> <p>Bids now closed for the funding all applicants had a due diligence check via the spotlight tool. All concerns and comments from AB have been imbedded within the spreadsheet and will be discussed with CK on Monday the 8th June 2020.</p> <p>CK presented the spreadsheet and discussions were had surrounding funding. It was confirmed that AB needed to go in and make clear what funds needed to be included and then she would feedback to CK.</p> <p><b>VERU</b></p> <p>Closing date for Town Council and the main Fund approaching.</p> <p>AB contacted FACES- they are making a bid for parental support.</p> <p>AB contacted Kelvin ORISMA- he needs support regarding the process mapping / custody – AB explained that a conference call was had and that AB explained with the data they have, they should submit the bid. Partnership working can be completed once bid has been submitted.</p> <ul style="list-style-type: none"> <li>• <b>MOJ Returns or announcements</b></li> </ul> <p>Last MOJ return was due on 3rd June, this has been sent off on 2nd June. Next return date is the end of June. MoJ agreement has been signed and sent off.</p> <ul style="list-style-type: none"> <li>• <b>New funds available</b></li> </ul> <p>National Lottery are providing funding related to COVID 19 – CK asked AB to review this in the future. To look into the information Jackie Dadd has forwarded in regards can this be worked around for the National Lottery Fund.</p> <ul style="list-style-type: none"> <li>• <b>Partnership engagements any issues or successes</b></li> </ul> <p>Relationship with FACES and Link to Change continues to grow, they are seeing an increase in numbers of CSE and CCE.</p>	



	<p>Embrace decided to pull out of the partnership bid and due to having only few days left to apply partners didn't place a bid for the Child Sexual Abuse bid. Discussion had surrounding this. CK stated that she would contact the Chief Exec for Embrace and discuss the reasoning behind it and that it may be warranted to have a meeting with the other partners that were involved and feedback given.</p> <p>AB stated that she has concerns over the amount of times she needs to send partners requests to complete their reports 19/20, some of which are still outstanding despite sending approximately 5 emails about it. AB feels that this is extremely time consuming especially as we are currently so busy within the commissioning sector. Some outstanding in 20/21 documents as well same problem as above. AB stated need to create a clear guidance or process for those that do not submit the reports etc on time, this is anyway within their agreements and we should trigger as breach of contract.</p> <p>CK stated that she wants a statement to be added to the website listing terms of bid/details/reports required back and list organisations and if they have not submitted the required papers back then this should be published on the website, as this comes back to the ICO complaint. IF we do not get the papers back it can lead to more issues for us in the future. AB to work with KB and ensure this is done.</p>	<p><b>CK</b></p> <p><b>KB/AB</b></p>
	<p><b>Events/Engagement Officer</b></p> <p>Events have been cancelled until 2021, however ZF stated she is involved with many different things now.</p> <p>ZF explained that the Twitter engagement event went really well. CK/KB/ZF were involved in this with the PCC and other partners and she believes this would be great to do again. Discussions to be had surrounding this.</p> <p>Beds Police Partnership Trust Communications – ZF stated that she is currently looking at potentially getting a new website made on via Fluid (fluid run the opcc website currently) – however this has to be reviewed in line with the Website review going to be completed next week with KB and ZF. KB as stated above is currently having discussions with fluid about our website and adding additional features to aid accessibility and that would help also improve the BPT website.</p> <p>ZF explained that she is currently looking at social media for the BPT and is looking to educate partners and the force regarding their function.</p> <p>ZF explained that she is attending the daily silver cell wellbeing calls and the OPCC are working through all things welfare ranging from carepacks, self isolating packs, goodie bags, food parcels.</p> <p>ZF explained she is also reviewing the Youtube functions as we are now nearly a month in, we have received great feedback such as 10 out 10. ZF stated she will be looking at more sharing and campaigns to be done. ZF has uploaded the next playlists.</p> <p>Bedfordshire Covid Heroes 2021 – ZF to consider and celebrate as many organisations as possible i.e Diverse FM/linking with carehomes/Superheroes – NHS funding.</p>	



	<p>AB thanked ZF for the Town Council Engagement for commissioning. ZF stated she was pleased as it is going really well.</p>	
	<p><b>Contacts Officer</b></p> <p>MR stated that she requires a few updates:</p> <p>Modern Day Slavery correspondence – CK stated that she was waiting for all MOJ funding to be released as she thought something may come out regarding this. CK to consider. CK asked AB to start up a list for all organisations to which we cannot fund.</p> <p>MR stated that she needed an update for the HMI inspection for YOS. KB reviewed during the call and stated it is for the force to respond not OPCC. The email had originally gone to David Boyle, KB forwarded to John Murphy – No further Action from OPCC.</p> <p>Andrew Selous correspondence – CK stated that she had sent this on the the Exec team to review.</p>	<p><b>AB</b></p>
	<p><b>AOB</b></p> <p>CK asked for KB to start a log for all achievements etc for the annual report – these minutes (June 2020) are a great start.</p> <p>CK explained that as VR and SP are only in week three she has not requested updates from them, however at the next BRM these will be needed.</p> <p>SP thanked the team for there assistance in the last 3 weeks. CK advised him that she wanted to give him reassurance that she believes decisions made are good and he is on the right track.</p> <p>VR stated that she is currently looking at the process and mechanisms at managing escalations and whom to report to – structured reporting. However this meeting has highlighted how busy the OPCC is.</p> <p>Nothing further raised – meeting concluded 16:10hrs.</p>	