

**Joint Audit Committee of the Police and Crime Commissioner
for Bedfordshire and Bedfordshire Police**

Minutes are not restricted

Meeting of 25 July 2019

Held between 13:30 – 15:30

Minutes - draft

Present:

Jagtar Singh – Chair (JS)	Independent Committee Member
Judit Seymour (JSM)	Independent Committee Member
Gita Raja (GR)	Independent Committee Member
Judit Seymour (JS)	Independent Committee Member
Clare Kelly (CK)	Chief Executive, Office of the Police and Crime Commissioner for Bedfordshire (OPCC)
Katie Beaumont (KB)	Compliance Officer, OPCC
Jackie Sebire (JS- TDCC)	Temporary Deputy Chief Constable, Bedfordshire police
Phil Wells (PW)	ACO, Bedfordshire Police
Aphrodite Lefevre (AL)	BDO – External Auditors
Kirsty	BDO – External Auditors
Mark Jones (MJ)	RSM – Internal Auditors
Sheila Greer (SG)	Minute taker

Part One – Not Restricted		
19/JAC/28	<p>Apologies Apologies noted from:</p> <ul style="list-style-type: none"> - Wayne Brads, Independent Committee Member - Mark Jones, RSM - Laura Cochrane, Independent Committee Member 	ACTI ON
19/JAC/29	<p>Minutes and Status Report of the meeting held on 24th May 2019 (Restricted in part).</p> <p>The minutes of the previous meeting of the 24th May 2019 were agreed, subject to minor amendments:</p>	

	<p>Two items were queried. The committee would like an explanation about how PBB works and assesses risk, how it manages demand, what is the process and how it fits in with staff and public safety. How it impacts in budgeting process. PW agreed to explain that at the next meeting.</p> <p>All pages agreed except page 3 – ‘Committee pleased to note’ instead of ‘pleased to not’.</p> <p>A request that page numbers be added to minutes.</p>	PW
19/JAC/30	<p>Matters Arising/Action Log:</p> <p>19/JAC/08- Re Demand Update: PW gave update re protected learning time and said there is more noise from a national level.</p> <p>Action 4 areas in red on J.A.C Committee, deep dive. JS asked that J.A.C be kept updated on progress and likely impact of any firm decision.</p>	
19/JAC/31	<p>Declarations of Interest</p> <p>There were no declarations of personal or prejudicial interests from members.</p>	
19/JAC/32	<p>Item 6 – Strategic Risk Register of the Police and Crime Commissioner for Bedfordshire</p> <p>KB presented the report and discussed the risks as they had remained the same – detail given.</p> <p>No concerns from JAC members</p>	
19/JAC/33	<p>Item 7 – External Audit, Competition Report</p> <p>AL presented the external audit and mentioned that the completion report, which identifies issues, had identified 38 outstanding matters. There has been one change from the audit plan, identifying ‘related parties’, which should have been in the original plan.</p> <p>Page 7 shows high level overview, top one in all audits, which is ongoing. They don’t anticipate any issues.</p> <p>Property plant and equipment: substantially completed</p> <p>Pension liability: completed. More information in the report. Confirmed that funds for increased pensions would come from the Government, 100%. Increased liability could be in the region of £50 million.</p> <p>Page 20; audit procedure did not identify and fraud. JS probed further and PW clarified it did not mean there was not any fraud, but none identified.</p> <p>JS asked PW to advise J.A.C how they look for and detect fraud at a future meeting.</p>	

	<p>2 errors mentioned by GR: Page 7, no error identified, should be Yes.</p> <p>Page 28, sustainable matter, not manner.</p> <p>Page 38 Would like more information about outstanding matters. To get it as a report before next meeting. GR thanked them for the style of report and said she had enjoyed reading it.</p> <p>JS happy to sign off report</p>	
<p>19/JAC/34</p>	<p>Item 8 – Internal Audit. a) Progress against plan 2018- 2019</p> <p>MJ presented the internal audit. Confirmed progress was against both 2018/19 and 2019/20.</p> <p>Confirmed progress is as he expected and that there are changes in the way to track implementations from BCH. No visibility about if and when completed and that in the next paper there will be a positional statement to see progress.</p> <p>J.A.C endorsed the recommendation above.</p> <p>JS asked that at next meeting if it would be possible to do an assessment to reassure J.A.C that all standard templates are still being used. PW assured J.A.C that the follow up audit will pick that up on 2.3.2020</p> <p>JS is assured by report, good, clean bill of health. Congratulated Clare and team.</p> <p>b) Progress on recommendation</p> <p>Provided by PW and JS noted the report reassurance PW provided.</p> <p>(No item numbered 9 on agenda)</p>	
<p>19/JAC/35</p>	<p>Item 10 Force Overview</p> <p>JS, TDCC, confirmed that HMICFRS had said vulnerability is now ‘a strength of the force’ in Bedfordshire and she hoped it gives the committee reassurance of how it is progressing.</p> <p>JS complimented JS, TDCC on her hard work and achievements around vulnerability.</p> <p>PW mentioned service levels to match budget demand management, including more community police to populate hubs across the county.</p> <p>JS, TDCC explained about Violence without injury cases. Been using CCTV and forensic evidence etc, it has aided algorithm. 2 pilots been running for 2 months. It is seen as a triage tool. The PCC has made enquires about the system and been given reassurances that it can be overridden by human intervention.</p>	

	<p>EBIT</p> <p>JS mentioned there was lots of commentary about data, Page 2??? And verbal updates have shown him the mitigation of risk. He asked if, at the end of the report, an executive summary could be included, i.e. the DC or CC is concerned about what is happening about rape cases, if at 6% or or 9% against KPI. And provide a reason for the increases in crime and what mitigation is in place.</p> <p>PW explained they can say how they are dealing with things but not against KPI's.</p> <p>On terrorism, issues arising can be put in private section but not in public section. Accepted.</p> <p>JSM asked what are things being measured against, would like to know the benchmarks being used. JS, TDCC explained that progress is reviewed twice a year, and it is compared to other forces that are similar and the national average.</p> <p>CK mentioned that the OPCC asks the force for same information and suggested that the information could potentially be used on the performance dashboard.</p> <p>Committee gave thanks for the force overview</p>	
19/JAC/36	<p>Item 11 Draft Annual Report</p> <p>The Annual Report was agreed by J.A.C members</p>	
Restricted		
19/JAC/37	<p>Item 12 – HMICFRS</p> <p>Restricted – not included in Minutes for Publication</p>	
19/JAC/38	<p>Item 13 Strategic Risk Register</p> <p>Restricted – not included in Minutes for Publication</p>	
19/JAC/39	<p>Item 14 AOB</p> <p>Non declared earlier, all discharged at 14.50</p>	
Date of next meeting		