

The Gift and Hospitality checklist mnemonic 'GIFT' is used as a reminder for the PCC and staff when declaring any gift or hospitality, as follows:

Genuine - is this offer made for reasons of genuine appreciation for something I have done, within any encouragement from me?

Independent - If I accept it, would a reasonable bystander be confident that I could be independent in doing my job?

Free - Could I always feel free of any obligation to do something in return for the donor?

Transparent - Would I be comfortable if the gift or hospitality was transparent to the public?

This simple checklist helps to make an informed spontaneous decision when offered a gift or hospitality.

Period							
Date	Name of person(s) receiving gift or hospitality	Organisation / Individual	Event	Detail of Gift/Hospitality offered	Estimated Value £	Gift Accepted or Declined	Action after receiving (Donation etc)
28/09/2023	Katie Beaumont	OPCC	Volunteers Celebration Event	Sandwich and cake	£5.00	Accepted	Consumed
21/09/2023	Katie Beaumont	OPCC	Essex Regional Independent Custody Visiting (ICV) Conference	Lunch (Sandwich/Crisps/Coffee)	£10.00	Accepted	Consumed
08/11/2023	Katie Beaumont	Joint Audit Committee (JAC) Member	JAC Development Day	Pot of sweets	£2.00	Accepted	Consumed