



**OFFICE OF THE POLICE AND CRIME COMMISSIONER
FOR BEDFORDSHIRE**

MONTHLY BUSINESS REVIEW MEETING

28th April 2022

Chair – Wayne Humberstone (Delivery Manager)

No.	Business Review Meeting	Actions
	<p>Welcome and Apologies</p> <p>The BRM meeting did not go ahead due to operational reasons, however monthly papers have been documented in the below text. This has been reviewed by the Head of Governance and Transparency and agreed to be published. The Chief Executive and Director of Operations fed back to the team via the weekly team meeting on priorities and updates.</p>	
	<p>Actions Update</p> <p>All actions were reviewed and have been updated on the log.</p>	
	<p>Head of Governance and Transparency</p> <p>Joint Audit Committee</p> <p>No update from last meeting.</p> <p>FOI/DP requests</p> <p>FOIs continue to come in and be managed by BC. When an FOI has been received it is not for the Transparency Team to search your area folders for this information, it is for your department to provide the information and then the transparency team will review whether any of the information is deemed restricted.</p> <p>The number of FOIs being received is high however as stated previously in other meetings they are actually for the Force not the OPCC, so they are being redirected.</p> <p>ICVs / Dogs</p> <p>Training for new ICVs took place virtually via Microsoft Teams and all new ICVs have visited the new Kempston custody suite. The tours of the new suite are well received by the ICVs. 5 ICVs are currently undergoing vetting and an induction will be booked in once they are cleared. The scheme currently has the highest amount of ICVs recorded in Bedfordshire due to ongoing recruitment.</p>	



	<p>BC is working on the ICV Specific Annual Report as well as the ICVA quality assurance framework (QAF).</p> <p>LQCs/Misconduct</p> <p>The OPCC is currently having ongoing conversations about the LQC function and KB will update all when a resolution is agreed.</p> <p>Complaints</p> <p>Work is being completed in this area – dip sampling and liaising with the Force.</p> <p>Decisions</p> <p>All known decisions are now on the website. All team members are asked to remember the process in regards to decisions, if your department needs to draft a decision or you are aware of a decision made in a meeting, please let KB and BC know as we need to ensure nothing is being missed.</p> <p>Website Compliance – Specified Information Order</p> <p>We are currently working through the website – to ensure it is accessible.</p>	
	<p>Head of Victim Services and Commissioning</p> <p>Bedfordshire Victim Care Services (BVCS)</p> <p>Performance – Qualitative and quantitative</p> <p>As of 22nd April 2022, referrals into BVCS for April from Bedfordshire Police are 363 and referrals pulled through by BVCS 383. There were 35 agency referrals and 12 self-referrals.</p> <p>Projects</p> <p>The Victim Journey Process Map is complete and has been signed off by each head of department. The process map will be printed onto a board and placed in BVCS, Bridgebury House and Cauldwell Street.</p> <p>BVCS are working on a one note process where every provider in Bedfordshire will be added to it, making it easier to see what provider does what. This has now been completed and will be updated throughout the year. The team are working on how BVCS share this with all.</p> <p>New elements to log (issues or success)</p> <p>With the Data Protection Impact Assessment (DPIA), Information Sharing Agreement (ISA) and Memorandum of Understanding (MOU) now in place, BVCS are now able to pull through crimes that have not been referred into BVCS in the correct way. BVCS are on course to have over 1000 referrals into BVCS for three months consecutively.</p>	



	<p>SP has today 22nd April 22, placed an advert for a Restorative Justice Coordinator. SP is the lead for Restorative Justice in Bedfordshire Police Force and with the county now fully opened after Covid, the Restorative Justice cases are starting to gather momentum. Having an experienced Restorative Justice coordinator will enable BVCS to provide the service we are meant to. The Restorative Justice Coordinator will also be able to train other members of the BVCS team up to a good standard to facilitate Restorative Justice cases.</p> <p>Communication plans to share</p> <p>LF is working with the BVCS Supervisors on their weekly communication on Twitter, and they are working on a the content that is going out on BVCS Facebook page.</p> <p>The Ministry of Justice (MoJ) funds for domestic abuse and sexual violence is now out for the application stage. The application and guidance document are on our website</p> <p>Bedfordshire Police Partnership Trust (BPPT):</p> <p>Performance – Qualitative and quantitative</p> <p>The total number of referrals to BPPT for February 2022 is 61.</p> <p>New elements to log (issues or success)</p> <p>The team are working closer with Fire Service and have received Safe and Well training.</p> <p><u>Commissioning:</u></p> <p>After a successful round of interviews, we have appointed the Commissioning and Income Generation Lead role.</p>	
	<p>Project Manager – Policing and Contact</p> <p>No paper submitted due to annual leave.</p>	
	<p>Early Intervention</p> <p>Summer Programme</p> <p>The aim of the project is to engage in targeted co-ordination with local authorities to provide an extension of existing Holiday Activities and Food Programmes (HAF), provided by Luton Borough Council, Bedford Borough Council and Central Bedfordshire Borough Council.</p> <p>The Local Authority (LA)/HAF Providers are on board with plans to utilise links with the Force. There is a plan for PCSO's, Community Cohesion and the recruitment team to attend HAF provisions in each LA area. The aim is to develop rapport with young people</p>	



	<p>and provide advice/signposting to support services in local area. Further possibility for PCC to attend various days.</p> <p>It has been confirmed that the OPCC's input into HAF 2022 will be in the form of supplying water bottles to each LA. Each water bottle will have a QR code that will take the recipient to a directory of all commissioned services (2022-2023), what they do and their contact details.</p> <p>Anti-Bullying Campaign</p> <p>Within the PCC's Police and Crime Plan 2021-2024, he highlighted the need to tackle bullying as a known contributor to Adverse Childhood Experiences, fear and vulnerabilities which can increase the push factors towards violence or criminality.</p> <p>The PCC prioritised a county wide Anti-Bullying Campaign that would work with schools to add support in this area, with a focus on young people having a mentor.</p> <p>In May 2022, CG will commence researching/planning stage of mentoring element to Anti-Bullying project. Looking to explore the possibility of mentors through sport or utilising the Mentors in Violence Programme (MVP). Meetings have been scheduled with StreetGames to discuss possible joint working opportunity around mentors through sport. A meeting has also been scheduled with VERU.</p> <p>CG to also meet with Youth Endowment Fund (YEF) representatives (May 2022) to discuss their 'Improving Attendance and Reducing Exclusions Fund', which is interested in supporting anti-bullying programmes which aim to prevent or reduce bullying in schools by supporting both potential perpetrators and potential victims of bullying.</p> <p>Reducing Reoffending</p> <p>To develop a closer working relationship the National Probation Service. Aim for the National Probation Service (NPS) to provide funding support to BVCS so a Restorative Justice manager can be hired. This will allow for BVCS to be able to take on Restorative Justice cases, referred from NPS, creating a better, more effective working relationship.</p> <p>April – May 2022 – Following initial conversations with NPS. Meeting scheduled to discuss how we can take the proposal forward. Awaiting confirmation of dates.</p>	
	<p>Communications Officer</p> <p>Press release schedule update</p> <p><i>Recent</i></p> <ul style="list-style-type: none"> • VERU team recognised by the Home Office with three-year funding announcement • Beds PCC 'thrilled' that Bedfordshire Police have been rated 'outstanding' for their management of offenders • New funding to support victims of Domestic Abuse and Sexual Violence will be 'instrumental' says Beds PCC • Domestic Abuse and Sexual Violence Funding Opportunity – open 	



- PCC thanks Bedfordshire Police for delivering 'vital project' on time as state-of-the-art custody building opens
- PCC invites schools to become part of the solution in reducing crime in Beds

Upcoming

- Youth Conference

Bedfordshire Victim Care Services (BVCS) – continue to share tweets and planning has started for Facebook posts

Socials

Spotlight on Commissioned partners – socials

See comms schedule for full details

Website

Ongoing enhancements and tweaks to the website.

Events Officer

Events Schedule

MAY	
3rd	Commissioning Workshop
4th	Carpool Questions
5th	PCC visit to Tescos in Dunstable
5th	Full Team Catch Up
11th	PCC Visit - Luton Town Football Club Ops Team
11th	PCC Visit - The Safer Luton Partnership
11th	PCC & Ward/Council Meeting - Bedford - Turquoise
12th	PCC Visit - EasyJet
13th	PCC - 1 year in post Event
16th	First Year Annual Report Release
18th - 20th	Youth Conference 2022

23rd	Delivery and Beating Crime Meeting - Part 2
25th	National IAG conference
26th	Carpool Questions

Beds Youth Council (BYC)

This months theme was 'Young people and Mental Health'

Bus Campaign

- Meeting with the designers to be arrange so that we can start mock-ups
- 4 week bus campaign / 8 week DAX campaign

Wheelie Bin Stickers

- AV and WH to approve designs/costs

Full Office Meeting

- 4 meetings have been booked in for 2022.
- The next full team catch up is 5th May 2022 at 1:30pm.

Annual Survey (moved to 2022)

- Closed 31st March
- Analysis to be released end of April/start of May

Carpool Karaoke

- 6 completed so far
- 3 more booked in at the moment
- Editing has started

Youth Conference

- To be held over 3 days (one day for each area of Bedfordshire)
- Venue – The Rufus Centre
- Tickets have started selling

Facebook Lives

- Held meeting with Corporate Comms – had a little training on the programme
- Will be able to start booking these in when PCC's diary allows

Partners Presentation

- To book in once a week for partners to come into the office to host a presentation about their commissioned work.



	<ul style="list-style-type: none"> - Need to be able to find 1 hour a week where all staff are free and in the office at the same time. <p>Summer programme</p> <ul style="list-style-type: none"> - Water bottles currently getting designed - Local Authorities logos, OPCC logo and QR code to be included - Luton and Central Bedfordshire are happy to distribute bottles to all providers – Bedford seems to think this may be a struggle – PE has offered Safer Streets Hub as a Hub for the bottles to be collected from for Bedford HAF's. <p>Commissioned Posters</p> <ul style="list-style-type: none"> - Each commissioned partner will have a 'spotlight' poster going out on the PCC/OPCC socials, to advertise their organisation and what we are funding them for - To go out once a week 	
<p>AOB</p>	<p>No AOB reported.</p>	