



**OFFICE OF THE POLICE AND CRIME COMMISSIONER  
FOR BEDFORDSHIRE  
MONTHLY BUSINESS REVIEW MEETING**

30<sup>th</sup> May 2022

Chair – Wayne Humberstone (Delivery Manager)

No.	Business Review Meeting	Actions
	<p><b>Welcome and Apologies</b></p> <p>The BRM meeting did not go ahead due to operational reasons, however monthly papers have been documented in the below text. This has been reviewed by the Head of Governance and Transparency and agreed to be published. The Chief Executive and Director of Operations fed back to the team via the weekly team meeting on priorities and updates.</p>	
	<p><b>Actions Update</b></p> <p>All actions were reviewed and have been updated on the log.</p>	
	<p><b>Head of Governance and Transparency</b></p> <p><u>Joint Audit Committee (JAC)</u></p> <p>KB/SP/WH have been working with auditors surrounding the commissioning audit.</p> <p>KB will also be reviewing the Strategic Risk Register in coming weeks prior to JAC.</p> <p><u>FOI/DP requests</u></p> <p>FOIs continue to come in and be managed by BC. When an FOI has been received it is not for the Transparency Team to search your area folders for this information, it is for your department to provide the information and then the transparency team will review whether any of the information is deemed restricted.</p> <p>The number of FOIs being received is high however as stated previously in other meetings they are actually for the Force not the OPCC, so they are being redirected.</p> <p>When the OPCC receives a FOI and requests information from your area – if you do not understand please seek clarification from KB and BC.</p>	

### Independent Custody Visitors (ICVs) / Dog Welfare Scheme

Recruitment continues as KB and BC would like to ensure that the scheme can reach the level of 40 volunteers and begin to have a rolling waiting list of ICVs to join the scheme. Vetting is underway for 5 new ICVs and once cleared a training session will be scheduled. Vetting has been escalated to AV and the vetting department as some new ICVs have been waiting for around 5 months to be cleared.

ICV visits are going well, and feedback is being provided to the Chief Inspector and Inspectors frequently. The ICV Panel meeting is being held on 13<sup>th</sup> June and a separate meeting is going to be held with the Lead ICV to work through ICV report forms to ensure that they are compliant with ICVA (Independent Custody Visiting Association) guidelines and quality assurance framework.

BC continues work on the ICV Specific Annual Report.

### Complaints

Work is being completed in this area – dip sampling and liaising with the Force.

### Decisions

All known decisions are now on the website. All team members are asked to remember the process in regards to decisions, if your department needs to draft a decision or you are aware of a decision made in a meeting, please let KB and BC know as we need to ensure nothing is being missed.

### AOB

KB's main focus has been the annual report – further updates to follow.

## **Head of Victim Services and Commissioning**

### Bedfordshire Victim Care Services (BVCS)

#### **Performance – Qualitative and quantitative**

Referrals into BVCS for April from the Force were 554. Referrals pulled through by BVCS were 462 and there were 22 agency referrals and 20 self-referrals.

#### **Projects**

There is currently an audit being completed on BVCS.

SP will be advertising for a Victim Care Coordinator role in BVCS as one of the team will be leaving to work closer to home.

The Restorative Justice position is proving hard to fill with no suitable applicants. The back-up plan is to fully train one of the team to the level required and get the Probation Service to fund this.



	<p><u>Bedfordshire Police Partnership Trust (BPPT)</u></p> <p><b>Performance – Qualitative and quantitative</b></p> <p>The total number of referrals to the team for April was 67.</p> <p><b>New elements to log (issues or success)</b></p> <p>The Team is working closer with Fire Service and have received Safe &amp; Well training</p> <p><b>Communication plans to share</b></p> <p>Unfortunately, the bid into the National Lottery was rejected.</p> <p><u>Commissioning</u></p> <p>We have received extra funding for and ISVA and KISVA from the Ministry of Justice (MOJ) and are waiting on the decision from the MOJ re the domestic abuse and sexual violence funding.</p> <p>The new Commissioning and Income Generation Lead will arrive with us on 13th June 22.</p> <p>The Income Generation Officer (Bid Writer) has been successfully recruited and will arrive once vetting is complete.</p> <p>Our new Commissioning Administrator and will arrive at the end of June 22.</p>	
	<p><b>Project Manager – Policing and Contact and Safer Streets</b></p> <p><b>BVCS review:</b></p> <p>Review of the BVCS started and will have a report by July 1st outlining our findings, recommendations, and proposals.</p> <p><b>Safer Streets:</b></p> <p>The Safer Streets 4 bid has been submitted and we should hear by the end of June if we have been successful. We have bid for £729,000 for Violence Against Women And Girls (VAWG) across Bedfordshire and £284,000 for neighbourhood crime in Luton.</p> <p><b>Community Triggers:</b></p> <p>Initial meeting held with the Chief Inspector to discuss this area of business and to start looking at the process.</p> <p><b>Roads Fund:</b></p> <p>Parish/town councils are still sending in signed grant agreements and slowly submitting invoices.</p>	



	<p><b>AOB:</b></p> <p>The Specials linked to locations, domestic abuse focus on offender and business partnerships projects have not started yet.</p>													
	<p><b>Early Intervention</b></p> <p><b>Summer Programme</b></p> <p>PCC to provide each provision with reusable water bottles for the young people attending. The water bottles will display a QR code that allows access to the details of all commissioned services that can provide a range of year round support.</p> <p><b>Youth Conference</b></p> <p>The Office of the Police and Crime Commissioner &amp; VERU (the Violence and Exploitation Reduction Unit) will be hosting a Youth Conference for all Year 9 students from across Bedfordshire.</p> <p>The aim of the event is to reach youths who would like to be a part of the solution of the criminal justice system and help support those at the risk of offending.</p> <p><b>Some of the topics which will be covered:</b></p> <ul style="list-style-type: none"> <li>• How to report crime</li> <li>• County Lines: Spot the Signs</li> <li>• Domestic Abuse, how it can affect the whole family</li> <li>• Glamorisation of crime in the media / news</li> <li>• How to avoid getting involved in crime</li> <li>• How can you help someone who is in a gang</li> <li>• Drug Crime</li> <li>• Knife Crime &amp; consequences (include knife bin information)</li> <li>• Bullying / Peer to peer pressure around gangs / society pressure</li> <li>• Know your rights: Stop and Search</li> <li>• Exploitation / Grooming</li> </ul>													
	<p><b>Communications Officer</b></p> <p>LF was on annual leave and therefore no update provided.</p>													
	<p><b>Events Officer</b></p> <p>Events Schedule:</p> <table border="1" data-bbox="193 1760 1075 2031"> <tr> <th colspan="3" style="background-color: #cccccc;"><b>2022</b></th> </tr> <tr> <th style="background-color: #cccccc;"><b>JUN</b></th> <td></td> <td></td> </tr> <tr> <td>7th</td> <td>June</td> <td>Force Annual Awards</td> </tr> <tr> <td>14th</td> <td>June</td> <td>Multifaith Networking Event</td> </tr> </table>	<b>2022</b>			<b>JUN</b>			7th	June	Force Annual Awards	14th	June	Multifaith Networking Event	
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15th	June	PCC Visit - Ebonista
15th	June	PCC & Ward/Council Meeting - Bedford - Green
22nd	June	PCC Visit - Keech Hospice Care
27th - 29th	June	Year 10 Work Experience
30th	June	Delivery and Beating Crime Meeting - Part 2

### **Beds Youth Council (BYC)**

This months theme was 'Environmental issues 'litter' ' safe for wild life' 'wildlife crafts'.

### **AOB**

- **Bus Campaign**
  - 4 week bus campaign / 8 week DAX campaign
  - Launch date: 06.06.2022
- **Wheelie Bin Stickers**
  - AV and WH to approve designs / costs
  - Have now received the speeding data etc.
- **No Cold Callers Stickers**
  - Trying to find out the leaflet postage costs
  - Need to know quantity needed
  - Asking Bedfordshire Police Partnership Trust (BPPT) about where they get their stickers from
- **Full Office Meeting**
  - 4 meetings have been booked in for 2022.
  - The next full team catch up is 15<sup>th</sup> September 2022 at 1:30pm.
- **Carpool Karaoke**
  - 7 completed so far
  - 3 more booked in at the moment
  - Editing has started – still lots to do
- **Facebook Lives**
  - Held meeting with Force Corporate Comms and received some training on the programme
  - Will be able to start booking these in when PCC's diary allows
- **Partners Presentation**
  - To book in once a week for partners to come into the office to host a presentation about their commissioned work.
  - Need to be able to find 1 hour a week where all staff are free and in the office at the same time.



	<ul style="list-style-type: none"> <li>• <b>Summer programme</b> <ul style="list-style-type: none"> <li>- Water bottles designed</li> <li>- Luton and Central happy to distribute bottles to all providers – Bedford seems to think this may be a struggle – PE has offered Safer Streets Hub as a Hub for the bottles to be collected from for Bedford HAF's.</li> </ul> </li>   <li>• <b>Commissioned Posters</b> <ul style="list-style-type: none"> <li>- Each commissioned partner will have a 'spotlight' poster going out on the PCC/OPCC socials, to advertise their organisation and what we are funding them for</li> <li>- To go out once a week</li> </ul> </li>   <li>• <b>Multifaith Networking Event</b> <ul style="list-style-type: none"> <li>- Q&amp;A Session</li> <li>- Panel of judges and networking potential</li> </ul> </li> </ul>	
<p><b>AOB</b></p> <p>No AOB reported.</p>		