



**OFFICE OF THE POLICE AND CRIME COMMISSIONER  
FOR BEDFORDSHIRE**

**MONTHLY BUSINESS REVIEW MEETING**

25<sup>th</sup> August 2022

<b>No.</b>	<b>Business Review Meeting</b>	<b>Actions</b>
	<p><b>Actions Update</b></p> <p>All actions were reviewed and have been updated on the log.</p>	
	<p><b>Head of Governance and Transparency</b></p> <p><b>Joint Audit Committee (JAC)</b></p> <p>JAC is due to take place on the 23 September 2022. The OPCC will be presenting the Strategic Risk Register. KB will feedback once JAC has taken place.</p> <p><b>Freedom of Information (FOI)/Data Protection (DP) Requests</b></p> <p>FOIs continue to come in and be managed by BC. When an FOI has been received it is not for the Transparency Team to search the areas folders for this information, it is for the department to provide the information and then the transparency team will review.</p> <p>The number of FOIs being received is high however as stated previously in other meetings they are actually for the Force not the OPCC, so they are being redirected.</p> <p><b>Independent Custody Visitors (ICVs)/Dogs Scheme</b></p> <p>There are no significant issues to raise whilst visits have been conducted. Recruitment continues and we are currently at 33 ICVs, although would like to get to 40 in total. The next induction session is booked in for Monday 5<sup>th</sup> September and there is another induction session booked in October. The next ICV panel meeting is on 15<sup>th</sup> September.</p>	



	<p>BC is currently in the process of reworking the ICV report forms to ensure that they are up to date with what information is required from the Independent Custody Visiting Association (ICVA). BC is working through this with the Lead ICV.</p> <p>We are currently also working through the ICVA Quality Assurance Framework where we hope to achieve the level Silver. The ICV Annual Report has been drafted and will be published/shared with ICVs once reviewed at Police and Crime Panel in October 2022.</p> <p>KB and BC are meeting with the Hertfordshire Dogs Scheme Lead on 8<sup>th</sup> September to receive an update and this will be shared at the next Business Review Meeting.</p> <p><b>Complaints</b></p> <p>Work is being completed in this area – dip sampling and liaising with the Force.</p> <p><b>Decisions</b></p> <p>All known decisions are now on the website. All team members are asked to remember the process in regards to decisions, if your department needs to draft a decision or you are aware of a decision made in a meeting, please let KB and BC know.</p> <p><b>Website Compliance – Specified Information Order</b></p> <p>We are currently working through the website to ensure it is accessible.</p>	
	<p><b>Head of Victim Services and Commissioning</b></p> <p><b>Bedfordshire Victim Care Services (BVCS)</b></p> <ul style="list-style-type: none"> <li>• <b>Performance – Qualitative and quantitative</b></li> </ul> <p>Referrals into BVCS for June from the Force is 678. Referrals pulled through by BVCS 212. There were 17 agency referrals and 19 self-referrals.</p> <ul style="list-style-type: none"> <li>• <b>Projects</b></li> </ul> <p>The audit has been completed on BVCS with the results being placed within a project to be progressed by SP.</p>	



	<ul style="list-style-type: none"> <li>• <b>New elements to log (issues or success)</b></li> </ul> <p>The Team is working hard to support referrals into BVCS. A new Victim Care Coordinator is currently going through vetting.</p> <p>The Restorative Justice Coordinator post was successful at interview and is now undergoing vetting.</p> <p>There are interviews next week for the BSA (Business Support Assistant).</p> <p><b>Bedfordshire Police Partnership Trust (BPPT):</b></p> <ul style="list-style-type: none"> <li>• <b>Performance – Qualitative and quantitative</b></li> </ul> <p>Total number of referrals to the team for June is 62.</p>	
	<p><b>Commissioning and Income Generation Lead</b></p> <p><b><u>Commissioning</u></b></p> <p>There are two vacancies within the Commissioning and Income Generation Team, the remit of these roles is to be discussed by SP &amp; JS.</p> <ul style="list-style-type: none"> <li>• <b>Performance – Qualitative and quantitative</b> <ul style="list-style-type: none"> <li>- £475k per annum for 3 years funding received from the Ministry of Justice (MOJ), funding allocated across several projects. Grant agreements have been signed and returned; funds awaited. Mobilisation meetings are being scheduled with each funded organisation.</li> </ul> </li> <li>• <b>Projects</b> <ul style="list-style-type: none"> <li>- Needs Assessment across all funds to be conducted           <ul style="list-style-type: none"> <li>○ Victim and witness survey now live</li> <li>○ TM leading on needs assessment into the support needs of victims of Domestic Abuse – meetings are underway to determine scope of data that is accessible.</li> </ul> </li> <li>- New approach to performance and financial monitoring           <ul style="list-style-type: none"> <li>○ All Quarter 1 monitoring forms returned. Quarter 1 monitoring meetings continue.</li> </ul> </li> </ul> </li> </ul>	



	<ul style="list-style-type: none"> <li>○ Commissioning Team to present Quarter 1 Monitoring overview to Governance and Transparency team on 1<sup>st</sup> September 2022.</li> <li>● <b>New elements to log (issues or success)</b> <ul style="list-style-type: none"> <li>- Commissioning process maps &amp; strategy now published</li> </ul> </li> </ul>	
	<p><b>Project Manager – Policing and Contact and Safer Streets</b></p> <p><b>Safer streets:</b></p> <p>Meetings are scheduled to begin at the end of this month, and we are planning for freshers week for the universities, including social media with a wider roll out commencing soon after.</p> <p><b>Business Conference:</b></p> <p>All booked and schedule is in place for speakers/presentations, approx. 90 tickets have been taken for the event.</p>	
	<p><b>Early Intervention Project Manager</b></p> <p><b>School Absenteeism Pilot</b></p> <p>The pilot started on 1 June 2022. We are working with a range of organisations and advisors to ensure that the children most at risk of being exploited or harmed when they are not in school, or in the safe care of their caregiver, are best supported. This means that advice and guidance is being sought from a wide range of professionals within the education sector, including those responsible for special educational needs provision, and specialist youth intervention colleagues from the Violence Exploitation Reduction Unit (VERU).</p> <p>The pilot will establish if intervening in these young people’s lives, without Police involvement, makes a difference to their school attendance and to reducing the risk and vulnerability they face from crime and criminality. Of course, most young people do not fall into this category, however the ones that do place significant pressure on policing.</p> <p>Currently 7 schools have accepted the invitation to be part of the Pilot. There are 2 Working Groups due to meet in August (Strategic and Tactical). Throughout the summer, the VERU YIS</p>	



team have been working with their young people with attendance concerns, to provide intervention that will motivate/encourage and support them to attend school come the first day of term. Senior members of participating schools as well their governors and representatives from each Local Authority have been invited to join a Strategic Working Group on 26/08/2022. This meeting will provide a top level overview of the project, its aims, and desired outcomes.

Following this, the attendance officers for each school have been invited to join a Tactical Working Group. Here, the people who oversee attendance day to day, will receive all necessary information to ensure that pupils are referred into the pilot. This includes a rundown of the referral form and criteria etc.

### Summer Programme

PCC has attended HAF activities twice in each area throughout August.

We have received positive feedback from all providers regarding his attendance to the camps and interaction with young people. Currently working on completing a 'wrap up' comms piece as the HAF summer programme draws to a close.

OPCC has successfully provided each provision with reusable water bottles for the young people attending. The water bottles display a QR code that allows access to the details of all commissioned services that can provide a range of year round support. These have now been distributed to all providers across Bedfordshire.

### Events Officer

SEP		
6th	September	Annual Business Conference 2022
14th	September	PCC & Ward/Council Meeting - Luton - Green
15th	September	Full Team Catch Up
22nd	September	Delivery and Beating Crime Meeting - Part 2

- **Beds Youth Council (BYC)**

The monthly programmes have now finished.



	<ul style="list-style-type: none"><li>• <b>Full Office Meeting</b><ul style="list-style-type: none"><li>- The next full team catch up is 15<sup>th</sup> September 2022 at 1:30pm.</li></ul></li><li>• <b>Carpool Karaoke</b><ul style="list-style-type: none"><li>- 7 completed so far</li><li>- 3 more booked in at the moment</li></ul></li><li>• <b>Commissioned Posters</b><ul style="list-style-type: none"><li>- Each commissioned partner will have a 'spotlight' poster going out on the PCC/OPCC socials, to advertise their organisation and what we are funding them for. To go out once a week.</li><li>-</li></ul></li></ul>	
	<p><b>AOB</b></p> <p>No AOB to raise.</p>	