



Police and Crime Commissioner for Bedfordshire

Delivery and Beating Crime One to Ones

PCC and Chief Constable Weekly Meetings

Terms of Reference

INTRODUCTION

- Sits within the context of Scheme of Governance, specifically sets out the formal arrangements for accountability/decision-making.

PARTIES

There will be two legal entities present at this meeting:

- The Police & Crime Commissioner for Bedfordshire
- The Chief Constable for Bedfordshire Police

ROLE

To hold to account the Chief Constable for the efficient and effective Police Force. Also having due regard to the police and crime plan, including:

- Effectiveness and efficiency including utilisation of all resources.
- Performance monitoring
- Risk (Local and collaborated)

MEMBERSHIP AND ATTENDANCE

Parties:

The Police & Crime Commissioner for Bedfordshire

The Chief Constable for Bedfordshire Police

Substitutes may attend and the choice of substitute will be for each party to determine.

Extraordinary meetings will be called:

To consider recommendations and make decisions in relation to:

- Issuing/amending a police and crime plan
- Determining police and crime objectives
- Calculating a budget requirement



ADMINISTRATION

Every six weeks the PCC and Chief Constable will conduct a public session in addition to their weekly meeting. This will consist of the PCC asking questions directly to the Chief Constable on behalf of the public. This meeting will be conducted via Microsoft Teams. The session will be recorded and then published on the PCC website.

As of February 2024, blogs are no longer being completed and published for weekly meetings. This relates to decision PCC/D/127. These meetings are closed to allow for the PCC and Chief Constable to discuss confidential items. These will continue to be held on a weekly basis, and the PCC will make public the key points from these closed meetings as appropriate.

MEETINGS

Meetings will be held on a **weekly** basis at an agreed venue or electronically. Meetings will be planned for one calendar year.

The meeting will need the time commitment of one hour (weekly) from both parties. If any meetings do not take place, this will be logged and documented.

RELATIONSHIP TO OTHER MEETINGS

- OPCC Force Performance and Governance Board
- The Joint Audit Committee will report to the board any concerns.
- Matters arising from the Strategic Alliance Summit will also be considered for this meeting.

Any decisions taken by the Commissioner and Chief Constable during this meeting will be formally noted.

REVIEW

The terms of reference will be reviewed annually.