



OFFICE OF THE BEDFORDSHIRE POLICE AND CRIME COMMISSIONER

Title	General Data Protection Regulation (GDPR) Privacy Notice
Area of Compliance	Compliance
Version No.	2.0
Senior Lead	Head of Governance and Transparency
Author	Compliance

Revision History

Date	Revision	Change	Section	Review Date
21/05/2018	1.0			21/05/2019
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20/09/2020	1.0	No Change		20/09/2021
24/09/2021	1.0	No Change		24/09/2022
17/10/2022	2.0	Change of OPCC Logo		24/09/2023
29/09/2023	3.0	Accessibility check (Headings)		29/09/2024

The Police and Crime Commissioner for Bedfordshire is a separate corporate sole to Bedfordshire Police and is a data controller under the Data Protection Act 2018 (DPA) and the UK General Data Protection Regulation (GDPR).

This Privacy Notice explains how we use any personal information we collect about you and your organisation when you work with the Office of the Police and Crime Commissioner (OPCC), when you enter into a contract with the OPCC or provide us with your personal information for the purposes of an event, issue, or activity.

Topics:

- What information do we collect about you?
- How will we use the information about you?
- How long will we keep your information for?
- Marketing
- Access to your information and correction
- Cookies
- Other websites
- Changes to our privacy policy
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What information do we collect about you?

We collect information about you when you enter into the Commissioners grant bidding process or enter into a contract for the provision of services. We also collect information when you register with us to participate in events and activities, voluntarily complete surveys, provide feedback to consultations, or contact us in relation to a complaint or enquiry against Bedfordshire Police or the Chief Constable of Bedfordshire Police. Website usage information is collected using cookies.

Where necessary, the OPCC may request and hold sensitive personal data in order to carry out our legal functions 'in the exercise of official authority'. This covers public functions and powers that are set out in law; or to perform a specific task in the public interest that is set out in law.

How will we use the information about you?

We may collect information about you to process your enquiry, manage your bid and contract and, if you agree, to email you about other events and activities that we think may be of interest to you.

We use information about you in order to carry out our official functions or public tasks that are set out in law, mainly the [Police Reform and Social Responsibility Act 2011](#). For example, when a complaint is made against the Chief Constable, the Commissioner's Office will retain and process the personal information shared with us in order to carry out the lawful public task of investigating this complaint. The OPCC will also respond quickly to share any personal information with Bedfordshire Police when it relates to a risk to life or the need to protect and safeguard the public.

In order to process any complaint or issue of dissatisfaction raised against Bedfordshire Police, its officers and staff, the Commissioner is required to share relevant personal information with Bedfordshire Police Force to ensure that the complaint is looked into and to meet our public task - *(e) Public task: the processing is necessary for you to perform a task in the public interest or for your official functions, and the task or function has a clear basis in law.*

We may pass on your personal information to Bedfordshire Police Force (including where necessary the parts of Bedfordshire Police Force that are collaborated with Hertfordshire and Cambridgeshire Constabularies) so that they may offer you a response to any enquiry of an operational nature, or a response to a complaint or issue of dissatisfaction.



Information on how Complaints are processed by the OPCC is available on our website here: [Complaints policy](#)

In processing any bid for a contract to provide services, we may share your details with the Bedfordshire Police Force and send your information to credit reference agencies and fraud prevention agencies.

How long will we keep your information for?

In general, we will keep personal information only for as long as we need it. This means that we will delete or destroy it when it is no longer needed. The Commissioner has a legal obligation to retain some data in connection with the statutory obligations of the Police and Crime Commissioner as a public authority. Further information on how and when we will retain or delete data is available via our website here: [Record Management, Retention and Disposal Policy](#)

Marketing

We would like to send you information about events and services of ours and other providers that support the work of the PCC and Police Force which may be of interest to you.

If you have consented to receive marketing, you may opt out at a later date. You have a right at any time to stop us from contacting you for this purpose. If you no longer wish to be contacted for marketing purposes, please email PCC@beds.police.uk

Access to your information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email or write to us at the following address:

Office of the Police and Crime Commissioner for Bedfordshire, Bridgebury House, Bedfordshire Police Headquarters, Woburn Road, Kempston, Bedford MK43 9AX

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

More information about your right to access, update, erase and control the processing of your personal data are available on the Information Commissioner's Office website: [here](#).



If you are unhappy about the way that the OPCC has managed or used your personal data, you have the right to lodge a complaint with the Information Commissioner's Office.

You can contact the Information Commissioners Office at: 0303 123 1113
Or via email, webform and live chat: [Contact us](#)
Or at the following address: Information Commissioner's Office, Wycliffe House,
Water Lane, Wilmslow, Cheshire SK9 5AF

Cookies

Cookies are text files placed on your computer to collect standard internet log information and visitor behaviour information. This information is used to track visitor use of the website and to compile statistical reports on website activity.

For further information visit www.aboutcookies.org or www.allaboutcookies.org

You can set your browser not to accept cookies and the above websites tell you how to remove cookies from your browser. However, in a few cases some of our website features may not function as a result.

Other websites

Our website contains links to other websites. This Privacy Notice only applies to the OPCC website, so when you link to other websites you should read their own Privacy Notices.

Changes to our Privacy Policy

We keep our privacy policy under regular review, and we will place any updates on this web page. This Privacy Notice was last updated on **17th October 2022**.

How to contact us

Please contact us if you have any questions about our Privacy Notice or information that we hold about you:

Email: PCC@beds.police.uk

Telephone: 01234 842064

In Writing: Bedfordshire Police Headquarters, Bridgebury House, Woburn Road, Kempston, Bedfordshire, MK43 9AX