

Police and Crime Commissioner for Bedfordshire

Strategic Board

Terms of Reference

INTRODUCTION

- Sits within the context of Scheme of Corporate Governance, specifically sets out the formal arrangements for accountability/decision-making.

PARTIES

There will be two legal entities present at the board:

- The Police & Crime Commissioner for Bedfordshire
- The Chief Constable for Bedfordshire Police

ROLE

- To consider recommendations and make decisions in relation to:
 - Issuing a police and crime plan
 - Determining police and crime objectives
 - Calculating a budget requirement
- To hold to account the Chief Constable for the efficient and effective delivery of the police and crime plan, including:
 - Organisation wide performance (crime, complaints, etc)
 - Value for money
 - Budgets and use of resources
 - Audit/Inspections/Compliance

MEMBERSHIP AND ATTENDANCE

Parties:

The Police & Crime Commissioner for Bedfordshire
The Chief Constable for Bedfordshire Police

Substitutes may attend and the choice of substitute will be for each party to determine.

Statutory Officers for the two parties will attend: Chief of Staff/Chief Finance Officer. Other professional advisors will also attend: Deputy Chief Constable. Other professional advisors will be invited to attend as required.

ADMINISTRATION

The board will be chaired by the Police & Crime Commissioner or a nominated substitute such as the Chief of Staff.

An agenda for the meeting will be agreed consultatively and appropriate reports and briefings be circulated four days in advance of each meeting. All efforts will be taken to keep bureaucracy to a minimum. To ensure transparency and accountability all meeting papers will be saved in two formats, one restricted by the OPCC and one for public view on the OPCC Website.

/recommendations and decisions will be made public and available to the police and crime panel.

The board will be administratively supported by the office of the Police and Crime Commissioner.

MEETINGS

Meetings will be held at least quarterly at an agreed venue and in private. Meetings will be planned for one calendar year and a quarterly forward plan of decisions and matters for scrutiny will be made public.

RELATIONSHIP TO OTHER MEETINGS

The Joint Audit Committee will report to the board and matters arising from the Strategic Alliance Summit will be considered.

Any decisions taken by the monthly Commissioner and Chief Constable meeting may be formally noted by the board.

REVIEW

The terms of reference for the board will be reviewed annually.