



# Bedfordshire Police

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## The Chief Constable for Bedfordshire Police DRAFT STATEMENT OF ACCOUNTS

### 2021/2022

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## Narrative Report

The Narrative Report pulls together in a single document information on the budget preparation process, final accounts, performance information, medium term financial plans and other contextual information such as workforce numbers and strategic risks. I hope you find it helpful, I would welcome feedback on the content so that we can continue to improve and enhance next year's narrative report on the 2021/22 accounts.

Bedfordshire Police continued its improvement in ensuring that the Force was at full strength, following on from the improvements since 18/19 the force has continued to meet its annual recruitment targets.

This is a positive picture for Bedfordshire in terms of increasing officers, but does create specific demand and cost issues with a significant increase in student officers within the Force at any one time and also the status of the physical and non-physical infrastructure within the Force.

The level of training officers require before they are productively engaged in policing means that, for a period of time, we have the costs of the additional officers but not their operational hours hence the demands on police overtime for example do not decrease in the same period.

In Bedfordshire the implications of delivering a service to meet increasing demand and complexity whilst operating with finite resources is fully appreciated. Considerable work is focused on challenging the effectiveness and efficiency of our service, constantly driving to ensure our resources are directed to the highest priority areas and as a result have embedded the Priority Based Budgeting process.

As a police service we try to anticipate demand and ensure our strategic plans address the changing landscape both in the scope and complexity of crime but also the technology and equipment available to enhance the delivery of our service. We also always have to be prepared for the unexpected and be ready for an immediate response whatever the circumstances. The Covid-19 pandemic is one of those once in a lifetime challenges which the police service is currently responding to in a direct and positive manner.

The Statement of Accounts has been prepared in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy (CIPFA). It therefore aims to provide information to help the reader:

- Understand the overarching financial position of the PCC (and the Force)
- Have confidence that the PCC has spent public money wisely and it has been accounted for in an appropriate manner
- Be assured that the financial position of the PCC (and Group) is sound and secure

The style and format of the accounts complies with CIPFA standards and is similar to that of previous years.

The structure of this Narrative Report is set out below.

1. Explanation of the PCC and Group
2. Introduction to Bedfordshire Police
3. Financial performance
4. Non-financial performance
5. Coronavirus (Covid-19) pandemic

## 6. Summary and conclusion

### 1. EXPLANATION OF THE PCC AND GROUP

The Police & Crime Commissioner (PCC) and the Chief Constable are established as separate legal entities.

The PCC is elected by the public every four years to secure the maintenance of an efficient and effective police force and to hold the chief constable to account for the exercise of his functions and those of persons under his direction and control.

The Chief Constable has a statutory responsibility for the control, direction and delivery of operational policing services in the Bedfordshire Police area.

The Chief Constable has produced this set of accounts which explains how the resources provided by the PCC have been used to deliver operational policing services.

The Net Revenue Budget for 2021/22 was £127.430 million, of which £125.452 million was delegated to the Chief Constable.

### 2. AN INTRODUCTION TO BEDFORDSHIRE POLICE FORCE

We are dedicated to "protecting people and fighting crime together".

At 477 square miles and with 664,500 people Bedfordshire is one of England's smallest (yet most diverse), counties and faces complex crime challenges more usually seen in large metropolitan cities.

More than half of its residents live in its largest towns Luton and Bedford which have diverse and often transient communities, alongside smaller market towns and rural parishes.

London Luton Airport handled 18 million passengers in 2019, up 8.6% on the previous year. The M1 and A1(M) motorways traverse the county. Two principle railway lines connect people with the heart of London in less than an hour.

Bedfordshire has a complex mix of volume crime, serious crimes, drugs, gangs and terrorism threats. Every day our officers meet threats, harm and risks like those in large cities. In the year to October 2021 the force recorded over 48,882 crimes (a decrease of 6.2 per cent), and answered more than 309,000 calls for service.

Among all English police forces, Bedfordshire receives one of the lowest Government grants per head of population, and is in the lowest quartile for budget and police officers per head of population, and for council tax levels.

Bedfordshire Police's community, response and investigation teams serve the unitary authorities of Luton, Bedford and Central Bedfordshire from two operational hubs. Strategic leadership of regional intelligence and investigation helps the Force meet risks linked to extremism and organised crime.

Officer numbers are now at a similar number to pre austerity in 2010, however the complexity and level of demand in Bedfordshire is significantly different to that era, requiring a considerable higher level of investigation time. Bedfordshire still has one of the lowest net budgets of all English police forces. Bedfordshire is addressing its challenges through internal change and service-leading collaborations with neighboring and regional police forces.

The force has made considerable efficiencies by collaborating large areas of its business with neighboring Cambridgeshire and Hertfordshire. This includes functions such as Protective Services which encompasses everything from the Beds, Cambs and Herts Major Crime Unit to Roads Policing, Scientific Services and Firearms as well as support services departments. Meanwhile Bedfordshire is also proud to be the lead force for the Eastern Region Special Operations Unit (ERSOU) and Eastern Region Counter Terrorism Policing Unit. The force continues to look at opportunities that can be achieved through working with the 7 Eastern Region forces (Existing Tri-force associations plus Norfolk, Kent Essex and Suffolk).

The Force has now fully embedded its Priority Based Budgeting process which provides the Force with an overall costed service catalogue that allows for a full understanding of the service we would deliver for less or what opportunities and benefits we would get for additional investments and resources.

### 3. FINANCIAL PERFORMANCE

#### a. Revenue Budget 2021/22

The 2021/22 net budget requirement of £127.4 million represented a cash increase of £6.9 million or 5.8%. In order to fund this increase in expenditure the PCC increased the police element of council tax by £15 per band D property which was the maximum allowed without invoking a referendum.

The budget required cashable savings of £2.0 million but allowed the force to recruit the 53 officers required by the PCC.

#### b. Revenue Outturn 21/22

The successful Special Grant bids for 2021/22 allowed the force to deliver an overall underspend of £1.557 million.

The total 2021/22 Revenue Budget allocated by the PCC for Bedfordshire to the Chief Constable for operational policing and support functions was £125.452M; actual expenditure amounted to £123.895M.

The under spend for the year of £1.557M arose in the following areas:

	£'M
Police Pay	0.145
Police Overtime	0.993
Staff Costs (inc agency and overtime)	0.425
Costello	1.904
Non-Staff Costs	0.101
Collaboration	-0.080
Externally Funded & Income	2.024
Grants	-7.069
<b>Total</b>	<b>-1.557</b>

The outturn position of the Chief Constable includes different elements to that reported in the financial accounts and a full reconciliation of the reported outturn to the financial accounting surplus / deficit is shown at group level in the PCC's Group accounts.

#### c. Outlook – Medium Term Financial Plan

The Commissioner's pledge to increase officers was made possible by the £6.9M increase in funding made available to the Police & Crime Commissioner through a combination of increased Police Grant, Council Tax increase of £15 per band D property and the continuation of the Uplift grant as part of the 2021/22 approved budget. The increased numbers in police officers assisted the Commissioner in delivering against his Police and Crime Plan. The medium-term financial plan covering the next four years, between 2022/23 and 2025/26, that is constantly being reviewed, does place reliance from reserves to assist in balancing the budget, and it is likely that consideration will need to be given to the replenishment of these reserves over the same period. It is helpful to be aware of some specific context in relation to the current financial environment as highlighted below.

- Bedfordshire Police has received a Special Police Grant, in relation to its Boson capability since 2018/19, providing additional funding in support of targeted operations against the use of Guns and Gangs in Bedfordshire and Luton. The grant total £3.6M in 2021/22. In addition to this, flowing from the national operation Venetic, the UK investigation into encrypted messaging platform EncroChat, the PCC also received a grant totalling £3.6M for the level of disproportionate expenditure incurred by Bedfordshire when compared with other Forces in England and Wales. Similar bids have been submitted for the new financial year, 2022/23 and continuation funding is expected at slightly lower levels as the Force is asked to contribute higher levels of matched funding.
- The 2022/23 budget has been built on the basis that we wish to avoid the use of reserves, this has been made possible by the increase in council tax and police grant.
- An increasing percentage of the annual budget is spent on areas of policing delivered by collaborated units. While this has provided savings for the Force and increased resilience, the priorities for Bedfordshire within those service areas that are collaborated have to be considered alongside those of Hertfordshire and Cambridgeshire Constabularies.

We have seen an increase in the main police grant of £3.969M for 2022/23. Most of this increase is attributed to the cost of the officers formally funded by uplift grant which can now be built into the base budget and the increase in national insurance rates from April 2022. Bedfordshire has been awarded £1.2M uplift grant in 2022/23 to fund the recruitment of 72 officers during the financial year being the final year of the Government's drive to recruit 20,000 officers nationally. We will see the continuation of the pension grant of £1.117M and legacy council tax grants of £4.637M. The tax base reduction grant awarded last year has been discontinued as expected as tax base levels have recovered from last year's slump brought about by Covid. The budget reflects the fact there was no pay award in September 2021 and it contains a contingency to fund a 3% pay award in September 2022.

Prior to setting the budget a number of medium-term financial plan scenarios had been tested and these continued to be revised until the budget was agreed. These helped the Commissioner to take the decision to increase Council Tax by the maximum amount expected to be allowed, this equated to £10 for a band D household. This combined with the collection fund surplus of £0.756M and the increase in main police grant, provides for an overall funding increase of £8.632M.

Based on the provisional financial settlement the estimated medium-term plan position is shown in the table below. During the run up to the budget many different scenarios have been tested with options around growth and savings incorporated into each of these. The improvement in the collection fund figures combined with the growth afforded by the OPCC's decision to increase Council Tax has meant that

no significant savings have been required (savings have been netted off against growth figures) this year to produce a balanced budget. This is obviously in complete contrast to the position in previous years whereby significant savings have had to be made. Savings plans are in place for the following year and while we have shown the use of reserves to balance the budget in 2023/34, we will be working hard next year to reduce costs to an extent that the use of reserves is not required.

The provisional settlement contained total grant funding figures for the Police Service through to 2024/25 and we have estimated the impact of this for Bedfordshire Police in our medium-term plan. Assuming no changes to our funding position we estimate that we can produce a balanced budget to the 2024/25 financial year. This does rely on use of reserves during the plan that we have been able to build up in recent years. The Government has also committed to review the funding formula within the period covered by the medium-term plan so the figures used must only be considered as provisional.

	<b>2022/23 Indicative</b>	<b>2023/24 Estimated</b>	<b>2024/25 Estimated</b>	<b>2025/26 Estimated</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Estimated draft budget (a)	136,062	144,022	146,604	151,382
Estimated funding (b)	136,062	140,902	146,006	148,752
<b>Shortfall (a-b)</b>	<b>0</b>	<b>3,120</b>	<b>598</b>	<b>2,630</b>
Savings	0	2,205		
Use of Budget Reserve		915	598	1,544
<b>Budget Shortfall</b>				<b>1,086</b>

The medium-term financial forecast is shown in the table above. Assuming no changes to our funding position we estimate that we can produce a balanced budget to the 2025/26 financial year. However this does rely on use of reserves of £6.348M over the course of the plan.

Based on the final settlement and an increase of £10 in Council Tax in 2022/23 aligned with the award of Special Grant and the aspiration of increasing officers by 72 in the next financial year the PCC's projected reserve balances are £4.081M in General Reserves. This balance is required to maintain a minimum level of 3% of annual budget. Balances in capital reserves of £5.671M and insurance reserves of £1.031M are estimated at the end of this Medium-Term Plan period.

#### **d. Capital**

In addition to spending on day to day activities, the PCC incurs expenditure on land and buildings, information technology and other items of plant and equipment which have a longer term life.

The PCC has approved a Capital Programme costing £30 million over the next four years, which will provide the Force with appropriate infrastructure and assets to deliver innovative policing strategies with fewer resources.

The Capital Programme will be funded through a combination of borrowing, capital grants, revenue contributions, capital receipts and PCC reserves.

#### **e. Accounting Changes compared to 2020/21**

The net cost of services has increased by £20.6M which is largely due to an increase in the pension current service cost shown within the Corporate reporting area. The current service has increased by £16.8M, this is an actuarial estimate which is further explained in the accounting policies (R – Pensions). Due to increased CPI the cost of providing pensions to current employees has increased. The remaining increase in net cost of service is as a result of growth to the number of police officers employed and a reduction in income from fees and charges.

Significant pensions actuarial losses in 20/21 are replaced in 2021/22 with actuarial gains recognised in the Comprehensive Income and Expenditure Statement for the Local Government Pension Scheme (LGPS) and for the Police Pension Scheme, the net result of these is shown under the heading Re-measurements of the net defined benefit liability. These actuarial gains are informed by the actuarial valuations commissioned by the PCC and Chief Constable, a small change in financial estimates has a large impact on the pension liability as can be seen at Note 38 Pensions. The pension increase rate has moved from 2.4% to 3.0% for the Police Scheme and 2.85% to 3.15% for the LGPS scheme. This is countered by the increased discount rates and increased asset returns for the LGPS. In the case of the LGPS these increases are significant enough to move the position to an actuarial gain of £35.7M.

The net expenditure before accounting adjustments has increased by £9.0M to £153.8M in 2021/22, a large proportion of this is a direct impact of increasing front line officers and as a result of the increased capacity for investigations due to the special police grants provided in the year. This is detailed in the Financial Information section of this report and is analysed in Note 1 Expenditure and Funding Analysis.

#### **f. Pension Liabilities**

The balance sheet includes a liability of £1,432M which is the commitment that the Chief Constable for Bedfordshire has in the long-term, to pay retirement benefits. This liability has a substantial impact on the net worth of the Chief Constable as recorded in the balance sheet, resulting in a negative overall balance of £1,439M.

The Police Officer pension scheme is an unfunded scheme administered by the Chief Constable, meaning there are no assets built up to meet the pension liabilities, and cash has to be generated to meet actual pension payments as they eventually fall due. Both police officers and the employer (i.e. the Chief Constable) make annual contributions which are paid into the Police Pension Fund. Pensions are paid from the Fund. The Home Office funds the difference between actual pension payments and pensions income through an annual top-up grant.

Police staff are eligible to join the Local Government Pension Scheme (LGPS) administered by Bedfordshire Borough Council. This is a funded scheme whereby assets are invested to help fund future liabilities. In 2021/22 the Group paid an employer's contribution representing 21.85% of pensionable pay which was informed by the last valuation in April 2019, which reported a funding level of 100%.

## **4. NON-FINANCIAL PERFORMANCE**

### What We Want To Achieve

The Chief Constable's Control Strategy sets out what the force wants to achieve and directly supports the delivery of the Commissioner's Police & Crime Plan. It sets out strategic objectives for delivery to enable the force to achieve its vision of becoming a well-respected, high performing, efficiently run police service working together to protect people, fight crime and keep Bedfordshire safe. It is broken down further into the Annual Delivery Plan 2021/22.





The main risks the Chief Constable faces in achieving these objectives are:

- If the level of funding over the Medium Term results in further budget reductions and in particular reductions to frontline police officers there may be a resultant deterioration in the services the force can provide to the public.
- If the force fails to adequately manage changes to demand it may fail to adequately protect people and fight crime.
- If the Force is insufficiently sensitive to Equality, Diversity and Human Rights then it may fail to operate in a fair and ethical manner, and may fail to maintain community cohesion.
- If the force fails to secure adequate ICT equipment it may fail to provide effective and efficient services and to adequately support the workforce.
- If the Force fails to deliver training, accreditation, succession planning and continuous professional development it may fail to deliver effective and legitimate services and adequately support officers and staff.
- If the Force fails to deal with local threats from domestic and international extremism it may fail to protect the vulnerable and deal with emergencies.
- If the Force fails to adequately manage continuing high police officer recruitment and attrition of experienced officers it may fail to retain an appropriately skilled workforce, and may fail to deliver effective and efficient specialist services.

The risk register is regularly reviewed at senior officer level, the force Executive Board acts as the Strategic Risk Management Board, the Strategic Risk Register is also reviewed quarterly by the Joint Audit Committee. It is a standing agenda item on the Business Change & Continuous Improvement Board and the Force Performance Board, where it helps to frame discussions around key change and performance issues.

The Commissioner holds the Chief Constable to account for the delivery of service through monthly Delivery and Beating Crime Board Meetings and regular one to one update meetings.

An Annual Delivery Plan is produced each year to provide more tactical annual delivery objectives to help take the Force towards delivering the Control Strategy and achieving our vision.



Bedfordshire Police's Control Strategy provides the basis for prioritising the Force's energy, resources, intelligence requirements, policing operations and improvement initiatives, to effectively deliver the Force's Purpose of protecting people and fighting crime together.

Informed by the Chief Constable's Strategic Plan and with input from the Command Team, functional leads, subject matter experts, Community Safety Partnership managers and their analysts we have then determined the priority areas as set out in the Control Strategy. The documents are entirely evidence based and reflect the challenges we face in Bedfordshire and the areas we want to improve.

The Control Strategy informs:

- How we deploy our resources
- How we task
- How we focus our partnership activity
- Where we focus our intelligence gathering
- Where we focus our training and knowledge building

The table below shows performance in key Control Strategy priorities and cross cutting themes, for the twelve months from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022, with an indication of the direction of travel.

Priority Themes	Intel Submissions		Recorded Crime					Solved Crime			
	12m to Mar 22		12m to Mar 22		12m to Jan 22			12m to Mar 22		12m to Jan 22	
	Intel Submissions	Direction of Travel	Recorded Crimes	Crime Rate	Direction of Travel	Police Force Average	Rank	Solved Rate	Direction of Travel	Police Force Average	Rank
<b>Exploitation of children and adults</b>											
Child Sexual Exploitation	694	****	60	0.09	↑						
Child Sexual Abuse			297	0.45	↑			25.3%	↓		
Sexual Grooming Offences (Offence Code 88A)			77	0.12	↑	0.12	20	13.0%	↑		
Human Trafficking and Modern Day Slavery (Code 106)	383	****	106	0.16	****	1.06	32	0.9%	****		
<b>Rape and Domestic Abuse</b>											
Rape			582	0.88	****	1.13	5	6.0%	↓	4.60%	6
Domestic Abuse*	213	****	8015	12.06	****	12.32	19	9.4%	****		
Domestic Abuse Repeats			2534	Rate: 31.6%	****						
<b>Gangs / Serious Youth Violence</b>											
Serious Youth Violence			1889	2.84	↑			16.5%	↓		
Serious Knife Crime*	1065	****	552	0.83	****	0.62	35	14.5%	↓		
Firearms Crime*	597	↓	63	0.09	↓	0.08	15	20.6%	↑		
<b>Residential Burglary**</b>											
Residential Burglary (April 2017 definition)	489	****	1866	2.81	↓	6.96	34	8.0%	****	6.00%	3
Burglary Dwelling (approx. old definition)			1356	2.04	****			10.6%	****		
Cross Cutting Themes	12m to Mar 22		12m to Mar 22					12m to Mar 22			
	Bedfordshire		12m to Mar 22		12m to Jan 22			12m to Mar 22		12m to Jan 22	
	Bedfordshire	Direction of Travel	Recorded Crimes	Crime Rate	Direction of Travel	Police Force Average	Rank	Solved Rate	Direction of Travel	Police Force Average	Rank
<b>Drug and Substance enabled crime and disorder</b>											
Trafficking of Drugs	10619	****	451	0.68	↑	0.65	27	39.0%	↓	55.21%	19
Possession of Drugs	3841	****	1300	1.96	↓	1.95	23	78.6%	↓	72.91%	5
<b>Crime and disorder related to individuals vulnerability</b>											
Child Neglect (11A)	81	****	49	0.06	↓	0.43	5	6.1%	↓		
<b>Cyber enabled crime and disorder</b>											
Online Crime*	55	****	1708	2.57	↓			8.0%	****		
<b>Hate enabled crime and disorder</b>											
Hate Crime	28	****	2482	3.70	↓			2.0%	↑		
Racially or Religiously Aggravated Offences			783	1.18	↑	1.06	32	11.7%	↓	15.10%	27
<b>Knife enabled crime and disorder</b>											
Possession of Article with Blade or Point (10D)			216	0.33	****	0.36	22	47.2%	****		
<b>Other Monitored Crimes</b>											
Business Robbery	117	****	38	0.06	↓	0.07	26	23.7%	↓	43.65%	19
Personal Robbery			506	0.76	****	0.62	33	4.9%	↓	9.99%	35
Theft of Motor Vehicle	415	****	1407	2.12	↑	2.49	39	3.1%	↓	2.37%	19
Theft from Motor Vehicle			2462	3.70	↓	1.39	35	2.0%	↑	6.43%	38
Public Order	122	****	5514	8.30	****	9.58	19	9.2%	↓	11.51%	32
Violence Against the Person	807	****	18576	27.95	****	34.63	10	9.1%	****	9.72%	24
Crime Rates per 1000 population Data 12 months to Mar 2022											

## 5. OPERATING ENVIRONMENT

The operational focus and working practices of Bedfordshire Police have been significantly affected by the Coronavirus pandemic. Bedfordshire Police has successfully maintained business continuity as far as possible have implemented a number of measures to enable this.

New ways of working have enabled delivery across our critical areas. Evaluation of new working practices has shown some significant long-term opportunities for the force to evolve from the pandemic and deliver a more efficient, agile and technology enabled service.

As the UK comes out of the pandemic and deals with the effects of the war in Ukraine inflation rates not seen in years are effecting public confidence and public spending. The financial implications for the wider economy as a whole threaten future funding levels including the additional funding associated with the increase in officer numbers.

## 6. SUMMARY AND CONCLUSION

The PCC and Chief Constable have a strong track record of effective financial management. The budgeting process is very thorough with rigorous challenge from both the Chief Constable's and the PCC and is very much linked to the Police and Crime Plan and the Force priorities.

The latest medium term financial plan, which covers the four-year period 2022/23 to 2025/26, identifies the need for further cash savings.

During the last two years the force has made great strides in recruiting additional police officers under the national Police Uplift programme. Bedfordshire aims to recruit an additional 72 police officers by March 2023 and continue to grow in the following year.

Despite these financial challenges the PCC and Chief Constable look to continue their journey of improved service delivery as well as continue to raise the issue of funding for Bedfordshire Police not being commensurate with the level and complexity of demand that the force faces.

The financial outlook remains challenging but there is confidence that the PCC, Chief Constable and their respective leadership teams will continue to deliver strong and effective financial management in order to maintain an appropriate level of funding for essential operational services.

### Further information

Additional information on revenue and capital expenditure is detailed in the notes to the accounts. Further information may be obtained from:

Chief Finance Officer, Bedfordshire Police, Police Headquarters, Woburn Road, Kempston, Bedford, MK43 9AX.

Any person interested also has a statutory right to inspect the accounts at Bedfordshire Police Headquarters before the completion of each annual audit as publicly advertised.

## Statement of Responsibilities

### The Chief Constable's Chief Finance Officer Responsibilities

The Chief Finance Officer is responsible for the preparation of the Chief Constable for Bedfordshire's statement of accounts in accordance with proper practices as set out in the CIPFA Code of Practice on Local Authority Accounting in the United Kingdom (the Code).

In preparing this statement of accounts the Chief Finance Officer has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the Code;
- kept proper accounting records which are up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the Statement of Accounts gives a true and fair view of the financial position of the Chief Constable as at the 31 March 2022 and its income and expenditure for the year then ended.

  
c \_\_\_\_\_

**Philip Wells**

Chief Finance Officer to the Chief Constable & Police & Crime Commissioner

29 July 2022

### The Chief Constable's Responsibilities

The Chief Constable is required:

- to make arrangements for the proper administration of its financial affairs and to secure that one of its officers (the Chief Finance Officer) has the responsibility for the administration of those affairs;
- to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- to ensure that there is an adequate annual governance statement;
- to approve the statement of accounts.

I approve the Statement of Accounts

**Chief Constable of Bedfordshire Police**

## **Annual Governance Statement**

This Annual Governance Statement explains how the Police and Crime Commissioner (PCC) and Chief Constable for Bedfordshire Police have complied with their published corporate governance framework for the year ended 31 March 2022, including plans for the financial year 2022/23.

A glossary of terms is provided at the end of the Statement of Accounts.

### **SCOPE OF RESPONSIBILITY**

Following the introduction of the Police Reform and Social Responsibility Act 2011 (the 2011 Act), the PCC and Chief Constable were established on 22 November 2012 as separate legal entities ('corporations sole') which means they are both entitled to own assets and employ staff. However, the 2011 Act gives PCCs responsibility for the totality of policing within their force area and requires them to hold their force Chief Constable to account for the operational delivery of policing.

Under the 2011 Act, the PCC is recipient of all funding, including government grant, precept and other sources of income related to policing and crime reduction, and all funding for a force must come via the PCC. How this money is allocated is a matter for the PCC in consultation with the Chief Constable, who provides professional advice and recommendations to the PCC. However, the PCC is ultimately accountable to the public for the management of the Police Fund.

The PCC is responsible for ensuring his business is conducted in accordance with the law and proper standards and, consequently, that public money is safeguarded, properly accounted for, and used economically, efficiently and effectively. Both the PCC and Chief Constable are required to, and have, appointed chief financial officers who each have a fiduciary duty to the local taxpayer for securing the efficient use of public funds. Under the Local Government Act 1999 the PCC makes arrangements to secure continuous improvement in the way his functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

In discharging this overall responsibility, the PCC is responsible for putting in place proper arrangements for the governance of his affairs and facilitating the exercise of his functions, which includes ensuring a sound system of internal control is maintained and that arrangements are in place for the management of risk. In exercising this responsibility, the PCC places reliance on the Chief Constable to support the governance and risk management processes.

The Chief Constable is accountable to the law for the exercise of police powers and to the PCC for the delivery of efficient and effective policing, management of resources and expenditure by the police force. At all times the Chief Constable, his police officers and staff remain operationally independent in the service of the public. In discharging his overall responsibilities, the Chief Constable is responsible for establishing and maintaining appropriate risk management processes, governance arrangements and ensuring that there is a sound system of internal control which facilitates the effective exercise of these functions.

The Policing Protocol Order 2011 requires both the PCC and Chief Constable to abide by the seven principles of personal conduct set out in 'Standards in Public Life: First Report of the Committee on Standards in Public Life' (commonly known as the 'Nolan Principles'), i.e. 'Selflessness', 'Integrity', 'Objectivity', 'Accountability', 'Openness', 'Honesty' and 'Leadership'. The Nolan Principles are incorporated into the College of Policing 'Code of Ethics' that applies to every individual who works in policing, including the Chief Constable and OPCC.

[https://www.college.police.uk/What-we-do/Ethics/Ethics-home/Documents/Code\\_of\\_Ethics.pdf](https://www.college.police.uk/What-we-do/Ethics/Ethics-home/Documents/Code_of_Ethics.pdf)

In addition, from an organisational perspective, the PCC and Chief Constable have approved and adopted a Code of Corporate Governance (the Code) which is consistent with the principles of the CIPFA / SOLACE guidance 'Delivering Good Governance in Local Government' <http://www.cipfa.org/policy-and-guidance/publications/d/delivering-good-governance-in-local-government-framework-2016-edition>

This Annual Governance Statement explains how the PCC and Chief Constable have complied with the Code and the requirements of Regulation 6 of the Accounts and Audit Regulations 2015 to conduct a review of the effectiveness of the system of internal control.

## **THE PURPOSE OF THE GOVERNANCE FRAMEWORK**

Governance comprises the arrangements put in place to ensure that the intended outcomes for stakeholders are defined and achieved. The fundamental function of good governance in the public sector is to ensure that entities (i.e. the PCC and Chief Constable) achieve their intended outcomes whilst acting in the public interest at all times.

The governance framework comprises the systems and processes, and culture and values by which the PCC and Chief Constable discharge their responsibilities and through which the police service accounts to and engages with the community. It enables the PCC to monitor the achievement of his strategic objectives and to consider whether these objectives have led to the delivery of appropriate, cost effective services, including achieving value for money.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable and foreseeable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them effectively, efficiently and economically.

## **THE GOVERNANCE FRAMEWORK**

The key elements of the systems and processes that comprise the governance arrangements that have been put in place for the PCC and the Force include:

### **A. Behaving with integrity, demonstrating strong commitment to ethical values, and respecting the rule of law**

The PCC and the Chief Constable have developed and approved a 'Joint Corporate Governance Framework' which clarifies the working relationship between the PCC, Chief Constable and their respective staff. This includes the code of corporate governance, the scheme of delegation and financial regulations. The Framework is informed by the requirements of 'The Good Governance Standard for Public Services' and is consistent with the seven Nolan Principles of standards in public life.

The national police service Code of Ethics sets and defines the exemplary standards of behaviour for everyone who works in policing, placing an absolute duty on officers and staff. The Code applies to everyone in policing; officers, staff, volunteers and contractors. It applies both on and off duty. It guides behaviour within the organisation as much as it informs how to deal with those outside.

Measures are in place to ensure that the PCC and employees of the Office of the PCC (OPCC) and the Force are not influenced by prejudice, bias or conflicts of interest in dealing with different stakeholders. This includes the Anti-Fraud, Bribery and Corruption Policy and guidance on the acceptance of gifts, loans and hospitality.

Notifications of disclosable interests and a register of gifts and hospitality are published on the PCC's and the force website.

The PCC and Chief Constable have transparent and accessible arrangements for dealing with complaints received from the public.

The Force has a Professional Standards Department (PSD) whose role is to uphold the ethical and professional standards of Bedfordshire Police by managing the application of police misconduct regulations, and the administration of complaints by members of the public against police officers and police staff below the rank of Chief Constable. Complaints against the Chief Constable are dealt with by the PCC. The independent Bedfordshire Police and Crime Panel (PCP) handles formal complaints made against the PCC.

The Deputy Chief Constable and Assistant Chief Officer, from within the Force, have regular monthly updates with PSD to consider conduct cases that are under investigation.

Both the PCC and Chief Constable demonstrate respect for the rule of law and comply with relevant laws and regulations. Both have access to in-house legal advice to provide assurance of the same and guidance upon lawful decision making. The PCC is independent of Force management and operational decision-making, which is the responsibility of the Chief Constable. Established mechanisms ensure that legal and regulatory breaches and misuse of power are dealt with effectively. The PCC and Chief Constable (and all other individuals who work in policing) are subject to the College of Policing's Code of Ethics, which are consistent with the Nolan principles. The Chief of Staff of the OPCC is also the designated statutory Monitoring Officer of the PCC's actions and decisions.

The PCC and Chief Constable create the conditions for all members of the OPCC and Force to be able to discharge their responsibilities in accordance with good practice. Guidance originating from the College of Policing and NPCC is disseminated through the OPCC and/or the Office of the Chief Constable. Similarly, best practice for PCCs is obtained via the Association of Police and Crime Commissioners (APCC), Association of Policing and Crime Chief Executives (APAC<sup>2</sup>E) and Police and Crime Commissioners Treasurers' Society (PACCTS), and is disseminated amongst the OPCC.

The Force employs a Force Vetting Manager and team within the Professional Standards Department to ensure compliance with relevant national vetting standards.

## **B. Ensuring openness and comprehensive stakeholder engagement**

The PCC has a statutory responsibility to consult the Chief Constable and obtain the views of the community and victims of crime about the policing of the Force area, and must have regard to their views as well as the priorities of responsible authorities within Bedfordshire and relevant government bodies before issuing a Police and Crime Plan.

The Police and Crime Plan must be published by the end of the financial year in which the PCC is elected and, in Bedfordshire, is reviewed as necessary and appropriate on an annual basis to ensure it remains relevant and fit for purpose. In so doing, the PCC is helping to ensure that local policing services address the priorities of local communities and that the Force is being held to account for the way services are delivered to the public.

Following his election in May 2021, the new PCC published his Police and Crime Plan in autumn 2021. The PCC's Police and Crime Plan sets out his strategic policing and crime reduction priorities and key aims, and how these will be delivered. His Plan is supported by the Force's Annual Delivery Plan, the OPCC's Strategic Delivery Plan



and the Financial Strategy. The Police and Crime Plan has due regard to the Strategic Policing Requirement as issued by the Home Secretary and is developed in consultation with the Chief Constable, informed by the views of the local community, victims of crime and the priorities of other key stakeholders.

The independent Bedfordshire Police and Crime Panel meets regularly to review and scrutinise the decisions and actions of the PCC and his performance in delivering the objectives contained in his Police and Crime Plan. It also meets specifically to consider the PCC's proposed annual council tax precept increase, Police and Crime Plan, Annual Report and any proposed appointment to the roles of Deputy PCC, where applicable, Chief Constable, OPCC Chief Executive and OPCC Chief Finance Officer.

Arrangements have been agreed and implemented for the PCC to hold the Chief Constable to account for Force performance and compliance with other requirements, including a schedule of formal Beating Crime and Delivery Boards for which agendas and minutes are published on the PCC's website, supplemented by regular private liaison meetings between the PCC and Chief Constable. The PCC's transparency of holding the Chief Constable to account has been enhanced since his appointment in May 2021, through publication of the recording and minutes from the unrestricted section of the Beating Crime and Delivery Board.

The Framework of Corporate Governance defines the parameters for decision making, including delegations, financial regulations and contract regulations. The PCC has published his policy statement on decision making. All formal and significant PCC decisions taken in accordance with this policy are published on his website and are presented to the Police and Crime Panel on a bi-monthly basis.

The PCC proactively publishes information to maintain openness and transparency with the public on this same website; in doing so he also meets his obligations under the Elected Local Policing Bodies (Specified Information) Order 2011 and, as a public authority, under the Freedom of Information Act 2000.

The PCC published his first Annual Report in July 2022. This gives an outline of progress made against the PCC's strategic objectives from his Police and Crime Plan.

Key information about the Force, including the Annual Delivery Plan is published on the Bedfordshire website. Information about neighbourhood policing, partnerships and sponsors, corporate events and public misconduct or special case hearings is also published, including details of upcoming hearings and how to attend. The site also allows for crimes and road traffic incidents to be reported, feedback to be given or complaints made.

The PCC and Chief Constable regularly attend local authority council meetings across Bedfordshire and provide formal briefings to constituency MPs on topical policing and crime issues at both a local and national level. The Chief Constable, and his management team, meet monthly with the local MPs to discuss local issues. In addition, the Police and Crime Panel acts as a two-way mechanism to enable local authority Panel representatives to inform the PCC of their local policing and crime matters of importance to their respective authorities, and to brief their authorities of the activities and initiatives of the PCC (and the Panel).

The PCC works with and part-funds local authority Community Safety Partnerships, Youth Offending Teams and Drug and Alcohol Teams across Bedfordshire to support crime reduction and community safety activities in their local areas. Such activities are aligned to the PCC's strategic priorities and key aims, as set out in his Police and Crime Plan, and are funded from the PCC's Community Safety Fund. Through working in partnership, these activities help the PCC to deliver his strategic objectives and also support partners in achieving their local priorities.

The PCC is Chair of the Bedfordshire Local Criminal Justice Board which meets quarterly to consider and discuss the performance of the local criminal justice system and any issues or initiatives being addressed individually and collectively by the criminal justice agencies. The Bedfordshire Deputy Chief Constable and Assistant Chief Constable represent the Force on the Board.

The Force has appropriate mechanisms for engaging with a variety of external organisational stakeholders. The Chief Constable attends regular meetings with the chief executives of all statutory partners sharing strategic information sharing and briefings for all key partners, including local authorities, blue light services and health providers. In addition, senior police officers engage with the local authority commensurate to their geographic area, including their Community Safety Partnership.

Both the PCC and Chief Constable are members of the Strategic Alliances for the three force Collaboration of Bedfordshire, Cambridgeshire and Hertfordshire as well as the seven force Eastern Region Alliance.

The OPCC and Chief Constable communication and engagement strategies explain how local people can interact with the PCC and the Chief Constable to ensure that their views inform decision making, accountability and future direction.

In so doing, the PCC is helping to ensure that local policing services address the priorities of local communities and that the Force is being held to account for the way services are delivered to the public and at what cost. Furthermore, the decisions and actions of the PCC are subject to regular review and scrutiny by the Police and Crime Panel.

The Chief Constable has a statutory duty to make arrangements for obtaining the views of persons within each neighbourhood about crime and disorder in that neighbourhood. Force engagement with the public takes place on many levels, from daily street contact and phone calls through to attendance at public meetings and formal surveys in relation to service priorities, levels and quality. Community Forums have been established across the force area and are active partnerships between the public, statutory and voluntary agency partners and local policing teams. In addition, the Force has active social media outlets including Facebook and Twitter. The Beds Alert system also enables electronic public engagement en masse.

### **C. Defining outcomes in terms of sustainable service and economic benefits**

The PCC's Police and Crime Plan sets out his strategic policing and crime reduction priorities and key aims, and how these will be delivered. Following his election in May 2021, the new PCC published his Police and Crime Plan in autumn 2021.

The Chief Constable's most recent Annual Delivery Plan, published in May 2022, outlines the organisation's organisational themes and operational objectives, taking account of the PCC's Police and Crime Plan, the Government's national Beating Crime Plan and Strategic Policing Requirement, outcomes from HMICFRS inspections and other local and national factors. Progress against the Annual Delivery Plan is assessed through focussed evaluation measures, and reviewed via the Force Executive Board and Learning, Demand and Futures Board.

The Chief Constable, in May 2021, implemented a new Vision, Mission and Identity agenda for the Force with a clear focus in developing an inclusive culture.

The organisation is committed to the identification and consideration of collaboration opportunities with regards systems, processes and resourcing to sustain service delivery and increase the capacity and resilience of the organisation without diminishing capability and access to specialist services. Major partnerships and consortia involving the Force and the PCC are governed by formal collaboration agreements under Section 22A of the Police Act 1996, or by Memoranda of

Understanding, as appropriate. Joint collaboration oversight boards provide strategic oversight and an approval process for intended service outcomes to be delivered for collaboration activity. These collaboration boards comprise Chief Officers and the PCC from each Force area participating in the collaboration. There are also partnership arrangements in place with other agencies and stakeholders to manage vulnerability caused by the changing crime landscape, including MASHs.

The Medium-Term Financial Plan (MTFP) and Capital Programme ensure that planned activities to support the objectives of the PCC and Chief Constable are financially sustainable in the longer term. The MTFP, through the embedded Priority Based Budgeting (PBB) process identifies where savings and efficiencies can be achieved and hence more resources directed to priority areas. Service delivery is reviewed within the Chief Constable's Force's Executive Board, which has been changed to include governance of all areas associated with: Change and Continuous Improvement Board, Performance Board and Learning, Demand and Futures Board.

Risk and business continuity matters are managed through a governance framework at a local and strategic level, to manage and mitigate threats to service delivery. The Force and PCC have duties to consider the impact on equality of proposed changes to policies, procedures and practices. Equality Impact Assessments are routinely undertaken by Bedfordshire Police for policies and change programmes to assess impact internally and externally for staff, stakeholders and the public.

#### **D. Determining the actions necessary to achieve the intended outcomes**

The Force planning cycle incorporates strategic assessments of demand, assets and intelligence, the Annual Delivery Plan, the annual Force Management Statement, financial plans and workforce plans. Priority activities, measures and intended outcomes are proposed and approved through the Chief Constable's Management Team (Force Executive), with regular updates provided to the PCC's Beating Crime and Delivery Board.

The Chief Constable maintains MTFPs, which form the basis of the annual budgets and provide a framework for the evaluation of future proposals. These are accompanied by mid-term workforce plans, managed by the People Portfolio.

Decision-making at all levels of the Force is undertaken within the framework of the National Decision Model, which has the Code of Ethics at its core. The National Decision Model was introduced to ensure a greater focus on delivering the mission of policing, acting in accordance with values, enhancing the use of discretion, reducing risk aversion and supporting the appropriate allocation of limited policing resources as the demand for them increases. Both are now fully embedded in the Force, to ensure officers have the tools to act lawfully in their decision making and to enable them to use their full powers for the benefit of citizens, communities and other stakeholders.

With regards to change programmes, Force change proposals are governed through the Change and Continuous Improvement Board, which co-ordinates and prioritises proposals, assessing them against the organisation's strategic objectives, capacity and financial capability. These are overseen by the Force Executive Board. Each proposal is captured through an application, then if appropriate a business case. Projects and programmes requiring the support of a collaborated unit to deliver, are governed through a joint Programme Management Office (PMO) with representation from all Forces.

The PCC and Chief Constable's joint system of internal financial control is based on a framework of regular management information, financial regulations, administrative procedures (including segregation of duties), management supervision, and a system of delegation and accountability.

The Chief Constable produces a MTFP and a Capital Programme which are reviewed throughout the financial year alongside the OPCC's reserves to provide an effective framework for decision making. The MTFP and Capital Programme are closely aligned to the PCC's Police and Crime Plan and the Force Annual Delivery Plan. The PCC approves the MTFP and the Capital Programme as well as the annual budgets.

The Police and Crime Panel must review the PCC's proposed council tax precept increase and make recommendations to the PCC before he formally sets the annual budget in February of each year. Formal budget monitoring is undertaken regularly throughout the year. It is presented to the PCC's Beating Crime and Delivery Board as well as being reviewed regularly at the Force Executive Board.

#### **E. Developing the entity's capacity, including the capability of its leadership and the individuals within it**

The PCC and Chief Constable ensure that their statutory officers have the skills, resources and support necessary to perform effectively in their roles and that these roles are properly understood throughout the organisation. Specialist advice, in areas such as taxation, legal and treasury management, is sourced externally, as this is more practical and cost-effective. The PCC and Chief Constable use the annual staff appraisal process to focus individual employee contributions towards corporate objectives and measures, and to facilitate continuous professional development.

Chief Officers have clearly defined leadership roles and are responsible for implementing strategy and managing the delivery of services within their respective portfolios.

Officers and staff manage their performance and continuous development through the Performance Development Review framework. An annual assessment of competencies and objectives linked to Annual Delivery Plan outcomes is supported by regular conversations throughout the year and a requirement for officers and staff to undertake Continuous Professional Development, as applicable. The framework also allows for the management of unsatisfactory performance or attendance where it is identified. The Force has a stated Health and Wellbeing Strategy, along with a workforce plan focussed on recruitment, retention and resilience.

The Force continues to build on its success towards building a workforce that is more representative of the communities it serves and has further invested resources into its attraction and engagement to sustain the developments in this area.

Chief Officers have promoted a learning environment climate focussed on continuous service improvement, recognising the importance of independent and peer review when needed. Integral to this is the identification of lessons learned, recommendations and identified areas for improvement through end of project / programme closure reports undertaken before transitioning to business as usual, results analysis, individual management reviews, serious case reviews and HMICFRS audit / inspection processes.

The PCC has implemented a staffing structure within the OPCC to ensure it has the necessary capability and capacity to support delivery of his statutory functions, such as commissioning services for victims and witnesses. Victim Support services, brought in house under the previous PCC, provide support for victims of crime.

The PCC reviews the workload and performance of his office via the internal OPCC Strategic Delivery Plan, which allows him to identify workload priorities and staffing capacity needs in accordance with the delivery of his strategic priorities. The PCC employs a part-time dedicated Chief Finance Officer for the OPCC.

The PCC is a member of the national Association of Police and Crime Commissioners (APCC). The Chief Constable and his fellow chief officers are members of the National Police Chiefs' Council (NPCC).

## **F. Managing risks and performance through robust internal control and strong public financial management**

The Chief Constable, officers and staff all recognise that risk management is an integral part of their daily function, in operational, corporate and change environments. The management of risk is governed through the Force Executive Board. The Board is responsible for ensuring strong oversight of strategic risk management and business continuity processes including: taking ownership of strategic risk issues; delegating actions to appropriate managers; and accepting strategic risk report updates and recommendations flowing from the Force Executive Board.

The PCC and Chief Constable monitor service delivery effectively via their respective performance regimes.

The PCC has a duty to hold the Chief Constable to account for the performance of the Force generally. The PCC has therefore implemented an effective scrutiny and oversight function. He holds a monthly Beating Crime and Delivery Board at which the Chief Constable, and his management team, are required to demonstrate that the Force is performing against the strategic priorities and key aims in the PCC's Police and Crime Plan, the Home Secretary's Strategic Policing Requirement and the Force's own Plan. A recording of the open part of these monthly boards is published after the meetings. Similarly, the PCC meets monthly with the Chief Constable on a private, informal, basis to review and discuss more regularly the general performance of the Force against topical national, regional and local issues.

The Force maintains an internal process to track implementation of actions from HMICFRS inspections, which is monitored through the Learning, Demand and Futures Board chaired by the Director of Strategic Services, with updates by exception to the Force Executive Board.

The Assistant Chief Constable chairs monthly Performance Boards, which report into the Force Executive Board, at which the Chief Constable reviews performance of the Force against plans. Gold Groups are set up to manage particular areas of vulnerability or performance as necessary, for example in response to a critical incident.

A Joint Audit Committee (JAC) operates in accordance with Chartered Institute of Public Finance and Accountancy (CIPFA) guidance and the Home Office Financial Management Code of Practice. The JAC's main role is to provide assurance to the PCC and Chief Constable that the corporate internal control and governance framework, including risk management, is operating effectively. It does this by providing an annual report to the PCC and Chief Constable. The JAC meets in public, with reports and minutes placed on the PCC's website.

Effective counter-fraud and anti-corruption arrangements are in place and are monitored, in the main, by the Professional Standards Department. The Anti-Fraud, Bribery and Corruption Policy is updated regularly and is considered and endorsed by the JAC before formal publication.

The Internal Audit Team provides assurance on the overall adequacy and effectiveness of the framework of governance, risk management and control.

The Force manages its information in accordance with the Data Protection Act 2018 and the General Data Protection Regulation, the Freedom of Information Act 2000 and the Code of Practice on the Management of Police Information, and is overseen by the Information Management Governance Board chaired by the Deputy Chief Constable. The BCH Information Management Department (IMD) leads on information compliance for Bedfordshire Police, Cambridgeshire Constabulary and Hertfordshire Constabulary and ensures that appropriate policies and procedures are in place. The IMD is also responsible for providing guidance on lawful sharing of

information with partners and completion of Data Protection Impact Assessments, and maintains a library of Information Sharing Agreements. Information Asset Owners have been appointed to manage the risks to specific information types, supported by a network of data guardians. NCALT training packages on the Code of Practice on the Management of Police Information and the Government Security Classification policy are mandatory for all officers, staff and volunteers who have access to information and completion rates are monitored by the Information Governance Board.

The PCC and Chief Constable's joint system of internal financial control is based on a framework of regular management information, financial regulations, administrative procedures (including segregation of duties), management supervision, and a system of delegation and accountability.

The Chief Constable produces a MTFP and a Capital Programme which are regularly reviewed during each financial year and form the basis of the annual budgets, to provide an effective framework for decision making. Formal budget monitoring is undertaken regularly throughout the year, reviewed by the Force Executive and presented to the PCC's Beating Crime and Delivery Board.

The Chief Internal Auditor reports jointly to the PCC's Chief Finance Officer and the Chief Constable's Assistant Chief Officer (also the Chief Constables Chief Finance Officer). The Chief Internal Auditor provides a regular update to the JAC and also provides an independent opinion on the adequacy and effectiveness of the risk management, control and governance processes.

The financial management arrangements conform with the governance requirements of the CIPFA Statement on the Role of the Chief Financial Officer of the PCC and the Chief Financial Officer of the Chief Constable.

### **G. Implementing good practices in transparency, reporting and audit to deliver effective accountability**

The PCC and the Chief Constable attempt to strike a balance between providing the right amount of information to satisfy transparency demands and enhance effective public scrutiny whilst not being too onerous to provide and for users to easily access and understand.

The PCC's decisions and actions are scrutinised by the Police and Crime Panel, which includes reviews of significant documentation produced by the OPCC for the benefit of the public. Decisions of significant public interest made by the PCC are published in accordance with a template that ensures they are easy to access and interrogate. Similarly, public reports are compiled in accordance with best practice and scrutinised by the JAC.

The PCC complies with the Elected Local Policing Bodies (Specified Information) Order 2011 and publishes required information on the OPCC website.

The PCC reports at least annually on performance, value for money, and the stewardship of resources to stakeholders in a timely and understandable way.

The PCC and Chief Constable maintain a process to assess the extent to which the organisation is applying the principles contained in the Framework of Corporate Governance and publish the results of that assessment in the Annual Governance Statement, including an action plan for improvement and evidence to demonstrate good governance in action.

The PCC and Chief Constable ensure that the performance information that accompanies the financial statements is prepared on a consistent and timely basis and the statements allow for comparison with other similar entities.

The PCC and Chief Constable ensure that all accepted recommendations for corrective action made by external audit are acted upon.

The Internal Audit function has direct access to the PCC, Chief Constable and the JAC, and provides assurance with regard to the organisation's governance arrangements. The JAC monitors progress with regards to timely implementation of agreed internal audit report actions.

Both the PCC and Force are subject to external independent scrutiny and review, through the external audit of their financial statements, systems and management arrangements, and through the inspection of policing performance by HMICFRS. The resultant audit and inspection reports are published on the PCC's website.

HMICFRS is charged with independently assessing the effectiveness, efficiency and legitimacy of police forces and fire and rescue services, in the public interest. The PCC is required to publish a response to formal reports issued by HMICFRS. The Force engages fully with the cycle of Police Effectiveness, Efficiency and Legitimacy (PEEL) inspections, Joint Targeted Area Inspections and Thematic Inspections as required.

The PCC and Chief Constable make best use of peer challenge, reviews and inspections from regulatory bodies and professional partners (e.g. College of Policing) and implement agreed recommendations.

When working in partnership, the PCC and Chief Constable ensure that the arrangements for accountability are clear and that the need for wider public accountability has been recognised.

#### **ARRANGEMENTS FOR REVIEW OF EFFECTIVENESS**

The PCC and Chief Constable are responsible for reviewing the adequacy and effectiveness of the governance framework on at least an annual basis. This includes:

##### **a) The Police and Crime Commissioner**

The PCC has the following key statutory duties and powers to:

- produce and publish a three-year Police and Crime Plan that sets out the PCC's policing and crime objectives (the term of the Plan has been, as a one off, due to COVID-19 delaying the PCC elections, reduced to three years rather than the normal four;
- set the annual policing budget and council tax precept;
- secure the maintenance of an efficient and effective police force;
- hold the Chief Constable to account for the exercise of their functions and of those personnel under their direction and control;
- have regard to the relevant priorities of, and act in co-operation with, responsible authorities in exercising their crime and disorder reduction responsibilities, including the making of related grants to any person;
- make arrangements with criminal justice bodies to provide an efficient and effective criminal justice system for the Force area;
- commission victims' services;
- power to take on the responsibility for the governance of fire and rescue services within the Force area; and
- produce and publish an annual report.

The following key governance activities took place during 2021/22 and demonstrate how the PCC has discharged these powers and duties during that year:

- The PCC allocated Community Safety Funds to help improve community safety and crime prevention across Bedfordshire. These were reported to the Police and Crime Panel.
- The PCC published the 2021/22 Annual Report in July 2022, giving an outline of progress made against the PCC's strategic objectives from his Police and Crime Plan.
- During the autumn of 2021 the PCC worked closely with the Chief Constable to update the MTFP (2022/23 to 2025/26). The PCC presented the budget and council tax proposals for 2022/23 to the Police and Crime Panel on 1st February 2022. The Panel endorsed his £10 increase in Band D council tax.
- The PCC is actively engaged in the oversight and scrutiny of key collaboration activities (e.g. BCH and seven Force Alliances, Chiltern Transport Consortium and the National Police Air Service).
- Monthly Beating Crime and Delivery Boards, supplemented by regular private and informal liaison meetings between the PCC and Chief Constable, to enable the PCC to hold the Chief Constable to account.

#### **b) The Force**

The Force Executive Board meets monthly to govern and monitor Force strategy, policies and performance. The Joint Chief Officers Board (for the BCH Alliance) meets monthly to provide similar governance for areas of collaboration.

Key discussions during the year include review of the MTFP, Capital Programme and the PCC reserves as part of the annual budget cycle. The financial plans were considered several times and the associated decisions facilitated the formal approval of the Revenue Budget and Capital Programme 2022/23 by the PCC in early 2022. As part of the annual budget process the Priority Based Budgeting outcomes were also considered.

The PCC, Chief Constable and Deputy Chief Constable attend regular seven force collaboration boards for oversight of regional collaboration such as PEQF and the Emergency Services Network, as well as the operational elements of ERSOU.

The Force's Strategic Services and Improvement Department continues to draw together corporate and strategic elements of the organisation. The over-arching function is to provide a central point of co-ordination, governance, strategy, policy and guidance development, change delivery, and the provision of internal evaluation of delivery including the identification of opportunities for continuous improvement.

#### **c) The Joint Independent Audit Committee**

Quarterly meetings of the JAC consider: external audit and internal audit plans; updates of the Force and OPCC strategic risk registers; and written briefings on other assurance issues from the OPCC and Force. JAC members are able to attend Force working groups as observers to gain a greater understanding of current governance, operational and risk activities and to assist their judgment of the adequacy of the overall Corporate Governance Framework.

#### **d) Internal audit**

The annual report of the Chief Internal Auditor for 2021/22 contained the following assurance statement on the overall adequacy and effectiveness of the internal control environment for both the PCC and Chief Constable:

*The organisation has an adequate and effective framework for risk management, governance and internal control.*



*However, our work has identified further enhancements to the framework of risk management, governance and internal control to ensure that it remains adequate and effective.*

#### **e) External audit**

The external audit of the 2020/21 statement of accounts is still to be completed and as a result no audit letter or opinion has been provided by the external auditors. All requested evidence has been provided to the external auditors and the delay is outside of the control of Bedfordshire Police.

#### **f) Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS)**

In 2018/19, HMICFRS adopted an integrated approach to the PEEL inspection programme, combining the effectiveness, efficiency and legitimacy strands into a single inspection. From 2021 forces receive one of five graded judgements in their inspected service areas: outstanding; good; adequate; requires improvement; inadequate. The report from the most recent (autumn 2021) PEEL inspection of Bedfordshire, published in April 2022, gave graded judgements in eight aspects:

- **Outstanding** in Managing offenders and suspects.
- **Good** in Engaging with and treating the public with fairness and respect.
- **Good** in preventing crime and anti-social behaviour.
- **Good** in building, supporting and protecting the workforce.
- **Good** in strategic planning, organisational management and value for money.
- **Adequate** in Protecting vulnerable people.
- **Requires improvement** in Responding to the public.
- **Requires improvement** in investigating crime.

No graded judgement was given for Disrupting serious and organised crime. Of the 17 other police forces to have had their 2021/22 PEEL inspection reports published by July 2022, only three had a better overall set of graded judgements than Bedfordshire.

Areas for improvement from inspection activities are managed through a dedicated tracker, governed by the Force's Learning, Demand and Futures Board, chaired by the Director of Strategic Services.

As stated in the introduction, the response to COVID-19 required the Force to instigate emergency procedures – governed through a Gold Group command structure – to manage operational response, business continuity and risk across all functions. Due to the COVID-19 pandemic, between March and October 2020 HMICFRS suspended all in force inspection activity and suspended the requirement for forces to submit their force management statements. Publications were also 'paused' at this time. HMICFRS resumed their core programmes from early 2021 (PEEL, child protection, custody, and the joint inspection programme). Inspection visits, publications and Force submissions, including the Force Management Statement all resumed.

The full list of HMICFRS publications is shown on the HMICFRS website.

The Force submitted its 2022 Force Management Statement to HMICFRS in April 2022. This comprised: a strategic assessment of current and future demand; a strategic assessment of workforce and non-workforce assets; and Force and collaboration plans to manage and mitigate future demand. The Force continues to

be heavily engaged in national co-ordination of the Force Management Statement process.

#### **g) Risk management and business continuity**

The risk registers for the PCC and Chief Constable are reviewed at every JAC meeting and are reviewed regularly by the Chief of Staff for the PCC or the Force Executive Board.

#### **h) Health and Safety and Environmental Management**

An internal audit of Health and Safety across Bedfordshire, Cambridgeshire and Hertfordshire during autumn 2019/20 provided no assurance. The follow-up (and most recent) internal audit of Health and Safety during autumn 2020 gave substantial assurance, showing that the previous weaknesses in control had been eradicated. The Follow Up audit contained no high or medium priority recommendations. All priority actions from the 2019 audit have been closed. Positive assurances have been received subsequently from specific H&S audits.

The Bedfordshire Deputy Chief Constable chairs a BCH Health and Safety Board to ensure that appropriate measures are in place and all officers and staff have been required to complete mandatory training on specific areas of Health and Safety. The Force has allocated co-ordination of Health and Safety issues for Bedfordshire to the Director of the Strategic Services and Improvement Department. The Bedfordshire Strategic Risk Register contains a specific Health and Safety strategy risk to ensure ongoing monitoring or strategic Health and Safety issues.

Health & Safety considerations, requirements and issues were incorporated into the COVID-19 command structure.

#### **i) Ethics and Integrity**

A protocol between the PCC and Chief Constable provides the PCC with overview and scrutiny of complaints handling by the Force.

All complaints against the Chief Constable are reported to the PCC's Beating Crime and Delivery Board and any complaints against the PCC are reported to the Police and Crime Panel.

The Chief Constable continues to promote the fundamental importance of Bedfordshire Police officers and staff employing the highest professional standards, principles which are embodied and enforced through the Code of Ethics. All new Officers and staff receive training on the Code of Ethics as part of their induction.

#### **j) Bedfordshire Police and Crime Panel**

The independent Police and Crime Panel met nine times in 2021/22. Key activities undertaken by the Panel during the year included reviewing and scrutinising the PCC's Annual Report for the 2020/21 year; scrutiny and consideration of the PCC's 2021/22 budget and council tax precept proposals. Over and above these specific activities, the Panel continued to receive and consider regular reports on the delivery of the Police and Crime Plan strategic priorities and key aims, including the contribution made by other partner agencies, and on matters of topical interest to the Panel.

#### **k) Collaboration and partnership working**

The Strategic Alliance Summit oversees and scrutinises the work of the existing collaborative functions (i.e. Joint Protective Services, Organisational Support and Operational Support) as well as an overview of the national developments and their impact on Bedfordshire, Cambridgeshire & Hertfordshire.

With Bedfordshire having lead force status for Joint Protective Services the PCC's Chief of Staff and Director of Operations attend the JPS Governance Boards (chaired by the Bedfordshire DCC) on his behalf.

The Eastern Region Special Operations Unit (ERSOU), hosted by Bedfordshire, brings together the current regional organised crime units under one structure. It is operationally aligned with the eastern Region Counter Terrorism Investigation Unit (CTIU). A joint ACC, who reports directly to the Chief Constable of Bedfordshire, exercises overall command of the regional crime and counter terrorism functions. The joint ACC also represents serious organised crime at the Eastern Region Governance Board and nationally with the National Crime Agency and other key stakeholders

### COVID-19

The operational focus and working practices of Bedfordshire Police were significantly affected by the Coronavirus pandemic. Bedfordshire Police successfully maintained business continuity as far as possible having implemented a number of specific measures. New ways of working enabled continued delivery across critical service areas. Evaluation of new working practices showed some significant long-term opportunities for the force to evolve from the pandemic and deliver a more efficient, agile and technology enabled service.

To maintain and improve service during Coronavirus, and to prepare for the future the Force focused on the following:

- **Gold Group:** Chaired by the Chief Superintendent of Local Policing to monitor the Force response to the pandemic and set the direction of ongoing activities. The Gold Group initially met weekly, reducing frequency to fortnightly and then monthly as the Pandemic impacts stabilised and then reduced. The Gold Group stopped meeting in spring 2022. The Group discussed: service area updates from departmental heads; business continuity testing and planning; Force wide demand modelling; updates from the Strategic Coordinating Group (SCG); updates from Tactical Coordination Group (TCG); and other emerging issues. The Force wide demand modelling was developed for the Board to highlight the biggest risk areas, to inform contingency planning. The approach was shared nationally and has been adapted as post-Pandemic business usual as, reporting monthly to the Force's Learning, Demand and Futures Board.
- **Evolution Group:** Recognising the opportunities for improved working practices arising from Coronavirus, the force established an Evolution Board, Chaired by the Director of Strategic Service Improvement with its aim to progress learning and innovation from the response to the pandemic, provide modelling and governance proposals for a return to the new normal whilst ensuring the wellbeing of the force. The Group commenced at the start of the Pandemic and stopped meeting in 2021. Over 100 opportunities were identified and reviewed for progress, with benefits tracked where appropriate, including the Smart working programme moving to an agile workforce.
- **Technology:** The force delivered the roll-out out Microsoft Teams to enable training, meetings and conferences to take place remotely. Laptop computers and mobile telephones were issued to staff on both short and long-term arrangements to maximise our available workforce during periods of self-isolation and minimise risk to vulnerable members of the workforce. Use of technology reduced travel for officers and staff, reducing costs and reducing the environmental impact. Video conferencing technology provided continuing and enhanced service to victims and witnesses and management of offenders.

- **Partnerships:** Joined-up working continued throughout the pandemic to deliver shared goals around crime, disorder and public health. The Bedfordshire Local Resilience Forum provided strong service, with some local arrangements and practices being shared nationally.
- **HMICFRS Policing in the Pandemic report:** The Force was inspected during 2020 on its response to Covid-19 and the thematic report was published in April 2021. During the course of the inspection, Bedfordshire Police received positive feedback from inspectors, complementing the approach to policing during the pandemic and our plans for the future.

## **SIGNIFICANT GOVERNANCE ISSUES**

It should be noted that significant operational issues continuing to face the organisation are not necessarily a result of weaknesses within the internal control and governance framework. The external audit of the 2020/21 statement of accounts is still to be completed and as a result no audit letter or opinion has been provided by the external auditors. All requested evidence has been provided to the external auditors and the delay is outside of the control of Bedfordshire Police.

The PCC has received Home Office Special Police Grant funding for Operation Boson since 2018/19 and Operation Costello since 2020/21. The Force was awarded a £3.6M for each operation in 2021/22. These substantial ongoing awards underline the acceptance that Bedfordshire Police has been, and continues to be, inappropriately funded to tackle the exceptional demands it faces in relation to gun, gang and knife crime and organised crime groups. Continuation funding has been awarded in 2022/23 and is anticipated in 2023/24.

The recent dispute with London Luton Airport about the level of cover provided at the Airport has now been resolved and outstanding invoices are expected to be paid in full. The cover at the airport will be lower than originally budgeted for causing a budget pressure for the Force.

Out of the 8 Bedfordshire only internal audit reports issued during the year 4 received substantial assurance and 3 received reasonable assurance. The only audit that received partial assurance (Attendance & Absence Management) had 1 high and 2 medium management actions, all of which have now been completed. Of the 4 collaborated audits that took place, 3 received a positive level of assurance and 1 (ICT Distribution of Assets) received a partial assurance. The recommendations flowing from this report are being managed by Hertfordshire Constabulary.

Despite the improved funding position for Bedfordshire there remains a need, based upon the fact that the complexity and level of demand in Bedfordshire is not commensurate with the way in which policing is funded for both the PCC and Chief Constable to continue with their focus on continue to enhance its understanding of demand, its impact on performance and its ability to fund priority activities over the coming year. There is also a need to ensure that short term specific funding is put on a long-term footing through a revised national funding formula.

In July 2022 the Chief Constable announced that he would be stepping down from the role, with his last day in force will in September. A formal selection process for his successor is being established by the Police and Crime Commissioner. In any event the governance arrangements of the PCC and the Chief Constable will remain under review at least annually over forthcoming financial years.

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Chief Constable of Bedfordshire Police

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**Philip Wells**  
Chief Finance Officer

## Comprehensive Income and Expenditure Statement

This statement recognised the financial resources consumed at the request of the Chief Constable in exercising day-to-day direction and control of the police force for the financial year, presented using accounting standards rather than amounts being funded from taxation.

The Comprehensive Income & Expenditure Statement includes the intra-group transfer of funding from the PCC to the Chief Constable to cover resources consumed; the resulting balance of Total Comprehensive Income & Expenditure reflects the movement in employees' liability during the year.

2020/21				2021/22			Notes
Gross Expenditure	Gross Income	Net Expenditure		Gross Expenditure	Gross Income	Net Expenditure	
£'000	£'000	£'000		£'000	£'000	£'000	
74,183	-543	73,640	Policing	80,520	-341	80,179	
51,148	-2,451	48,697	Collaborated Units	50,956	-1,565	49,391	
50,612	-8,958	41,654	Corporate & Support Services	63,200	-8,178	55,022	
<b>175,943</b>	<b>-11,952</b>	<b>163,991</b>	<b>Cost of Services</b>	<b>194,676</b>	<b>-10,084</b>	<b>184,592</b>	
		0	Other Operating Income & Expenditure			0	
		27,550	Financing & Investment Income & Expenditure			28,454	8
		-156,447	PCC Funding for Financial Resources Consumed			-162,848	3
		<b>35,094</b>	<b>(Surplus) or Deficit on Provision of Services</b>			<b>50,198</b>	
		164,914	Re-measurements of the net defined benefit liability			-38,463	
		<b>164,914</b>	<b>Other Comprehensive Income &amp; Expenditure</b>			<b>-38,463</b>	
		<b>200,008</b>	<b>Total Comprehensive Income &amp; Expenditure</b>			<b>11,735</b>	

## Movement in Reserves Statement

This statement shows the movement in the 2020/21 and 2021/22 financial years on the reserves held by the Chief Constable. The only transactions shown are those that relate to the Pensions Reserve and the Accumulated Absences Reserve (reflecting movements relating to staff and officers under the direction and control of the Chief Constable). All other reserves are held by the Commissioner.

	Total Usable Reserves (Police Fund)	Unusable Reserves	Total Reserves
	£'000	£'000	£'000
Balance as at 31 <sup>st</sup> March 2020	0	1,227,166	1,227,166
<b><u>Movement In Reserves during 2020/21</u></b>			
(Surplus) or deficit on provision of services	35,094	0	35,094
Other Comprehensive Income & Expenditure	0	164,914	164,914
<b>Total Comprehensive Income &amp; Expenditure</b>	<b>35,094</b>	<b>164,914</b>	<b>200,008</b>
Adjustments between accounting basis & funding basis under regulations (note 9)	-35,094	35,094	0
<b>(Increase) / Decrease in Year</b>	<b>0</b>	<b>200,008</b>	<b>200,008</b>
Balance as at 31 <sup>st</sup> March 2021	0	1,427,174	1,427,174
<b><u>Movement In Reserves during 2021/22</u></b>			
(Surplus) or deficit on provision of services	50,198	0	50,198
Other Comprehensive Income & Expenditure	0	-38,463	-38,463
<b>Total Comprehensive Income &amp; Expenditure</b>	<b>50,198</b>	<b>-38,463</b>	<b>11,735</b>
Adjustments between accounting basis & funding basis under regulations (note 9)	-50,198	50,198	0
<b>(Increase) / Decrease in Year</b>	<b>0</b>	<b>11,735</b>	<b>11,735</b>
Balance as at 31 <sup>st</sup> March 2022	0	1,438,909	1,438,909

## Balance Sheet

As at 31 <sup>st</sup> March 2021		As at 31 <sup>st</sup> March 2022	Note
£'000		£'000	
0	<b>Non-Current Assets</b>	0	
64	Inventories	65	
7,947	Short Term Debtors & Payments in Advance	10,918	13
14,600	Intra –group Debtors	13,452	13
<b>22,611</b>	<b>Current Assets</b>	<b>24,435</b>	
-27,740	Short Term Creditors	-29,394	14
<b>-27,740</b>	<b>Current Liabilities</b>	<b>-29,394</b>	
-1,420,836	Liability Relating to Defined Benefit Pension Schemes	-1,432,885	26
-1,209	Provisions	-1,065	
0	Long Term Creditors	0	
<b>-1,422,045</b>	<b>Non-Current Liabilities</b>	<b>-1,433,950</b>	
<b>-1,427,174</b>	<b>Net Assets</b>	<b>-1,438,909</b>	
1,427,174	Unusable Reserves	1,438,909	15
<b>1,427,174</b>	<b>Total Equity</b>	<b>1,438,909</b>	

The balance sheet sets out the assets, liabilities and reserves at the year end. As previously mentioned the Chief Constable does not own any non-current assets these all remain under the direction and control of the PCC for Bedfordshire and are therefore shown in the PCC for Bedfordshire's Group accounts. However the Chief Constable is deemed to hold the employment liabilities associated with the employees under their direction and control which are matched by a negative unusable reserve. In addition working capital balances are recognised relating to expenditure consumed and income generated under the control of the Chief Constable, these are matched by an Intra-group Debtor to reflect the amount due from the Commissioner in order for the Chief Constable to meet these overall liabilities.

I approve these draft accounts



Philip Wells  
Chief Finance Officer to the Chief Constable  
29 July 2022

## Cash Flow Statement

As at 31 <sup>st</sup> March 2021		As at 31 <sup>st</sup> March 2022	Note
£'000		£'000	
-35,094	Net surplus or (deficit) on the provision of services	-50,198	16
35,094	Adjust net surplus or deficit on the provision of services for noncash movements	50,198	
0	Adjust for items included in the net surplus or deficit on the provision of services that are investing and financing activities	0	
0	<b>Net cash flows from Operating Activities</b>	0	
0	Investing Activities	0	
0	Financing Activities	0	
0	Net increase or (decrease) in cash and cash equivalents	0	
0	Cash and cash equivalents at the beginning of the reporting period	0	
0	<b>Cash and cash equivalents at the end of the reporting period</b>	0	

This statement reflects that all cash balances are held by the Police & Crime Commissioner.



## Notes to the Accounts

### Note 1: Accounting Policies

#### A. General

The Statement of Accounts summarises the transactions for the 2021/22 financial year and the position of the Chief Constable as at 31<sup>st</sup> March 2022. It has been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom for 2021/22, supported by International Financial Reporting Standards (IFRS) which is recognised by statute as representing proper accounting practice.

The accounting convention adopted is historical cost, modified by the revaluation of certain categories of non-current assets.

The accounts are prepared on a going concern basis; that is, on the assumption that the functions of the PCC/CC will continue in operational existence for the foreseeable future from the date that the accounts are authorised for issue. In carrying out a Going Concern assessment the PCC has taken into account its statutory duty to allocate assets and funds to the Chief Constable. The PCC/CC has considered known and expected government funding and determined that it has sufficient liquidity from its ability to access short term investments and sufficient general fund balances and reserves to continue to deliver services. As a result, the PCC/CC are satisfied that they can prepare their accounts on a going concern basis. The PCC/CC's detailed assessment has considered the following:

- We have a history of strong and effective financial management;
- We have carried out a self-assessment against the new CIPFA Financial Management Code;
- Despite the impact of Covid-19 we managed revenue and capital resources within budget during several difficult financial years.
- We have an efficient and effective internal audit service that reports jointly to the PCC CFO and the Force Assistant Chief Officer. Quarterly update reports are presented to the Joint Internal Audit Committee. In the Annual Audit opinion for 2021/22 internal auditors RSM LLP have given an opinion that the organisation has an adequate and effective framework for risk management, governance and internal control; however work has identified further enhancements to the framework of risk management, governance and risk management, to ensure it remains adequate and effective.
- We produce and publish a detailed annual financial strategy, capital strategy, reserves strategy and a treasury management strategy statement;
- We produce a 4 year medium term financial plan as well as a 4 year capital plan;
- We have an embedded Priority Based Budgeting model that allows service to move with the funding envelope;
- The medium term financial plan is fully balanced in 2022/23 but has identified shortfalls in later years. Work is ongoing to update the draft budget for 2023/24 and medium term financial plan and regular updates will be provided to both the Force Executive and PCC in coming months;
- We have increased our general reserve to 3% of the net revenue expenditure and we have maintained a budget reserve to assist with smoothing funding deficits over the medium term;
- The CFO publishes a Section 25 report (Local Government Act 2003) analysis within the annual budget report highlighting all key issues and concerns;
- The Annual Governance Statement for 2021/22 has not identified any significant areas weakness in governance or internal control that require immediate attention during 2022/23; and
- We will continue to report the financial implications of Covid-19 to Home Office as required and will seek financial reimbursement as appropriate.

Based on all of the above, the PCC does not consider that there is a material uncertainty in respect of its ability to continue as a going concern for the period to 30 March 2024.

**B. Cost Recognition and Intra-Group Adjustment**

All contracts are held in the name of the PCC for Bedfordshire and the PCC pays for all expenditure including salaries of police officers, PCSOs and police staff. There is no transfer of cash between the PCC and Chief Constable, the Chief Constable does not have a bank account into which monies can be received or paid from. Costs are recognised in the Chief Constable's accounts to reflect the resources consumed and generated in the direction and control of day-to-day policing at the request of the Chief Constable.

In addition the Chief Constable's accounts reflect the employment and post-employment liabilities in accordance with IAS19 which states that liabilities relating to these benefits should follow the cost of employment. The Chief Constable's Total Comprehensive Income and Expenditure reflects the movement in the Chief Constable's unusable reserves as all other net expenditure is met by a transfer of resources from the PCC and no usable reserves are held by the Chief Constable.

**C. Debtors and Creditors**

The Chief Constable for Bedfordshire's accounts are maintained on the basis of receipts and payments converted at the year end to income and expenditure by bringing creditors and debtors of material significance into account. Where consumption of goods and services needs to be recognised in the relevant financial year, but cash has not been paid a creditor or debtor for the relevant amount, is recorded in the group Balance Sheet.

The following exceptions are applied consistently and their effect is not material on the accounts from one year to the next.

- (i) Overtime paid to Police staff which has been claimed after the end of the financial year is not accrued;
- (ii) Utility charges and similar quarterly payments are charged so that four payments appear in each year's accounts. Payments are not apportioned between financial years. For monthly accounts, twelve payments are charged during the year;
- (iii) Travel expenses claimed after the end of the financial year have not been accrued.

As all payments are made by the PCC on the Chief Constable's behalf, the creditors and debtors recognised on the Chief Constable's balance sheet will need to be financed by the PCC, therefore an intra-group debtor is recognised in the Chief Constable's balance sheet and an intra-group creditor on the PCC's balance sheet to show that the liability ultimately rests with the PCC.

**D. Pensions**

As part of the terms and conditions of employment the Group offers retirement benefits for Police Officers and Staff. Both Schemes provide members with defined benefits related to pay and service.

**(i) Police Officers – Police Pension Scheme**

This Scheme is 'unfunded'. The charge to the Accounts represents the applicable IAS19 charges as determined by the Actuary. The Code of Practice requires separate statements to be produced which are shown at Note 26.

**(ii) Other Employees – Local Government Pension Scheme (LGPS)**

Subject to certain qualifying criteria, police staff are eligible to join the Local Government Pension Scheme administered by Bedford Borough Council. The Scheme is 'funded' and the applicable IAS19 charges included in the accounts are determined by two separate Actuarial Reports for the Chief Constable and for the Commissioner's employees.

The figures included within the Accounts are based on the IAS19 requirements, that an organisation should account for retirement benefits when it is committed to give them, even if the actual giving will be many years in the future. Injury benefits paid under police pension schemes are disclosed separately. These payments are unfunded and are paid directly by the group. Injury awards are subject

to the same treatment as police pension schemes, with the movement on the liability being attributable to any change in interest cost and actuarial gains / losses.

This obligation to pay pensions benefits in the future is recognised as a liability in the Chief Constable for Bedfordshire's balance sheet. In the Comprehensive Income and Expenditure Statement, transactions are recorded that indicate the change over the year in the pension liability. The transactions are not cash-based but are instead actuarially calculated amounts that reflect more accurately the true changes in the scheme's long-term liabilities. The following items should be noted:

- The attributable defined benefit liabilities of each scheme should be measured on an actuarial basis using the projected unit credit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date, based on assumptions about mortality rate, employee turnover rates and projections of projected earnings for current employees.
- Liabilities for the payment of future injury benefits are based on current and projected injury statistics (including an element for serving police officers) as determined by the actuary.
- Liabilities are discounted to their value at current prices using a discount rate based on the indicative rate of return on high quality corporate bonds determined by the actuaries.
- In the case of the local government scheme, which is a funded scheme, the scheme assets are deducted in determining the overall liability.
- Quoted securities held as scheme assets are valued at their bid value at the latest available date.

The change in the net pension liability is analysed into the following components:

- The current service cost (the increase in liabilities as a result of years of service earned this year) is debited to the Comprehensive Income and Expenditure Statement as part of Corporate Costs.
- The past service cost (the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years) is debited to the Comprehensive Income and Expenditure Statement as part of Corporate Costs.
- Interest cost (the expected increase in the present value of liabilities during the year as they move one year closer to being paid) is debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.
- Interest Income on assets (the annual investment return on the fund assets attributable to the group) is credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.
- Gains / losses on settlements (the result of actions to relieve the group of liabilities or events that reduce the expected long term return) are debited / credited to the Comprehensive Income and Expenditure Statement as part of Corporate Costs.
- Re-measurements of the net defined benefit liability (asset) are debited / credited to the appropriate reserve. This includes an amount for actuarial gains / losses and estimated returns on plan assets which arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions.
- The employer's contributions made in the year are not accounted for as an expense.

The above balances and transactions are included in the accounts to provide a more informative picture of the Chief Constable's pension schemes and this liability is matched by an unusable reserve.

#### **E. Officers' Emoluments**

Officers' Emoluments are disclosed in Note 17 to the accounts on a cash basis of gross pay as notified in the P60s to the Inland Revenue and including taxable benefits within the P11Ds. The figures

contained within the Comprehensive Income and Expenditure Statement, however, are prepared on an accruals basis in accordance with proper accounting practices.

#### **F. VAT**

VAT is included in the accounts of the Chief Constable for Bedfordshire, only to the extent that it is not recoverable. VAT receivable is excluded from income.

#### **G. Leases**

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefiting from use of the leased property, plant or equipment. Charges are made on a straight line basis over the life of the lease, even if this does not match the pattern of payments (i.e. there is a rent free period at the commencement of the lease).

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards of ownership from the lessor to the lessee. The Chief Constable has assessed its leases and determined that all leases are to be treated as operating leases during 2021/22.

The Chief Constable has no leases where it is the lessor.

#### **H. Benefits Payable during Employment**

Short-term employee benefits such as wages and salaries, paid annual leave and time owed for current employees are recognised as an expense in the year in which employees render service. An accrual is made against the services in the Surplus / Deficit on Provision of Services for the cost of leave earned by employees but not taken before the year end. The accumulated cost is carried as a liability on the Chief Constable's balance sheet and reversed out of the General Fund Balance by a credit to the Accumulating Compensated Absences Adjustment Account in the Movement in Reserves Statement. The accumulated cost is carried entirely as a liability on the Chief Constable's balance sheet, due to the low number of employees employed by the PCC there is no accrual made for the cost of leave earned but not taken in relation to the PCC's employees, this is judged not to be material and this judgement is kept under review.

#### **I. Termination Benefits**

Termination benefits are amounts payable as a result of a decision to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy and are charged on an accruals basis to the relevant service line in the Comprehensive Income and Expenditure Statement once a valid expectation of redundancy is created.

#### **J. Events after the Reporting Period**

Events after the reporting period are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date in which the Statement of Accounts is authorised for issue. Two types of events can be identified:

- Those that provide evidence of conditions that existed at the end of the reporting period. The Statement of Accounts is adjusted to reflect such events.
- Those that indicate conditions that arose after the reporting period. The Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect disclosure is made in the notes to the accounts of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Statement of Accounts.

#### **K. Exceptional Items**

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of the Chief Constable for

Bedfordshire's financial performance.

#### **L. Joint Operations**

Joint operations are activities undertaken by the Chief Constable for Bedfordshire in conjunction with other third parties that involve the joint use of assets and resources, rather than the establishment of a separate entity. The Comprehensive Income & Expenditure Statement is debited with the expenditure it incurs from the activity of the operation. As the PCC receives all funding, any grant receivable from the structure of the arrangement will be credited to the Comprehensive Income and Expenditure Statement of the PCC. The PCC then credits the Chief Constable with an equivalent amount through the intra-group funding. Assets purchased by Joint Operations are shared between the parties and each recognises only their own share on their balance sheet.

#### **M. Overheads and Support Services**

The costs of overheads and support services are shown in the areas they are budgeted for and managed within the organisation. The Expenditure and Funding Analysis and the Comprehensive Income & Expenditure Statement reflect the headings to which the organisation reports expenditure to the senior decision makers within the organisation.

#### **N. Provisions, Contingent Liabilities and Contingent Assets**

Provisions are made when an event has taken place that gives the Chief Constable for Bedfordshire a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the Chief Constable for Bedfordshire becomes aware of the obligation, and measured at the best estimate at the balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

Estimated settlements are reviewed at the end of each financial year. If it becomes less than probable that a transfer of economic benefits will be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

A contingent liability arises where an event has taken place that gives the Chief Constable a possible obligation, the existence of which will only be confirmed by the occurrence of an uncertain future event not wholly within the organisations control. Contingent liabilities also arise in circumstances where a provision would otherwise be made but the recognition criterion above is not met. A contingent liability is not recognised on the balance sheet but disclosed in the notes to the accounts.

#### **O. Prior Period Adjustments**

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the PCC for Bedfordshire's financial position or performance. Where a change is made it is applied retrospectively by adjusting opening balances and comparative amounts for the prior period as if the new policy had always applied.

Changes in accounting estimates are applied prospectively, i.e. in the current and future year affected by the change.

Where material errors are discovered in prior period figures they are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

#### **P. Revenue Recognition**

Specific grants & contributions which result in the Commissioner providing additional resources to the Chief Constable in the budget are included in the Commissioner's Comprehensive Income and

Expenditure Statement as well as all non-specific government grants. Other fees, charges and service income is recognised in the Chief Constable's Comprehensive Income and Expenditure Statement as these are generated within the Chief Constable's budget by staff under their operational direction and control. It is a requirement of IFRS15 Revenue from Contracts with Customers that revenue is recognised only once the performance criteria in the contract are met, service contracts are subject to an annual review of performance criteria to ensure any necessary adjustment are made.

## Note 2 Expenditure and Funding Analysis

The Expenditure and Funding Analysis shows how annual expenditure is used and funded from resources (government grants, rents, council tax and business rates) by local authorities in comparison with those resources consumed or earned by authorities in accordance with the generally excepted accounting practices. It also shows how this expenditure is allocated for decision making purposes between the forces departments. Income and expenditure accounted for under generally excepted accounting practices is presented more fully in the Comprehensive Income & Expenditure Statement.

2020/21				2021/22			Notes
Net Expenditure Chargeable to the General Fund	Adjustments between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income & Expenditure Statement		Net Expenditure Chargeable to the General Fund	Adjustments between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income & Expenditure Statement	
£'000	£'000	£'000		£'000	£'000	£'000	
73,676	-36	73,640	Policing	80,523	-344	80,179	6
48,737	-40	48,697	Collaborated Units	49,435	-44	49,391	
22,436	19,218	41,654	Corporate & Support Services	23,907	31,115	55,022	
<b>144,849</b>	<b>19,142</b>	<b>163,991</b>	<b>Net Cost of Services</b>	<b>153,865</b>	<b>30,727</b>	<b>184,592</b>	
-144,849	15,952	-128,897	Other Income & Expenditure	-153,865	19,471	-134,394	
<b>0</b>	<b>35,094</b>	<b>35,094</b>	<b>(Surplus) or Deficit</b>	<b>0</b>	<b>50,198</b>	<b>50,198</b>	
0			Opening General Fund Balance	0			
0			Less/ Plus Surplus or (Deficit) on General Fund Balance in Year.	0			
0			Closing General Fund Balance as at 31 March	0			

**Note 3: PCC Funding for Resources Consumed / Intra-Group Adjustments**

The background and principles that underpin the accounting arrangement and create the need for an intra-group adjustment are explained in the Explanatory Foreword.

Under the current arrangements the Chief Constable does not hold any cash or reserves. However a budget is delegated to the Chief Constable for which the Chief Constable has operational control of the associated income and expenditure. It is felt that to accurately reflect the financial impact of the day-to-day control exercised by the Chief Constable over policing Bedfordshire it is necessary to capture the income and expenditure associated with their delegated budget on their own Comprehensive Income and Expenditure Statement. As a consequence the associated assets and liabilities relating to these balances are also required to be shown on the Chief Constable's balance sheet.

The Commissioner has undertaken to fund the resources consumed by the Chief Constable and makes all payments from the police fund. In order to reflect this position in the accounts the funding from the Commissioner offsets all expenditure on the Chief Constable's Comprehensive Income & Expenditure Statement to leave just the movement on unusable reserves which is reflected in the Chief Constable's Movement in Reserves Statement.

The following table shows the calculation of the funding provided to the Chief Constable:

<i>PCC Funding provided to the Chief Constable for Resources Consumed</i>	2021/22 £'000	2020/21 £'000
Net Cost of Services (Chief Constable)	184,592	163,991
Financing & Investment Income & Expenditure	28,454	27,550
Actuarial (gain) / loss on pension assets / liabilities	-38,463	164,914
<u>Adjust for Movement in Unusable Reserves:</u>		
Pensions Reserve	-12,049	-197,435
Accumulated Absences Reserve	314	-2,573
<b>Total Funding Transfer</b>	<b>162,848</b>	<b>156,447</b>

In practice instead of transferring this funding to the Chief Constable the Commissioner makes all payments on their behalf, therefore an element of the resources consumed by the Chief Constable remain unpaid at the year end. This leaves the Chief Constable with its own current liabilities which after deduction of current assets is supported by the Commissioner in the form of an Intra-group creditor / debtor.

Intra-group Debtor / Creditor	2021/22 £'000	2020/21 £'000
Chief Constable's Creditors & Receipts in Advance	23,369	21,402
Chief Constable's Provisions	1,065	1,209
Chief Constable's Current assets (excluding PCC Debtor)	-10,983	-8,011
<b>Total Owing to Commissioner</b>	<b>13,452</b>	<b>14,600</b>

This has the effect of showing working capital on the Chief Constable's balance sheet which is then supported by the Commissioner.

The following table shows the movement through the intra-group account:

Intra-group Adjustments	The Chief Constable £'000	The Commissioner £'000	The Group £'000
<i>Comprehensive Income &amp; Expenditure Statement – 2020/21</i>			
PCC Funding for Resources Consumed	-156,447	156,447	0
<i>Comprehensive Income &amp; Expenditure Statement – 2021/22</i>			
PCC Funding for Resources Consumed	-162,848	162,848	0
<i>Balance Sheet – 2020/21</i>			
Intra Group Creditor / Debtor	14,600	-14,600	0
<i>Balance Sheet – 2021/22</i>			
Intra Group Creditor / Debtor	13,452	-13,452	0

#### Note 4: Standards Issued but not yet Adopted

Annual Improvements to IFRS Standards 2018-2020. The annual IFRS improvement programme notes 4 changed standards:

- IFRS 1 (First time adoption) – amendment relates to foreign operations of acquired subsidiaries transitioning to IFRS
- IAS 37 (Onerous contracts) – clarifies the intention of the standard
- IFRS 16 (Leases) – amendment removes a misleading example that is not referenced in the Code material
- IAS 41 (Agriculture) – one of a small number of IFRSs that are only expected to apply to local authorities in limited circumstances.

Changes to these accounting standards are included in the 2022/23 CIPFA Code of Practice and once adopted may require disclosure in 2022/23 depending on their impact.



Note 5: Note to the Expenditure & Funding Analysis.

## Adjustments between Accounting and Funding Basis

Chief Constable – 2021/22	Adjustments for Capital Purposes £'000	Net Change for the Pensions Adjustments £'000	Other Differences £'000	Total Adjustments £'000
Policing	-344	0	0	-344
Collaborated Units	-43	0	0	-43
Corporate / Support Services	-954	32,383	-314	31115
<b>Cost of Services</b>	<b>-1,341</b>	<b>32,383</b>	<b>-314</b>	<b>30,728</b>
Other Income & Expenditure from the Expenditure & Funding Analysis	1,341	18,130	0	19,471
<b>Difference between General Fund surplus or deficit and Comprehensive Income &amp; Expenditure Statement Surplus or Deficit on the Provision of Services</b>	<b>0</b>	<b>50,513</b>	<b>-314</b>	<b>50,199</b>

Chief Constable – 2020/21	Adjustments for Capital Purposes £'000	Net Change for the Pensions Adjustments £'000	Other Differences £'000	Total Adjustments £'000
Policing	-36	0	0	-36
Collaborated Units	-40	0	0	-40
Corporate / Support Services	-1,106	17,732	2,592	19,218
<b>Cost of Services</b>	<b>-1,182</b>	<b>17,732</b>	<b>2,592</b>	<b>19,142</b>
Other Income & Expenditure from the Expenditure & Funding Analysis	1,182	14,789	-19	15,952
<b>Difference between General Fund surplus or deficit and Comprehensive Income &amp; Expenditure Statement Surplus or Deficit on the Provision of Services</b>	<b>0</b>	<b>32,521</b>	<b>2,573</b>	<b>35,094</b>

**Note 6: Expenditure & Income Analysed by Nature**

	2020/21	2021/22
Expenditure / Income	£'000	£'000
<b>Expenditure</b>		
Employee benefits expenses	178,551	198,563
Other services expenses	24,972	24,567
<b>TOTAL EXPENDITURE</b>	<b>203,523</b>	<b>223,130</b>
<b>Income</b>		
Fees, charges and other service income	-11,982	-10,084
Funding from Police & Crime Commissioner	-156,447	-162,848
<b>TOTAL INCOME</b>	<b>-168,429</b>	<b>-172,932</b>
<b>Surplus or Deficit on the Provision of Services</b>	<b>35,094</b>	<b>50,198</b>

**Note 7: Adjustments Between Accounting Basis & Funding Basis**

This note details the adjustments that are made to the Chief Constable's available resources in the Total Comprehensive Income and Expenditure Statement in accordance with proper accounting practice.

2021/22 – Usable Reserves				
	Police Fund	Capital Receipts Reserve	Capital Grant Unapplied Account	Movement in Unusable Reserves
	£'000	£'000	£'000	£'000
<b>Adjustments involving the Compensated Absences Adjustment Account:</b>				
Amount by which officer remuneration charged to Comprehensive Income & Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	314	0	0	-314
<b>Adjustments involving the pensions reserves:</b>				
Reversal of items relating to post-employment benefits debited or credited to the Provision of Services in the Comprehensive Income & Expenditure Statement	-84,829	0	0	84,829
Employer's pension contributions and direct payments to pensioners	34,316	0	0	-34,316
<b>TOTAL ADJUSTMENTS</b>	<b>-50,199</b>	<b>0</b>	<b>0</b>	<b>50,199</b>

2020/21 – Comparative Figures – Usable Reserves				
	Police Fund	Capital Receipts Reserve	Capital Grant Unapplied Account	Movement in Unusable Reserves
	£'000	£'000	£'000	£'000
<b>Adjustments involving the Compensated Absences Adjustment Account:</b>				
Amount by which officer remuneration charged to Comprehensive Income & Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	-2,573	0	0	2,573
<b>Adjustments involving the pensions reserves:</b>				
Reversal of items relating to post-employment benefits debited or credited to the Provision of Services in the Comprehensive Income & Expenditure Statement	-67,379	0	0	67,379
Employer's pension contributions and direct payments to pensioners	34,858	0	0	-34,858
<b>TOTAL ADJUSTMENTS</b>	<b>-35,094</b>	<b>0</b>	<b>0</b>	<b>35,094</b>

#### Note 8: Financing & Investment Income & Expenditure

2020/21 £'000		2021/22 £'000
25,370	<i>Pensions Interest Cost and Expected Return on Pension Assets – Police Pensions</i>	31,829
2,191	<i>Pensions Interest Cost and Expected Return on Pension Assets – LGPS</i>	-3,383
-11	Impairment Allowance Adjustment– Doubtful Debts	8
27,550	<b>Total</b>	<b>28,454</b>

#### Note 9: Critical Judgements In Applying Accounting Policies

In applying the accounting policies the PCC for Bedfordshire has had to make certain judgements and assumptions about complex transactions or those involving uncertainty about future events.

- In order to apply the group accounting requirements the relationship between the PCC and Chief Constable has been assessed. The PCC remains in control of all assets and reserves however it is judged that the Chief Constable has sufficient operational control over staff and delegated budgets that this expenditure and associated income is shown on the Comprehensive Income and Expenditure Statement for the Chief Constable.
- The Chief Constable for Bedfordshire is involved in various joint arrangements with other forces. These arrangements are judged to be joint operations due to the joint management and decision making structure of the agreement. The Chief Constable for Bedfordshire's share of transactions and balances are consolidated into the financial statements in accordance with the CIPFA Code of Practice.
- The accounting arrangements for the Counter Terrorism Policing (CTP) are not judged to be a joint arrangement as although it is governed by a management board and decisions made on

a unanimous basis, the unit is entirely grant funded therefore decisions regarding the level of funding and hence the service provided are not entirely made by the forces involved.

### Note 10: Assumptions Made about the Future & Other Estimation Uncertainties

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported as assets and liabilities as at the balance sheet date and the income and expenses reported during the year. However, the nature of estimation means that actual outcomes could differ from those estimates. The key judgements and areas of estimation uncertainty that have a significant risk of causing material adjustment to the carrying amounts of assets and liabilities within the next financial year are:

- Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. Actuaries are used to make these judgements and provide the estimates of pension assets and liabilities, the details of which are detailed at note 26 along with a sensitivity analysis of the key assumptions used.

### Note 11: Financial Instruments

#### Categories of Financial Instruments

The borrowings and investments disclosed in the balance sheet are made up of the following categories of financial instruments, all are valued at amortised cost.

Financial Assets	31 March 21		31 March 22	
	The Chief Constable		The Chief Constable	
	Non Current	Current	Non Current	Current
	£'000	£'000	£'000	£'000
<u>Debtors:</u>				
Amortised Cost	0	4,449	0	7,070
<u>Investments:</u>				
Amortised Cost	0	0	0	0
<u>Cash</u>				
Amortised Cost	0	0	0	0
<b>Total Financial Assets</b>	<b>0</b>	<b>4,449</b>	<b>0</b>	<b>7,070</b>
Non Financial Assets	0	18,098	0	17,300
<b>Total</b>	<b>0</b>	<b>22,547</b>	<b>0</b>	<b>24,370</b>

Financial Liabilities	31 March 21		31 March 22	
	The Chief Constable		The Chief Constable	
	Non Current	Current	Non Current	Current
	£'000	£'000	£'000	£'000
<u>Creditors:</u>				
Amortised Cost	0	17,584	360	19,468
<u>Borrowings:</u>				
Amortised Cost	0	0	0	0

Total Financial Liabilities	0	17,584	360	19,468
Non Financial liabilities	0	10,156	0	9,926
Total	0	27,740	360	29,394

Trade Debtors and Creditors relate to balance sheet amounts (excluding payments in advance and receipt in advance) adjusted for statutory debtors and creditors.

The PCC for Bedfordshire has not reclassified any financial instruments during 2021/22 and all remain at amortised cost.

#### Income and Expense Gains and Losses

All interest income and expenditure relates to the Commissioners accounts.

#### Fair Value of Assets and Liabilities

Financial liabilities and financial assets represented by loans and receivables are carried in the Balance Sheet at amortised cost. Their fair value has been calculated below by calculating the net present value of the future cash flows using the following assumptions:

- The discount rate used is the applicable market rate on 31<sup>st</sup> March using bid prices where applicable.
- For fixed term deposits it is assumed that interest is received on maturity.
- The new borrowing rate at 31 March has been used as the discount factor for PWLB borrowing.
- The fair value of trade and other receivables is taken to be the invoiced or billed amount

The fair value of each class of financial liabilities and assets carried in the Balance Sheet at amortised cost is as follows:

	The Chief Constable			
	31 March 21		31 March 22	
	Carrying Value	Fair Value	Carrying Value	Fair Value
	£'000	£'000	£'000	£'000
<i>Financial Liabilities:</i>				
<i>PWLB Borrowing</i>	0	0	0	0
Creditors	17,584	17,584	19,468	19,468
<i>Loans and Receivables:</i>				
Short-Term Investments	0	0	0	0
Debtors	4,449	4,449	7,070	7,070
Instant Access Bank Deposit Accounts	0	0	0	0
Imprest & Cash	0	0	0	0

The carrying value of short term trade receivables and payables, short term investments and cash balances is deemed to be a reasonable approximation of fair value.

No financial instruments have been re-classified during 2021/22.

### Note 12: Lease Rentals

The PCC for Bedfordshire has no finance leases, but rents several properties under the terms of operating leases. The costs of the operating leases are included in the Chief Constable's Comprehensive Income & Expenditure Statement to reflect the day-to-day direction and control exercised. The amount paid in 2021/22 was £0.610M (£0.673M for 2020/21).

At 31 March 2022 lease payments due under non-cancellable leases in future years were:

	Less than 1 Year	Later than 1 Year and not Later than 5 Years	Later than 5 Years	Total
	£'000	£'000	£'000	£'000
Land & Buildings	479	1,194	408	2,081

### Note 13: Debtors & Payments In Advance

31 March 21 £'000		31 March 22 £'000
767	Trade Receivables	1,444
-4	Less Expected Credit Losses	-12
0	Council Tax	0
3,698	Other Receivables	5,940
3,486	Prepayments	3,546
<b>7,947</b>	<b>Short Term Debtors at 31<sup>st</sup> March</b>	<b>10,918</b>
14,600	Amount Owed by PCC	13,452
<b>22,547</b>	<b>Total Amounts Due within 1 Year</b>	<b>24,370</b>

**Note 14: Creditors**

The creditors of the Chief Constable for Bedfordshire can be analysed as follows:

31 March 21 £'000		31 March 22 £'000
1,127	Trade Payables	1,927
19,650	Other Payables - Capital & Revenue	20,742
338	Other Payables - Employees	476
287	Receipts in Advance	226
6,338	Short Term Accumulating Absences	6,023
27,740	<b>Short Term Creditors 31<sup>st</sup> March</b>	<b>29,394</b>

**Note 15: Unusable Reserves**

2020/21 £'000		2021/22 £'000
178,856	Pensions Reserve – LGPS	160,215
1,241,980	Pensions Reserve – Police Pensions	1,272,670
6,338	Accumulated Absences Account	6,024
1,427,174	<b>Total Unusable Reserves</b>	<b>1,438,909</b>

**Accumulated Absences Account**

Accumulated Absences Account absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the account. Although the costs of employment benefits are shown in the Chief Constable's accounts the PCC funds this by way of an intra-group adjustment and maintains this un-usable reserve.

2019/20 £'000		2020/21 £'000
3,765	<b>Balance at 1<sup>st</sup> April</b>	<b>6,338</b>
-3,765	Cancellation of accrual made at the end of the preceding year	-6,338
6,338	Amounts accrued at the end of the current year	6,024
6,338	<b>Balance at 31<sup>st</sup> March</b>	<b>6,024</b>

Pensions Reserves

The pension reserves absorb the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The Chief Constable for Bedfordshire accounts for post-employment benefits in their Comprehensive Income and Expenditure Statement as the benefits are earned by employees under their control accruing years of service, updating their liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. The debit balance on the Chief Constable and Group Pension Reserves therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Group has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

2020/21 £'000	Pension Reserve Local Government Scheme	2021/22 £'000
96,501	Balance at 1 <sup>st</sup> April	178,856
76,366	Re-measurements of the net defined benefit liability.	-35,654
13,289	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of services in the Comprehensive Income and Expenditure Statement	24,649
-7,300	Employer's pension contributions and direct payments to pensioners payable in the year	-7,636
178,856	Balance at 31 <sup>st</sup> March	160,215

2020/21 £'000	Pension Reserve Police Pension Scheme	2021/22 £'000
1,126,900	Balance at 1 <sup>st</sup> April	1,241,980
88,547	Re-measurements of the net defined benefit liability	-2,810
54,090	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of services in the Comprehensive Income and Expenditure Statement	60,180
-27,557	Employer's pension contributions and direct payments to pensioners payable in the year	-26,680
1,241,980	Balance at 31 <sup>st</sup> March	1,272,670



**Note 16: Cash Flow Statement – Operating Activities**

2020/21		2021/22
The Chief Constable £'000		The Chief Constable £'000
35,094	Net surplus or deficit on the provision of services	50,198
-268	Contributions (to) / from provisions	144
0	Depreciation & Impairment	0
-32,521	IAS 19 pension adjustments	-50,513
4	Increase / (decrease) stock	1
-543	Increase / (decrease) debtors	2,971
-3,349	Increase / (decrease) debtors – Inter Company	-1,147
1,583	(Increase)/ decrease in creditors	-1,654
-35,094	Adjust net surplus or deficit on the provision of services for non-cash movement	-50,198
-	Remove profit / loss on sale of non-current assets	-
0	Net cash flows from operating activities	0

**Note 17: Officers Remuneration**

The number of employees whose remuneration, excluding pension contributions and redundancy payments, was £50,000 or more in bands of £5,000 as shown below.

2020/21	Remuneration Band £	2021/22
180	50,000 to 54,999	199
98	55,000 to 59,999	128
43	60,000 to 64,999	60
15	65,000 to 69,999	14
5	70,000 to 74,999	12
5	75,000 to 79,999	9
1	80,000 to 84,999	1
5	85,000 to 89,999	4
3	90,000 to 94,999	3
0	95,000 to 99,000	1
1	100,000 to 104,999	0
0	105,000 to 109,999	1
356	TOTALS	432

The employees in the bandings above do not include the remuneration of the posts of Senior Officers and Relevant Police Officers which are now separately disclosed below as required by the Accounts and Audit Regulations or the redundancy payments now disclosed separately.

**Note 18: Exit Packages**

During 2021/22 the Chief Constable agreed 1 exit package which was identified as set up costs of a new collaborated unit and funded as such.

Cost band	Number of compulsory redundancies	Number of other departures agreed	Total number of exit packages in each band	Total cost of exit packages in each band
>£100,000	1	0	1	£103,300
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>£103,300</b>

In addition and as a result of collaboration agreements, Bedfordshire contributed towards exit packages for Hertfordshire and Cambridgeshire staff of £54K and £18K respectively, Hertfordshire and Cambridgeshire also contributed towards £89K of Bedfordshire exit packages. These were exit packages incurred in forming new collaborated units and funded by existing cost sharing principles.

**Exit Packages 2020/21**

During 2020/21 the Chief Constable agreed 11 exit packages of which 6 were identified as set up costs of new collaborated units and funded as such.

Cost band	Number of compulsory redundancies	Number of other departures agreed	Total number of exit packages in each band	Total cost of exit packages in each band
<£20,000	2	0	2	£33,200
£20,000-£40,000	4	0	4	£126,400
£40,000-£60,000	0	0	0	-
£60,000-£80,000	1	0	1	£68,000
£80,000-£100,000	2	0	2	£165,600
>£100,000	2	0	2	£278,600
<b>Total</b>	<b>11</b>	<b>0</b>	<b>11</b>	<b>£671,800</b>

**Note 19: Senior Officers and Relevant Police Officers Remuneration**

	Salary, fees and allowances	Employers Pension Contribution	Reimbursement of Expenses	Benefit in Kind	Total
	£	£	£	£	£
Chief Constable – Garry Forsyth	174,337	51,120	101	7,069	235,127
Deputy Chief Constable	135,461	38,331	182	5,313	181,662
Assistant Chief Constable – A	129,595	36,958	328	5,197	174,862
Assistant Chief Constable – B	121,504	28,442	1464	0	151,409
Assistant Chief Constable – C (note 1)	60,130	15,643	0	0	75,773
Assistant Chief Constable – D (note 2)	16,286	4,345	0	0	20,631
Chief Constable's Chief Finance Officer	134,925	22,389	0	6,021	163,335

**Notes**

Note 1: Role undertaken 13/09/21 to 31/03/22.

Note 2: Role undertaken 13/09/21 to 07/11/21.

**Senior Officers and Relevant Police Officers Remuneration 2020/21**

	Salary, fees and allowances	Employers Pension Contribution	Reimbursement of Expenses	Benefit in Kind	Total
	£	£	£	£	£
Chief Constable – Garry Forsyth	172,661	50,601	113	2,601	225,976
Deputy Chief Constable	134,997	38,436	466	2,376	176,274
Assistant Chief Constable – A	128,384	36,583	96	2,784	167,846
Assistant Chief Constable – B (note 2)	55,463	15,024	36	0	70,523
Assistant Chief Constable – C (note 3)	113,593	28,153	903	0	142,649
Chief Constable's Chief Finance Officer (note 1)	129,388	24,512	0	2,687	156,587

**Notes**

Note 1: The Chief Finance Officer role was a joint one for the period 01/04/20 to 10/08/20, therefore the cost split between Chief Constable and Police & Crime Commissioner is estimated for this period.

Note 2: Role undertaken 01/04/20 to 31/08/20.

Note 3: Role seconded to Cambs Constabulary until 05/05/20. The full year earnings are reported above of which £15,634 was recharged to Cambridgeshire

**Note 20: External Audit Fees**

External audits are provided by BDO LLP.

2020/21		2021/22
£'000		£'000
11	Audit Fee Re Chief Constable*	11

**Note 21: Eastern Region Organised Crime Unit**

The Eastern Region Organised Crime Unit (ROCU) is a joint arrangement between 7 forces – Hertfordshire, Cambridgeshire, Essex, Suffolk, Norfolk, Kent and Bedfordshire to provide one serious and organised crime unit for the eastern region. ROCU is run by a management board where all forces are equally represented and decisions are made with the unanimous consent of all forces.

Expenditure of £2.596M has been consolidated into the Chief Constable's Income and Expenditure statement. The government grants of £0.641M has been consolidated into the Income and Expenditure Statement for the PCC, and the PCC for Bedfordshire's share of the total assets purchased (£0.058M) are included on the PCC's balance sheet financed by a transfer from the revenue budget. The income and expenditure statement for the units is shown below:

2021/22	Beds	Cambs	Essex	Herts	Kent	Norfolk	Suffolk	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Revenue Grant	-626	-803	-1561	-1137	-888	-905	-690	-6,608
Capital Grant	-15	-19	-38	-27	-41	-21	-16	-177
Running Costs	2,596	3,331	3,603	4,718	3,381	3,754	2,861	24,244
Depreciation	61	63	54	101	36	79	64	459
Surplus / Deficit	2,017	2,572	2,059	3,655	2,488	2,908	2,220	17,918

2020/21	Beds	Cambs	Essex	Herts	Kent	Norfolk	Suffolk	Total
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Home Office Grant	-460	-583	-1,131	-831	-615	-668	-508	-4,796
Running Costs	2,258	2,857	2,898	4,073	2,721	3,274	2,495	20,576
Depreciation	52	50	32	83	11	64	53	345
Surplus / Deficit	1,850	2,324	1,799	3,325	2,117	2,670	2,040	16,125

## Note 22: Bedfordshire, Hertfordshire and Cambridgeshire Strategic Alliance

Beds 2020/21 £'000	Cambs 2020/21 £'000	Herts 2020/21 £'000	Total 2020/21 £'000		Beds 2021/22 £'000	Cambs 2021/22 £'000	Herts 2021/22 £'000	Total 2021/22 £'000
				<b>Joint Protective Services</b>				
3,467	3,110	3,686	10,263	Armed Policing Unit	3,502	3,149	3,700	10,351
812	998	1,353	3,163	Dogs	849	1,053	1,420	3,322
2,495	2,980	3,690	9,165	Major Crime Unit	2,265	2,728	3,364	8,357
313	396	565	1,274	Operational Planning & Public Order	286	366	519	1,171
258	327	466	1,051	Protective Services Command Team	330	423	599	1,352
94	119	169	382	Resilience	96	124	175	395
2,553	3,651	4,912	11,116	Roads Policing Unit	2,658	3,838	5,141	11,637
2,457	2,968	4,049	9,474	Scientific Services Unit	2,456	2,993	4,065	9,514
<b>12,449</b>	<b>14,549</b>	<b>18,890</b>	<b>45,888</b>	<b>Total Joint Protective Services</b>	<b>12,442</b>	<b>14,674</b>	<b>18,983</b>	<b>46,099</b>
				<b>Operational Support</b>				
285	180	514	979	Criminal Justice & Custody Management Team	312	183	566	1,061
586	742	1,057	2,385	Criminal Justice	542	695	984	2,221
114	221	180	515	Firearms & Explosives Licensing	102	196	160	458
-201	-251	-333	-785	Camera, Tickets, Collisions	-194	-246	-324	-764
3,711	4,696	6,695	15,102	ICT	4,226	5,423	7,681	17,330
288	364	519	1,171	Public Contact Senior Leader Team	-	-	-	-
<b>4,783</b>	<b>5,952</b>	<b>8,632</b>	<b>19,367</b>	<b>Total Operational Support Expenditure</b>	<b>4,988</b>	<b>6,251</b>	<b>9,067</b>	<b>20,306</b>
				<b>Organisational Support</b>				
415	525	748	1,688	Collaboration Team	423	543	769	1,735
3,963	5,015	7,148	16,126	HR / L&D	4,124	5,292	7,496	16,912
796	1,007	1,435	3,238	Information Management Department	810	1,039	1,472	3,321
1,249	1,279	1,873	4,401	Professional Standards Unit	1,419	1,466	2,139	5,024
205	260	370	835	Regional 7 Force Procurement	187	240	340	767
65	82	117	264	Uniform Stores Team	66	84	119	269
<b>6,693</b>	<b>8,168</b>	<b>11,691</b>	<b>26,552</b>	<b>Total Organisational Support Expenditure</b>	<b>7,029</b>	<b>8,664</b>	<b>12,335</b>	<b>28,028</b>
<b>23,925</b>	<b>28,669</b>	<b>39,213</b>	<b>91,807</b>	<b>Total Net operating Costs</b>	<b>24,459</b>	<b>29,589</b>	<b>40,385</b>	<b>94,433</b>

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## **Note 23: Related Parties**

The Financial Reporting Standard on Related Party Disclosures (IAS 24) and the CIPFA Code of Practice require that material 'related party' transactions are disclosed in the Statement of Accounts.

### **Other Public Bodies Subject to Common Control**

UK Government exercises some control over the general operations of the Chief Constable for Bedfordshire and it is responsible for the majority of funding from the Police & Crime Commissioner in the form of grants. Details of grants received from government departments are disclosed in the Group Accounts.

Material transactions with other public bodies have been disclosed in other notes to the Accounts (see notes 21-22).

### **Officers**

A review to determine related party transactions with the Chief Constable for Bedfordshire involved all senior members of staff.

The Assistant Chief Constable is a Trustee for You Turn Futures, £259k was paid from the Chief Constables budgets to You Turn Futures during 21/22 for offender management, (£138K was paid to You Turn Futures in 2020/21).

From August 2020 the PCC's Chief Finance Officer is also Chief Finance Officer for Bedfordshire Fire & Rescue Service and £32K has been paid to the Fire Service for rental costs of sharing Fire Station premises during 2021/22 (£56K in 2020/21).

### **Entities Controlled by or Significantly Influenced by the Chief Constable for Bedfordshire**

The PCC for Bedfordshire empowers the Chief Constable as a separate entity via a scheme of governance and all contracts have been entered into in compliance with the Scheme of Governance. A full explanation of this relationship is set out in the Explanatory foreword.

Bedfordshire Police Partnership Trust has 10 trustees, 1 of which is the Chief Constable and 2 are his employees. For this reason the Trust is deemed to be significantly influenced by the Chief Constable for Bedfordshire through its representation on the board of trustees and through the joint management structure it shares with the Office of the PCC. The Partnership Trust owed the PCC for Bedfordshire £115K (£123K 2020/21) towards the total cost of staff provided to run the scheme which was outstanding at 31<sup>st</sup> March 2022, £6K was paid to the Trust during 2021/22 (£67K 2020/21). Payments of £123K were received from the Trust in 2021/22 (£111K 2020/21). These accounts are not consolidated with the Commissioners accounts due to immateriality of the assets and transactions.

## **Note 24: Contingent Liabilities**

### **Contingent Liability - Legal Claims**

Claimants have lodged claims for compensation under two active sets of litigation, Aarons and Penningtons.

#### **Aarons & Ors**

Government Legal Department settled the injury to feelings claims for Aarons on behalf of Chief Officers without seeking any financial contributions. Pecuniary loss

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claims are due to be heard by the Employment Tribunal in December 2022. The settlement of the injury to feelings claims for Aarons sets a helpful precedent. Therefore no liability in respect of compensation claims is recognised in these accounts.

#### Penningtons

As at 31 March 2022, it is not possible to reliably estimate the extent or likelihood of these claims being successful, and therefore no liability in respect of compensation claims is recognised in these accounts.

#### Remedy

The [Public Service Pensions and Judicial Offices Act 2022](#) (PSPJOA 2022) legislates for how the government will remove the discrimination identified by the courts in the way that the 2015 reforms were introduced for some members.

The main elements of the Act are:

- Changes implemented across all the main public service pension schemes in response to the Court of Appeal judgment in the McCloud and Sargeant cases:
- Eligible members of the main unfunded pension schemes have a choice of the benefits they wish to take for the “remedy period” of April 2015 to 31 March 2022.
- From 1 April 2022, when the remedy period ends, all those in service in main unfunded schemes will be members of the reformed pension schemes, ensuring equal treatment from that point on.
- Ensures there are no reductions to member benefits as a result of the 2016 cost control valuations.

#### Impact on pension liability

Allowing for all eligible members to accrue benefits from their legacy scheme during the remedy period would lead to an increase in the Police Pension Scheme liabilities - this figure will be determined by the Government Actuaries Department.

The impact of an increase in scheme liabilities arising from McCloud/Sargeant judgement will be measured through the pension valuation process, which determines employer and employee contribution rates. The next Police Pension valuation is due to be reported in 2023/24, although this timetable is subject to change. The impact of an increase in annual pension payments arising from McCloud/Sargeant is determined through the Police Pension Fund Regulations 2007. These require a police authority to maintain a pension fund into which officer and employer contributions are paid and out of which pension payments to retired officers are made. If the police pension fund does not have sufficient funds to meet the cost of pensions in year the amount required to meet the deficit is then paid by the Secretary of State to the police authority in the form of a central government top-up grant.

#### **Note 25: Events After the Balance Sheet Date**

The Draft Statement of Accounts was authorised for issue by the Chief Finance Officer on 29 July 2022. Events after the balance sheet date have been considered for inclusion in the accounts up to the authorised for issue date. No non-adjusting events have taken place as no events have occurred before this date which provided information about conditions existing at 31<sup>st</sup> March 2022.

#### **Note 26: Defined Benefit Pension Schemes**

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The costs and liabilities associated with the retirement benefits are recorded in the Chief Constable's accounts, the costs are then funded and liabilities guaranteed by the Commissioner via an intra-group adjustment. A negative pension reserve is held on the Commissioner's balance sheet.

As part of the terms and conditions of employment of its officers and other employees, the Chief Constable for Bedfordshire offers retirement benefits. Although these benefits will not actually be payable until employees retire, the Chief Constable has a commitment to make the payments that need to be disclosed at the time that employees earn their future entitlement.

The Chief Constable for Bedfordshire participates in two pension schemes:

- The Local Government Pension Scheme (LGPS) for police staff, administered by Bedford Borough Council – this is a funded defined benefit final salary scheme, meaning that the PCC for Bedfordshire and employees pay contributions into a fund, calculated at a level intended to balance the pensions liabilities with investment assets.
- The Police Pension Scheme for Police Officers – this is an unfunded defined benefit final salary scheme administered by the PCC for Bedfordshire, meaning that there are no investment assets built up to meet the pensions liabilities, and cash has to be generated to meet actual pensions payments as they eventually fall due. Under the Police Pension Fund Regulations 2007, if the amounts receivable by the pensions fund for the year is less than amounts payable, the police authority must annually transfer an amount required to meet the deficit to the pension fund. Subject to parliamentary scrutiny and approval, up to 100% of this cost is met by central government pension top-up grant. If however the pension fund is in surplus for the year, the surplus is required to be transferred from the pension fund to the police authority which then must repay the amount to central government.

Quoted securities held as assets in the LGPS defined benefit pension scheme are valued at bid price.

The costs of retirement benefits are recognised in the Cost of Services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge that the PCC for Bedfordshire is required to make against Council Tax is based on the cash payable in the year, so the real cost of retirement benefits is reversed out through the Movement in Reserves Statement. The transactions below are included in the Comprehensive Income and Expenditure Statement during the year:



	Local Government Pension Scheme		Police Pension Scheme	
	2020/21	2021/22	2020/21	2021/22
	£'000	£'000	£'000	£'000
<b>Net Total Cost of Service</b>				
Current Service Costs*	10,701	20,960	28,720	35,260
Past Service Costs/Gains	347	163	0	0
Losses/Gains on Curtailments & Settlements	50	0	0	0
<b>Surplus or Deficit on the Provision of Services</b>				
Interest Costs	5,513	6,909	25,370	24,920
Interest Income on plan assets	-3,322	-3,383	0	0
<b>Other Comprehensive Income &amp; Expenditure</b>				
<u>Re-measurements:</u>				
Actuarial gains and losses arising on changes in demographic assumptions	-2,280	0	0	0
Actuarial gains / losses arising on changes in financial assumptions	105,998	-24,867	136,860	-16,900
Other actuarial gains (assets & liabilities)	0	0		
Other experience gains and losses	-1,934	308	-48,313	14,090
Return on plan assets (excl amount in net interest expense)*	-25,417	-11,094	0	0
<b>Total Charge to the Comprehensive Income and Expenditure Statement</b>	<b>89,656</b>	<b>-11,004</b>	<b>142,637</b>	<b>-57,370</b>
<b>Movement in Reserves Statement</b>				
Reversal of net charges made for retirement benefits in accordance with IAS19*	-13,289	-24,649	-54,090	-60,180
<b>Actual Amounts charged against the General Fund Balance for pensions in the year:</b>				
Employers Contributions payable to the pension fund	7,301	7,637	26,076	26,680
Injury Award Benefits	0	0	1,481	1,482

#### Assets and Liabilities Recognised in the Balance Sheet

The amount included in the Balance Sheet arising from the obligation in respect of its defined benefit plans is as follows:

	Funded Liabilities: Local Government Pension Scheme		Unfunded Liabilities: Police Pension Scheme	
	2020/21	2021/22	2020/21	2021/22
	£'000	£'000	£'000	£'000
Present value of the defined benefit obligation	351,903	353,130	1,241,980	1,272,670
Fair value of plan assets	-173,047	-192,915	0	0
<b>Net liability arising from the defined benefit obligation</b>	<b>178,856</b>	<b>160,015</b>	<b>1,241,980</b>	<b>1,272,670</b>

#### Reconciliation of the movements in the fair value of scheme assets

	Local Government Pension Scheme	
	2020/21	2021/22
	£'000	£'000
<b>1<sup>st</sup> April</b>	<b>138,866</b>	<b>173,047</b>
Expected rate of return / Interest income	3,322	3,383
Re-measurement gains and losses:		
Return on plan assets, excl the amount included in the net interest expense	25,417	11,094
Other	142	0
Employer contributions	7,301	7,637
Contributions by scheme participants	2,329	2,556
Benefits paid	-4,330	-4,802
<b>31<sup>st</sup> March</b>	<b>173,047</b>	<b>192,915</b>

The return on the Fund (on a bid value to bid value basis) for the year to 31 March 2022 is estimated to be 8.25 %. The actual return on Fund assets over the year may be different.

## Reconciliation of present value of the scheme liabilities

	Funded Liabilities: Local Government Pension Scheme		Unfunded Liabilities: Police Pension Scheme	
	2020/21	2021/22	2020/21	2021/22
	£'000	£'000	£'000	£'000
<b>1<sup>st</sup> April</b>	<b>235,367</b>	<b>351,903</b>	<b>1,126,900</b>	<b>1,241,980</b>
Current service cost*	10,701	20,960	28,720	35,260
Interest cost	5,513	6,909	25,370	24,920
Contributions by scheme participants	2,329	2,556	5,839	6,131
Re-measurement (gains) and losses:				
▪ Actuarial gains / losses arising from changes in demographic assumptions	-2,280	0	0	0
▪ Actuarial gains / losses arising from changes in financial assumptions	105,998	-24,867	136,860	-16,900
▪ Other actuarial gains / losses	0	0		
Other experience gains / losses	-1,934	308	-48,313	14,090
Benefits paid	-4,330	-4,802	-33,396	-32,811
Past service cost (including curtailments)	347	163	0	0
Losses / (gains) on settlements	192	0	0	0
<b>31<sup>st</sup> March</b>	<b>351,903</b>	<b>353,130</b>	<b>1,241,980</b>	<b>1,272,670</b>

\*Includes administration expenses of £134K LGPS 2020/21

## Reconciliation of the opening and closing surplus / (deficit)

	Funded Liabilities: Local Government Pension Scheme		Unfunded Liabilities: Police Pension Scheme	
	2020/21	2021/22	2020/21	2021/22
	£'000	£'000	£'000	£'000
<b>Opening Surplus (deficit)</b>	<b>-96,501</b>	<b>-178,856</b>	<b>-1,126,900</b>	<b>-1,241,980</b>
Current Service Cost	-10,701	-20,960	-28,720	-35,260
Contributions by employer	7,301	7,637	27,557	26,680
Past Service Costs	-347	-163	0	0
Interest Cost	-5,513	-6,909	-25,370	-24,920
Expected Return on Assets	3,322	3,383	0	0
Curtailment losses and gains	-50	0	0	0
Re-measurement Gains / (losses)	-76,367	35,653	-88,547	2,810
<b>31<sup>st</sup> March</b>	<b>-178,856</b>	<b>-160,215</b>	<b>-1,241,980</b>	<b>-1,272,670</b>

Local Government Pension Scheme assets comprised:

Asset breakdown	31 Mar 2022		31 Mar 2021	
	£000s	%	£000s	%
Equities	117,346	61%	119,705	69%
Bonds	47,634	25%	32,559	19%
Property	23,725	12%	15,997	9%
Cash	3,959	2%	4,330	3%
<b>Total</b>	<b>192,664</b>	<b>100%</b>	<b>172,591</b>	<b>100%</b>

The final asset allocation of the Fund assets is likely to be different from that shown due to estimation techniques. Based on the above the employers share of the Fund assets is approximately 6.45%.

Asset breakdown		31 March 2022	
		% Quoted	% Unquoted
Index Linked Government Securities	UK	-	-
	Overseas	-	-
Corporate Bonds	UK	-	-
	Overseas	12%	-
Equities	UK	-	0%
	Overseas	-	7%
Property		-	8%
Absolute return portfolio		14%	-
Private Equity		-	2%
Infrastructure		-	5%
Unit trust		-	38%
Private Debt		-	1%
Multi-Asset Credit		-	11%
Cash/Temporary Investments		-	2%
<b>Total</b>		<b>26%</b>	<b>74%</b>

In relation to the LGPS the suitability of various types of investments has been considered as has the need to diversify investments to reduce the risk of being invested in too narrow a range. While bond yields continue to fall a larger proportion of assets have been invested in property or government securities, however a large proportion of assets relate to equities which have remained at a consistent level.

Basis for estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The Borough Council Fund liabilities have been assessed by Barnett Waddingham LLP, an independent firm of actuaries. The Police Pension scheme liabilities have been assessed using the Government Actuary Department's IAS19 spread sheet (GFS) which has been designed to satisfy the disclosure requirements contained within the CIPFA Code of Practice.

The significant assumptions used by the actuaries are:

	Local Government Pension Scheme		Police Pension Scheme	
	2020/21	2021/22	2020/21	2021/22
	%	%	%	%
Long-term expected rate of return on assets in the scheme:				
Mortality Assumptions:				
Longevity at 65 for current pensioners				
- Men	21.9	22.0	22.0	22.1
- Women	24.3	24.4	23.7	23.8
Longevity at 65 for future pensioners				
- Men	22.8	22.9	23.7	23.8
- Women	26.0	26.0	25.3	25.4
Rate of inflation – CPI	2.85	3.15	2.40	3.00
Rate of increase in salaries	3.85	4.15	4.15	4.75
Rate of CARE revaluation			3.65	4.25
Rate of increase in pensions	2.85	3.15	2.40	3.00
Rate for discounting scheme Liabilities	2.05	2.60	2.00	2.65
Take-up of option to convert annual pension into retirement lump sum (pre April 08 service)	50	50	-	-
Take-up of option to convert annual pension into retirement lump sum (post April 08 service)	75	75	-	-

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analysis below has been determined based on reasonably possible changes in assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all other assumptions remain constant, in reality changes in some assumptions may be interrelated.

For the Police Pension Scheme there is no change to demographic assumptions as the Continuous Mortality Investigations' Model (CMI 2018) which was released in October 2019 is used both for the March 2021 valuation and the March 2022 valuation.

The LGPS actuaries have decided to use the CMI 2020 Model released in March 2021 with a 2020 weight parameter of 25%, this is the same as that used for the March 2021 demographic assumptions.

As can be seen from the sensitivity analysis a small change to the assumptions can have a big impact on the liability.

Sensitivity analysis	£000s	£000s	£000s
<b>Adjustment to discount rate</b>	<b>+0.1%</b>	<b>0.0%</b>	<b>-0.1%</b>
Present value of total obligation	344,300	352,879	361,680
Projected service cost	17,159	17,824	18,512
<b>Adjustment to long term salary increase</b>	<b>+0.1%</b>	<b>0.0%</b>	<b>-0.1%</b>
Present value of total obligation	353,695	352,879	352,071
Projected service cost	17,834	17,824	17,815
<b>Adjustment to pension increases and deferred revaluation</b>	<b>+0.1%</b>	<b>0.0%</b>	<b>-0.1%</b>
Present value of total obligation	360,808	352,879	345,145
Projected service cost	18,507	17,824	17,163
<b>Adjustment to life expectancy assumptions</b>	<b>+ 1 Year</b>	<b>None</b>	<b>- 1 Year</b>
Present value of total obligation	367,157	352,879	339,173
Projected service cost	18,573	17,824	17,102

	Police Pension Scheme	
	Approx. Increase to Employer Liability	
	%	£'000
Change in assumptions at 31 March 2022		
0.5% decrease in Real Discount Rate	10.0%	127,000
1 year increase in member life expectancy	3.5%	43,000
0.5% increase in the Salary Increase Rate	1.0%	13,000
0.5% increase in the Pension Increase Rate	9.5%	118,000

The discount rate is based on high quality corporate bond yields of which there are very few in the market with a sufficiently long duration so an additional margin is added by the actuaries.

#### Impact on Cash Flows

The liabilities show the underlying commitments that the Chief Constable for Bedfordshire has in the long-term to pay retirement benefits. The liability of £1,433M has a substantial impact on the net worth of the PCC for Bedfordshire Group as recorded in the balance sheet, resulting in a negative overall group balance of £1,393M. However, statutory arrangements for funding the deficit mean that the financial position of the PCC for Bedfordshire Group remains healthy:

- The deficit of the LGPS will be made good by increased contributions over the remaining working life of employees, as assessed by the scheme actuary.
- Finance is only required to be raised to cover police pensions when the pensions are actually paid.

#### Police Pension Fund Accounting Statement

The accounting policies for the Police Pension fund are disclosed in the main accounting policies and the Chief Constable's long term pension obligations are shown separately on the balance sheet.

The Police Pension fund financing arrangements require separate accounting statements for the police pension fund. These arrangements require the Chief Constable for Bedfordshire to credit the police pensions fund with officer and

employer contributions, incoming transfers and other contributions specified by the regulations. Payments made from the account include pension payments, lump sums and transfers out to other schemes. There are no investment assets held and the fund is balanced to nil each year by receipt of a top-up grant from the Home Office to cover any deficit, or paying over any surplus to the Home Office.

Employees and employers contributions levels are based on percentages of pensionable pay set nationally by the Home Office and subject to revaluation by the Government Actuary's Department every 4 years.

There are three separate pension schemes, for which membership is based on length of service and age. Benefits and contributions rates vary for each scheme according to members personal circumstances and pay rates. The retirement age and benefits are different for each scheme. An Accounting Statement for all three schemes combined is shown below:

2020/21			2021/22	
£'000	£'000		£'000	£'000
		<b>Contributions receivable</b>		
		- From Employer		
-13,304		Normal	-14,280	
0		Early Retirements for Ill-Health	0	
-5,722		- From members of the Pension Scheme	-6,030	
	-19,026			-20,310
		<b>Transfers in</b>		
	-263	- Individual Transfers in from Other Schemes		-101
		<b>Benefits Payable</b>		
25,609		- Pensions	26,279	
6,186		- Commutations and Lump Sums (Including amounts payable following Milne vs. GAD legal case)	4,950	
	31,795			31,229
		<b>Payments to and on Account of Leavers</b>		
	145	- Individual Transfers out to Other Schemes		0
	121	-Pension Refunds		100
	12,772	<b>Sub-Total: Net amount receivable for the year before top-up grant</b>		10,918
	-12,772	<b>Top-Up Grant Receivable from Police Fund</b>		-10,918
	0	<b>(Surplus) / Deficit for the year</b>		0

## External Advisors

The specialist nature and complexity of certain financial activities make it prudent for the Chief Constable to enhance the available internal expertise by using the services of external advisers.

External advisers have been appointed to provide additional advice and guidance in the following areas:

(i) **Financial Administration**

Financial services provided to the PCC for Bedfordshire during 2021/22 include the following:

- Internal Audit – RSM Risk Assurance Services LLP
- Pensions – XPS
- Treasury Management Advice – Link Asset Services

(ii) **Banking**

Banking services and advice are provided by National Westminster Bank plc.



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## Glossary of Terms

**BUDGET** – A statement of the PCC for Bedfordshire's forecast of net revenue and capital expenditure over a specified period of time.

**CIPFA** – The Chartered Institute of Public Finance and Accountancy (CIPFA) is the professional body responsible for accountants working in the public service. The Institute provides financial and statistical information on local government and public finance matters. CIPFA is a privately funded body with charitable status.

**FINANCIAL REGULATIONS** – A written code of procedures intended to provide a framework for proper financial management.

**FINANCIAL YEAR** – The period covered by a set of financial accounts - the Police Authority financial year commences 1 April and finishes 31 March the following year.

**FINANCIAL REPORTING STANDARDS (FRS)** – These standards are developed by the Accounting Standards Board and regulate the preparation and presentation of financial statements. Any material departures from these standards should be disclosed in notes to the accounts.

**GOVERNMENT GRANTS** – Assistance by government and inter-government agencies and similar bodies, whether local, national or international, in the form of cash or transfers of assets to an Authority in return for past or future compliance with certain conditions.

**GROSS EXPENDITURE** – This is the total cost of providing services before taking into account income.

**INCOME** – Amounts due to an organisation that has been or is expected to be received.

**POLICE FUND** – The main account of a Police and Crime Commissioner is known as the Police Fund. Income from government grants and the Precept is paid into the fund and day-to-day spending on services is paid for from the fund. The year end balances on the fund are the general reserves (or balances) maintained as a matter of prudence.

**RESERVES** – The Chief Constable holds only Unusable Reserves which absorb the timing differences of the accounting entries required by the CIPFA Code, these are not cash backed reserves.

**REVENUE EXPENDITURE** – The day-to-day running costs incurred by a local policing body in providing services.

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INDEPENDENT AUDITOR'S REPORT TO THE CHIEF CONSTABLE FOR  
BEDFORDSHIRE POLICE

Pending report