Joint Audit Committee of the Police and Crime Commissioner for Bedfordshire and Bedfordshire Police

Minutes are restricted

Meeting of 24 March 2023

Held between 13:00 - 15:00

Minutes

| Present: | |
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| Jagtar Singh – Chair (JS) | Chair, Independent Committee Member |
| Wayne Brads (IM WB) | Independent Committee Member |
| Judit Seymour (IM JSM) | Independent Committee Member |
| Laura Bell (IM LB) | Independent Committee Member |
| Phil Wells (CFO PW) | Chief Finance Officer – Bedfordshire Police |
| Trevor Rodenhurst (CC TR) | Chief Constable - Bedfordshire Police |
| Mark Jones (RSM MJ) | RSM Internal Auditor |
| Rachel Brittain (BDO RB) | BDO External Auditor |
| Anna Villette (CEO AV) | Interim Chief Executive Officer - OPCC |
| Katie Beaumont (HGT KB) | Head of Governance and Transparency - OPCC |
| Anesu Banda (CO AB) | Compliance Officer – OPCC (Minute Taker) |

| | Part One – Not Restricted | |
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| 22/JAC/30 | Introduction PW informed the panel that due to the Casey review that came out earlier in the week in the Met, we thought it would be helpful for the committee to hear what the Force in Bedfordshire has been doing around the things that came out in the Met and to provide the panel with assurance. | PW/TR/Member s |
| | TR informed the panel that as chiefs they have had several meetings regarding this case therefore, he is going to share an overview with the panel. TR continued to say that although the report is based on the Met there are also challenges being faced here. | |
| | TR said there is now a focus on leadership in the organisation at every level, and he can refer the panel to tangible activity that has either taken place or is underway. We are currently focused on all | |

sergeants and staff equivalents in the organisation and some inspectors. They are having a first line leadership programme which is heavily weighted on standards culture and understanding of things that lead to discrimination in the organisation. Right now, there are over 400/1456 officers that are students therefore leadership is very important. There is also a dedicated day for chief inspectors in April, exclusively focusing on aspects of the first line leaders curse so they are sighted on the input they are receiving. The Force are on the journey to embedding cultural intelligence and this programme thus far has been delivered to inspectors and above and will be rolled out to all officers and staff starting in the summer. Regarding sticking with the workforce engagement, the good thing about Bedfordshire and its size is that you can speak to everyone in the organisation which has been done and will be done again over 12 sessions for the whole workforce. TR added that out of the 400 students, he has met nearly all of them and their families before they go onto the streets and had the important conversation about culture. In terms of the important component, you must have in the force, and to a high standard, professional standards and vetting, our belief is you must put your best people in there and forces have failed to do this in the past. We aim to put our best detectives in there and improve the live life experience. We have increased the vetting resources, therefore our vetting backlog will be eradicated by the end of the year, however there is nobody in the organisation who has not been vetted but there are people who have moved roles within the organisation who should have had an additional level of vetting that we are behind on so we are now putting in more resources to ensure this is at the level it should be. We are the only force as part of a region that is invested in an anti-corruption unit which is an enhanced capability at a regional level positioned within the Eastern region special operations unit that we are the lead force for. In terms of thematic areas, race is the area we have focused on heavily because we are one of the most diverse forces and we have become increasingly diverse, and we want to make that transition to be an inclusive organisation. Moreover, every month in the force executive board there is scrutiny of a pillar of the race action plan on a rotational basis, which tells us where we are in terms of progress. In terms of the race action plan and the 4 pillars, we are making good progress and we are clear on where we need to make more progress. We had an evening with members of the black community where we had a transparency meeting and informed them where there is disproportionality in the system, and the feedback they provided was that they would like more of these sessions as they were not aware, and the community should be aware. We are now planning bigger engagement events at Bedford and Luton for members of the black community, and we have allies who are going to help us get better attendance, including young people. This will be focused on stop and search and other coercive powers as this is what the community would like to see.

| Regarding the strategic MVAWG work going on across the force, there is good progress there. We understand our data better than before and we can get the right answers from the data, and we know where to push our staff to ensure there are no gaps in the data. This involves stop and search data and what the disparity looks like, how it breaks down across the county and ethnic groups, who are biggest users of the tactics are and what circumstances they are using it, how transparent we are being about the data. Similar processes are being done with use of | |
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| answers from the data, and we know where to push our staff to ensure there are no gaps in the data. This involves stop and search data and what the disparity looks like, how it breaks down across the county and ethnic groups, who are biggest users of the tactics are and what circumstances they are using it, how transparent we are | |
| force, breaking the data down to not just when a taser was used but when a taser was drawn, e.g., officers that draw tasers at black men but don't use it. It is also being done for road traffic checks and will be looking into doing this for when we section people under 136, custody searches and alike. | |
| Luton has the lowest disparity for stop and search however there is a 1.4 chance that you are likely to be stopped, it's not perfect but it is coming down. | |
| There is scrutiny on coercive powers, and we now have a panel that scrutinises the decisions the professional standards make. They gave scrutiny on the case and give their opinion before the final decision is made. | |
| Community engagement – there is a lot being done with communities however the most recent event that occurred on Friday was a flavour of the involvement we have with Bedfordshire community. | |
| We are making good progress though we know there are areas that require improvement. We are putting more effort and focus on victims and witnesses coming forward ensuring they feel comfortable coming forward, therefore we will be pushing engagement with the community. | |
| TR asked the panel if they have any questions. | |
| JS thanked and praised TR for the work he continues to do and the good practices he continues to show. | |
| LB asked about the scrutiny on the Taser's drawn but not used. LB asked whether this would have a detrimental effect to the officer's safety as if they will be thinking they will face repercussions for drawing a taser but not using it. LB asked how we get around this as we need to ensure the officers are kept safe. | |
| TR responded to say this about the workforce understanding how their actions impact the community. TR expanded to say when we saw stop and search was not being used properly, measures were put in place to ensure it is being conducted properly, however this has not stopped officer's using stop and search, and the compliance and usage has increased. Therefore, if the workforce will be | |

| educated on why this is being done and showing them support to keep themselves and the public safe. On the occasions that powers are not being used appropriately, there will be a proportionate engagement, which may be cultural awareness training. However, if we are using Taser's on those that shouldn't be tasered, that is a different issue, especially if it is because of someone's appearance, intervention is required. | |
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| WB asked TR about the training being given to sergeant level and are we addressing the expectation to new recruits and reinforcing what they can expect regarding their treatment in the organisation. WB also asked if TR see's changes to the Beds police risk registry in relation to scrutiny and what is the impact on morale being amongst the force. Most of the chief inspectors have been in the force for a long time, how receptive will they be to changes being made? | |
| TR said regarding the training, he can assure the committee that the inspectors are spoken to directly by TR, his deputy or SB the ACC. TR proceeded to say there are proper elements of the classroom training such as history as some of the recruits are not aware of who Stephen Lawrence is as they were not born at that time. | |
| TR added that we have had a challenge with our retention rates, which has halved in the past couple of months, however 2 months data is not long enough to measure but it is going in the right direction. TR said in terms of morale, the MET have done their best to communicate this in advance, we are taking a proactive approach to communication. TR noted he will not be saying to the public this is terrible because 99% of our officers are doing an amazing job and I can't put those two things together because if there is a vulnerable victim fearing that 1% might be coming to them, this is not good enough. | |
| TR informed the panel that they have been doing their best to keep the workforce in Bedfordshire focused and the service and engagement that is being provided here. | |
| JS responded to TR to mention that he did not cover discipline rates and the disproportion associated with this for BAME and black members of staff. JS proceeded to say, there has been assurance that they are looking at other data around engagement with the community when they interface with a 999 call, whether that be the drawing of tasers or stop and search, however, we should still consider how we work on the prevention agenda to prevent the incidents from occurring in the first place and how do we identify where we send our victim support teams. JS said the comms team need to understand what is being done and are they communicating the correct messages to the staff because if this is being done, that is where the brand and assurance will be. | |
| TR informed the committee that the comms piece is a valid point and if they go to the comms team you will find that it is diverse and young group of people who are able to engage on multiple channels. TR added they had a good presentation at the Force executive board | |

where we approached the use of different communication channels for different purposes such as understanding that Twitter is good for putting out news but it's not good for putting out debate and Instagram is good reaching young people for recruitment and Facebook is good for giving messages to local communities regarding crime and other things happening in their areas and engagement opportunities. Luton sixth form college has 3000 students and it's the most diverse educational establishment of that age group in the county with the most attendees coming from poor areas in Luton, but huge academic success. In addition to helping them with their law A Level individual and seeking to encourage people to come onto the degree entry level here and we are partnered with them, and we rotate their students. This collaboration provides us with a different insight. Moreover, we have put our community officers through a masterclass in the use of social media for their role and we are getting better in informing the public of what we are doing.

TR mentioned that another aspect they are focusing on is the identification of people from underrepresented groups and mentoring them through their progression in the organisation and we have got some good examples of what we are doing around that however it is not systemised in a way that we would like it to be yet. If you look at the difference between people from an Asian heritage and a black heritage are not as represented at more senior levels, and this another factor that sits within the race action plan, but this is something we are working on.

PW informed the committee that he thinks we are good at telling the community about misogyny, sexual misconduct but we are not great at telling particularly black communities what we are doing to improve the service for them and for our officers in the service. PW said there is a line in the Casey report that says "If you earn trust, you will receive trust" therefore if we articulate the same message to the black community to explain to them that we are not just seeing you be stopped and searched and accepting it, we are understanding it and scrutinising it, and educating people about what they are doing wrong therefore if we start telling the community this, we will start to build trust and receive it when our officers go out. Moreover, focusing on the event we had on Friday, we had 15 people there but now were going to go back to each of 15 people and say give us another 10 names meaning we will do 150 people and if we can focus around police contact, we will most probably start earning trust and receiving it when our officers go out.

JS responded to PW to say he is spot on and another area that's not really understood is where discrimination occurs against people with learning disabilities, both in community and the workforce and we should not miss that opportunity, particularly in the workplace, though some of those hidden and disabilities lead to more employment tribunals and any of the three areas were mentioned.

Action (TR, PW):

| | All declaration of interests has been recorded. | |
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| 22/JAC/35 | Declarations of Interest (verbal) | Chair |
| 22/JAC/34 | Matters Arising There were no matters arising. | Chair |
| | 22/JAC/39 – PW/TR to bring this into the overview report on attrition at the June JAC committee meeting. | |
| | 22/JAC/39 – At the next committee we will probably do a paper on attrition and an overview of leavers because we would have had the final recruitment and leavers for 2022/23. | |
| | 22/JAC/38 – PW cannot locate this on the minutes so he will go back through reports and notes and see how this relates to the minutes and circulate the update. | |
| | 22/JAC/37 – This is covered on the agenda (not the exact action but Rachel will give an update on 2021 accounts). | |
| | 22/JAC/36 – PW to link that into a survey monkey that should be completed by the June 2023 JAC meeting, and we can have the committee effectiveness report for June 2023. Regular attendees of the committee to receive this. | |
| | 22/JAC/28 – Cultural update to be given at the development day which will include the workforce intersectionality. – New Action 22/JAC/36 – TOR – Addressed in the latest version - Complete | |
| | 22/JAC/28 – Complete. (Action from 01.07.2022) | |
| 22/JAC/33 | Actions Log 22/JAC/27 – PW to bring something back from the training. | Chair |
| | The minutes of the previous meeting were approved with no amendments. | |
| 22/JAC/32 | Minutes of the meeting held on 23.12.2022 (Restricted in part). | Chair |
| 22/JAC/31 | Apologies Gita Raja (IM GR) | Chair |
| | JSM asked a question regarding the culture change project. JSM said she is presuming all the work is to do with culture, however, can we have a more frequent update with deliverables because not understanding what is happening at this level does have an impact. TR answered to say this will be noted, however it may be useful to have a discussion regarding this to ensure what is provided meets the panel's requirements. | |
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| | Part One – Not Restricted | |
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| 22/JAC/36 | Terms of Reference Updated CIPFA document is out. PW has updated the TOR for what is reflected in the CIPFA guidance, which reflects what the committee should be doing. | Chair |
| | Two areas of improvement: | |
| | Annual statement from the committee: Needs to be addressed and completed. | |
| | Annual report: Needs to be addressed and completed. | |
| | The committee needs to discuss how to proceed going forward regarding one annual statement and report. | |
| | JSM informed the panel that it is important as a committee to consider what they need to put in their annual report. There has been a recent recruitment drive which was successful. This should briefly be addressed to advise that we needed candidates with a specific skill set. | |
| | JSM proposed the committee has a calendar of events that they can refer to, this calendar can provide information regarding any reporting and anything the committee is doing. | |
| | JSM concluded to say we are going to complete an annual report this year and look at a template, and in future years it will be in the financial year reporting. | |
| | Action: PW to include reviewing financial reporting as part of the development day. | |
| 22/JAC/30 | PCC Update | PCC FA |
| | PCC update is included within the introduction 22/JAC/30 . | |
| 22/JAC/37 | External Audit | |
| | a) Audit Update – Progress | BDO |
| | RB informed the panel that she has issued the opinions for the 2021 audit which closes this. Regarding 2021 the other thing that needs to be done is to issue the auditors annual report which has to be done within 3 months of the opinion. The plan is to complete this during April and May, then a draft can be circulated, however this concludes the responsibilities for the audit. | |
| | quicker. LB continued to say that she has been a part of the committee for a year now however she has not received any BDO document and there has not been anything at the committee | |

| meetings regarding BDO and I am blind to what is going on. The TOR pack that was circulated by PW states that one of the objections is to review the recommendations of external audit, so how do we do this and fulfil our duty if we have not seen anything? | |
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| RB responded to say the audit completion report had a few recommendations which you can track, and the auditors annual report and if there are any weaknesses identified, there will be recommendations for them as well. | |
| LB asked for RB to give the committee a date. LB proceeded to say the reason she is pushing is because the communication that we have received since June is that "Its nearly done" however we are nearly 12 months later and we have only just signed the accounts, therefore I would like the committee to be given a target date to avoid the kind of situation that we have had over the last few months and a schedule of work. | |
| LB said the committee cannot start the next cycle of audit until this is done. RB responded to say, for the financial statement's purposes, the next cycle of audit can be started because we have certainty over the opening balances so audit procedures can be started. The document is specific to the value of money therefore it is slightly a different focus, so it won't stop you from allowing the next audit cycle to progress. | |
| LB asked when this is due to start. RB said they are still working out the timing of the 2021/22 audit cycles as an organisation and we have a lot of overdue audits not just the BDO but across the public sector, nationally there are still a number of 2021 audits outstanding that we need to prioritise and complete. This is a high priority for the firm, and we do have a member of our audit executive who is now shadowing us just to make sure that everyone appreciates that it is high priority for the firm. RB said she is not able to give the committee a date because we need to work through how we are going to finish our 2021 audit cycle and then we will come back with a plan for 2021/22. | |
| The head of the board wrote to everyone to say that there was a case, and the audit would not be starting before the end of august. | |
| JS asked PW and RB what the risk to the organisation if we do not have a clear line of dates and deadlines and meeting the challenges that LB put and what action should we minute to ensure LB's challenges are met? | |
| PW responded to say, the biggest challenge we have got is the new set of auditors coming in for 2023/24 and we want to be in a position where we have dealt with all the legacy audits before they start, and they will look to start close to December 2023 to January 2024 to get them in time for the 2023/24 accounts. In terms of what needs to be aligned is that we need to understand between us when we are going to get the 2021/22 and 2022/23 audits completed so we can do the handover and rely on the opening balances. PW continued to | |

| are also getting several resources from different places across the business, and this needs to be balanced because we don't want to put lots of people that don't have a public sector background and public sector knowledge because this will result in them asking a lot of questions and being trained so a balance is needed. PW informed the panel that he spoke to KPMG who are going to be completing the audit and we are in a good place. Action: If Plan A does not work, Plan B to be put in place (Currently there is no Plan B so this will need to be put in place, this to be communicated to the committee once in place). RB to bring a timeline for the 2021/22 and 2022/23 audit to the JAC meeting in June. | |
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| put lots of people that don't have a public sector background and | |

| give the committee heads up, there is nothing the committee should be concerned about regarding both reports. | |
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| In terms of Beds, there are 22 audits that are still in progress, one on attrition and one on key financial controls and they are underway and the 3 final audits for BCC are also underway. Regarding progress there have been no changes to the plan since the committee last met. | |
| MJ informed the panel that in terms of the victim's code of practice, we were looking at the systems and processes that you have got in place to ensure that you are complying with the victim code of practice. MJ added, you will see that this one has a negative partial assurance opinion 1 high priority action and 4 medium 1 low. The high priority action was around the lack of evidence recorded on Athena of compliance with the code. We looked at 20 cases and in all those cases there were some elements of evidence missing but this varies from to case to case regarding which elements of evidence were missing but they all had evidence missing of some form. | |
| An action was agreed around development of training materials and guidance around the retention and recording of evidence. That should have already been implemented. One of the medium priority actions was around the right to review procedure and an update to the victims of care standard operating practice and the need to make that available to staff and to undertake spot checks to ensure that staff have read and understood the guidance. | |
| There is a medium priority action around formal training on the code and how to monitor compliance against that training to ensure that it is undertaken. There is an action against regular dip sampling to ensure that there is compliance with the code and then to use the results of the dip sampling to inform best practice and get a continual improvement in this area. MJ informed the committee that all of the actions he has mentioned have had action dates that have expired therefore they should have been implemented and the final one, which is due for implementation by the end of next week (31/03/2023) was put to put an audit trail in place or being clear from source data to data presented to the performance board so there is a clear linkage from the key data that is reporting on performance back to the source data so this action is slightly different to the others, the key theme on all of the other actions was around evidence that key elements of the practice had been followed and the feeling that was fed back to us was that some of these actions did happen. The issue from an audit perspective is that if there is no evidence to show that it happened, then it didn't happen because you can't prove it. | |
| JSM said it is disappointing that specific audit is partial assurance because the previous one was also partial assurance. | |
| JSM asked, the Athena issues, is the issue that this data is difficult to shoehorn into the database or lack of time from officers, or lack of | |

| | derstanding that this needs to be done? JSM also asked if training required, and it will be a long-term commitment? | |
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| is ji vie | B also asked if there are underlying system capability issues, or it ust training that is affecting this? WB also asked if the PCC has a w on this because supporting the victim is a key thing that he rries, therefore how is the force implementing this? | |
| Ath bro reg the dire is p to c are be, for | V responded to say, training is an issue and not the ability of nena, it is the ability of the officers using Athena. Last year we ought in an Athena expert who has been working with the officers garding training. They have videos they can use to look at how ey do this on their phones, QR codes that take the individuals ectly to the site that allows them to do the victims input, however it probably too early to say whether it delivered everything we want it deliver but we are seeing improvements around compliance. We e seeing areas of 80% compliance, which is not where we want to , but we are seeing results from the training. What may be helpful a committee is to come back to the June committee with an date paper that provides comparisons. | |
| the to a | M asked if anyone goes to audit the victims? PW answered to say e QR code allows the victim to make sure they have got the ability access it and there is a follow up to understand the compliance ainst the QR code. | |
| Bee in u rev stru 1 ^{st o} sub the | ^{of} commented to say the PCC spends roughly £550k on the dfordshire victim care service which is an inhouse service brought under the previous PCC from an outsourced contract and there is view of BVCS and there is an improvement board in place making uctural and procedural changes to how the BVCS works. From the ^{of} April 2023 BVCS is number 1 on my list to look at as there is a bstantial amount of money that we spend, and I want to know all of a numbers and all of the feedback and how well we are supporting tims of crime from within the OPCC. | |
| | asked when this research will be completed and fed back to the mmittee? | |
| Jur tha | ⁷ responded to say, she expects to bring something on the 23 ^{rd of} ne however it might not be complete. I have a simple set of TOR at I have been discussing with the commissioner and SLT embers in the OPCC, but I will bring something back for the 23 rd ne. | |
| and exp with that | ' is expecting a written update from the force at the performance d governance board on the 28 ^{th of} March 2023 and she is pecting the chief constable to lead the work stream for victims, nesses within the force so she is expecting this on the 28 ^{th,} and at is part of how we are holding the force to account for the delivery ainst those recommendations. | |
| Ac | tion: | |

| AV to provide a verbal report to the committee on 23 rd June regarding BVCS research followed by a written report. | |
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| MJ moved onto the next report relating to an advisory piece of work that was performed looking at business continuity and emergency planning. MJ explained that they are looking at the framework that has been put in place and how this sets out to maintain business continuity management policy. MJ explained that they looked at the processes around the risk assessments and the business impact analysis to see how we are using it to identify potential disruptions and their impacts. Also, we looked at it against the best practice as defined by the business continuity institute, good practice guidelines and we use that as a framework for doing this audit. | |
| The overall conclusion was that the framework that you have got in place is very good. It is in line with the good practice that we see, and it contains all the component parts of the good practice guidance that we would expect to see and it's to a very good standard. The only action that we agreed with management was that it was quite difficult to digest it and we felt it would be beneficial to simplify some of this through the use of action cards and management of taking that point away to see if it can be distilled down into a key set of actions that need to be taken so people don't have to go through loads of pages of material to understand what they have got to do in an emergency situation. | |
| The final audit is the health and safety BCH substantial assurance and there is a lot of positive statements in the executive summary around the processes that we have only agreed 3 low priority actions. There is nothing else to discuss regarding this. | |
| Audit plan: For 2023/24, we have gone through the usual process consultation incorporating BCH to ensure the plan for BCH is agreed with all 3 forces and all 3 PCC's. The plan is risk based and the Beds plan is linked to individual specific risks that hopefully are recognised. MJ said he has looked at it from an internal audit perspective and he is comfortable with the breadth and depth of coverage is sufficient for us to be able to provide the head of internal audit opinions at the end of 2023/24. | |
| MJ added that when you look specifically at the Beds element of the plan it is providing coverage for both the force and the OPCC where appropriate. There are several audits in there that are specific to the force but those audits that are more generic are covering both elements. The plan outlines the scope at a very high level of the audits, it outlines the proposed timing. Although we are asking you to sign off the plan, we will be flexible during the year if risks change during the year and new audits are required as you require new assurance, then we will be flexible and move things around to suit those new requirements. Finally, appendix B shows audit history, across various audits that we have conducted and what opinions did we come up with and it lists a potential audit plan for the following year 2024/25. | |

| | JSM said regarding assurance on audits where Bedford is not the lead can the progress on recommendations be provided as some of those audits are important to the committee and I think there is a gap in our governance. MJ responded to say this must be agreed amongst all 2 forces that they are all happy for that information to be reported whether its good or bad. MJ asked PW whether the 3 forces will be comfortable reporting the bad. PW said as a committee we have been saying that you will get that assurance, but JSM is saying she is not getting it therefore we will give you the ability to report it to the committee and I will clear it with the other two forces. AV said the levels of comfort or discomfort of the other 2 forces are not as important as whether what's being asked for is reasonable, and there is nothing that JSM has said that is unreasonable in this circumstance. PW gave a summary of the audit recommendations and said most actions have been covered, and there are all of the actions coming from the victim's code of practice audit to show there was 5 and have | |
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| | been completed to follow up later in the year and 1 outstanding which MJ covered and will be done in the next weeks. | |
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| 22/JAC/39 | Force Overview | CFO PW |
| 22/JAC/39 | Force Overview Performance update: There is a notable turnaround in some of the performance areas. We are seeing a huge drive around burglary and improvement around that and as you can see, we are ranked 3 rd in the country which a good progress for the organisation. There is also a lot of green on the chart now whereas 4 or 5 months ago it was predominantly red, so we are moving in the right direction, but we still have a lot of work to do. | CFO PW |
| 22/JAC/39 | Performance update: There is a notable turnaround in some of the performance areas. We are seeing a huge drive around burglary and improvement around that and as you can see, we are ranked 3 rd in the country which a good progress for the organisation. There is also a lot of green on the chart now whereas 4 or 5 months ago it was predominantly red, so we are moving in the right direction, but we still have a lot of work | CFO PW |

| | PW explained that we talked about the financial policies which he will bring to the development day and then tie them to the agenda once a year and at the next committee you will get the 2023/24 control strategy priorities and risk register aligned so we will bring that back in June. JSM said she has questions regarding the medium-term financial plan for 2022/23 and 2023/24. She said she will email them to PW via email because of time. | |
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| | Part Two – Restricted | |
| 22/JAC/40 | HMICFRS Update | CFO PW |
| | Discussions took place surrounding HMICFRS. | |
| 22/JAC/41 | a) Strategic Risk Register of the Police and Crime Commissioner for Bedfordshire | OPCC |
| | Discussions took place surrounding the OPCC SRR. | |
| 22/JAC/42 | Strategic Risk Register of Bedfordshire Police | CFO PW |
| | Discussions took place surrounding the Force SRR. | |
| 22/JAC/43 | АОВ | |
| | Next meeting: | |
| | 23 rd June 2023 – 13:00 – 15:00hrs | |