

**POLICE AND CRIME COMMISSIONER FOR BEDFORDSHIRE
DELIVERY AND BEATING CRIME MINUTES – PART 1**

25th November 2021

Attending:	Festus Akinbusoye, Police Crime Commissioner - OPCC (FA)
	Trevor Rodenhurst, Deputy Chief Constable - Force (TR)
	Gavin Chambers, CFO for the OPCC (GC)
	Phil Wells, Chief Finance Officer – Force (PW)
	Anna Cuthbert, Interim Chief Executive – OPCC (AC)
	Katie Beaumont, Transparency Manager - OPCC (KB)
	Wayne Humberstone, Head of Delivery – OPCC (WH)
	Madelyn Doggrell, Staff Officer DCC - Force (MD)
	Rachel Glendenning, Staff Officer - Force (RG)
	Gemma McCormack, PA to PCC and Chief Executive - OPCC (GM)

<u>ITEM 1 - WELCOME & MINUTES OF MEETING HELD AND FOR AGREEMENT AND MATTERS ARISING</u>
AC introduced herself and thanked both the Force and the OPCC for helping her get settled into her role as Interim Chief Executive. Discussions were had in regards to the Delivery Board and moving forward.
<u>ITEM 2 – OPCC QUESTIONS OR ITEMS TO RAISE</u>
2.1 Actions from previous meetings
The Minutes of the 21 st October 2021 were discussed and agreed as an accurate record.
The actions of the previous meeting were discussed and updated;
Action 31 – TR reported that there is no secure bed accommodation across the country, this is not often required however it is sometimes needed. Within the new custody building some cells have been made available for vulnerable adults and children however secure accommodation remains the responsibility of the Local Authorities. There is ongoing work taking place with Central Bedfordshire Council and a meeting is being arranged to discuss ‘paid provisions’.
Action 71 – PW updated that the final business case will be submitted to the SAS Board – Action Closed.
Action 73 – FA advised that he has not yet been able to follow this up – Action to remain open.
Actions 76 & 78 – To be discussed in January 2022 meeting.
Action 91 – Completed, Action Closed.
Action 92 – Completed, Action Closed.

Action 93 – TR advised that the Head of Crime regularly meets with the Local Authorities to discuss any service failures. The service failure data is reported by the Force monthly and TR advised he would send this information to FA to discuss with the Local Authority leads – **Action to Remain Open.**

Action 94 – The date has not yet been booked but is being planned for the New Year – **Action to Remain Open.**

Action 95 – PCC and PW have now met with the Mayor – **Action Closed.**

Action 96 – **Action Closed.**

Action 97 – **Action Closed.**

Action 98 – TR advised that by the next meeting in January 2022 contact information and photographs will be uploaded and available for all Community Officers – **Action to Remain Open until January 2022.**

Action 99 – **Action Closed, to be discussed in the meeting.**

Action 100 – **Action Closed, to be discussed in the meeting.**

Action 101 – AC has now met with the Finance Team who have made her aware of the OPCC spend on decoration – **Action Closed.**

2.2 Transparency Quarterly Report & 2.3 Information Report

KB reported that her team has completed the Customer Support Dip Sampling for August 2021, September and October and will continue with this until January 2022. KB advised that she meets on a monthly basis with Customer Services Management Team to go through the findings.

KB informed all that the information for September and October has been provided however a meeting will be set after this Delivery Board to ensure an exercise is completed, cross referring the Police and Crime Plan and information that is required. KB, PW, RG and AC to meet and discuss the Specification Information Order and cross reference it with the Police and Crime Plan.

Action – KB, PW, RG and AC to have a meeting to discuss the SIO.

FA thanked the Force for providing the information requested in a timely manner.

KB discussed the minutes of Part 1 of these meetings as we need to balance what information needs to be in the public domain. It was agreed that RG would check the minutes to highlight any areas that need redacting before they are published.

Action – Minutes to be sent to RG before they are published.

ITEM 3 – PERFORMANCE FOCUS

3.1 Crime performance figures with restricted detail

TR went through the performance report and reported that the crime figures are at 138 crimes being reported each day with a solved rate of 10.6%. TR also highlighted from the report that serious youth violence remains low, there has been an increase in numbers in the Bedford area but they are not knife or gun related.

The Control Room remains under a lot of pressure and previously we were reporting an average of 9,000 calls per month, last month 10,999 calls were reported.

FA queried what is covered under 'other crimes'. TR advised this is in relation to lower level assaults.

FA also queried about the number of children in custody in October, why were there so many and what are we doing about these numbers. TR said that he does not think that this is the start of trend and believes this was just a one off. We have good scrutiny in place for when a child comes into custody but said that we are keeping an eye on this just in case it does turn into a trend.

FA reported that Signpost will be changing their name to Bedfordshire Victim Care Services which will better reflect what the team does. FA stated that the number of referrals continues to remain low and asked what can be done to rectify this?=. TR advised that the issues has been identified and explained that on Athena, it is a manual process for referrals. This is something we are working on to ensure that all officers are aware of how to complete this process, Simon Powell could work with the Force to ensure that this is being completed correctly. FA suggested we could track the progress of this over three months and relook at in March 2022.

FA shared that it is really disappointing when people have been victims of a crime but have not been made aware of the support available through Signpost. WH updated that as part of the process of changing the name we are also going to be promoting the service which will also include a self-referral process.

Action – Simon Powell to work with the Force regarding inputting referrals on to Athena.

Action – Signpost referrals to be tracked over three months and data to be looked at in the March 2022 meeting.

FA discussed violence against women and girls and asked how the Force will be concentrating their support on this. TR advised that Sharn Basra had been looking into prioritisation and shared that the Response Investigation Team are now picking up this demand. TR also advised that today is the launch day for National Elimination Day of Violence Against Women and Girls. This is a 16 days of action campaign and the strategy and media campaign has now been launched.

ITEM 4 – CC UPDATE

4.1 Verbal Update

HMIC – TR shared that the full inspection is now complete, and we are awaiting an outcome but feels that following the debrief we are managing their expectations.

FA shared that it is very important that when we have the outcome of the inspection we are not critical as we should see the HMICFRS as an opportunity and whatever the outcome is, we will have a positive outcome by the time of the next inspection.

ITEM 5 – LEADERSHIP AND CULTURE

5.1 Chief Constable Complaints

KB advised that no Chief Constable complaints have been recorded for this period.

KB asked the exec if they inform complainants that write to the CC directly that the Chief delegates responsibility of complaints to others within the organisation and that he does not get personally involved in complaints.

RG confirmed that all complainants are informed and complaints are passed to the Customer Support team as per Beds Police process.

KB informed all that complainants have contacted the OPCC informing them that they have sent correspondence directly to the Chief however have not received an acknowledgement. RG asked for details to be forwarded to her.

Action – KB to send examples of the public wanting to make complaints to RG.

Reviews

KB advised that there are currently 10 outstanding for her to review and these will be completed by the next Delivery Board.

ITEM 6 – QUARTERLY REPORTING EFFICIENCY

PW advised that there are no papers this month.

ITEM 7 – Collaboration

7.1 Risks and any key updates from the Force to OPCC if any

TR discussed three areas of potential risk surrounding the budget; PSD (professional standards department), HR (Human Resources) and ICT (Information, Communication Technology). We need to be forward looking with the public and we have a session tomorrow to look at the collaborated units.

TR advised that these three areas need investment support.

GC advised that it would be good to see any new bids or pressures as in the February Police and Crime Panel it would be a good place to highlight and articulate these pressures.

ITEM 8 – AOB

8.1 Information Management Update

KB updated that there were no significant data breaches.

FA stated there has been changes to this meeting leading to the Terms of Reference needing to be reviewed. FA asked for KB and RG to go through the Terms of Reference for this Board as there have been some changes.

Action – KB and RG to review the Terms of Reference for the Delivery Board.

FA advised that going forward there will be a themed thematic agenda for this meeting and suggested for subject matter experts from the Force to be invited to attend.

Next Meeting: 20th January 2022, 10am, Lecture Theatre, Kempston Police HQ.